



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-03-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0323 9612 WWV1900000004 9	Procurement Folder:	590230
Document Name:	CO #2 Decrease and Close SECURITY GUARD FOR PLAZA EAST	Reason for Modification:	Change Order No. 2 to decrease and close this delivery order in its entirety and liquidate the remaining funds associated with the delivery order.
Document Description:	CO #2 Decrease and Close SECURITY GUARD FOR PLAZA EAST		
Procurement Type:	Central Delivery Order		
Buyer Name:	Debra K Morgan		
Telephone:	(304) 558-2631		
Email:	debra.k.morgan@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 SECSVS19 9
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000216853			Requestor Name:	John W Estep
G4S SECURE SOLUTIONS USA INC				Requestor Phone:	304-558-2566
2333 MACCORKLE AVE STE 200				Requestor Email:	john.w.estep@wv.gov
SAINT ALBANS	WV	251772073			
US					
Vendor Contact Phone:	3047274608	Extension:	304		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No		0		
#3	No		0		
#4	No		0		

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FILE LOCATION _____

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301	WORKFORCE WEST VIRGINIA
WORKFORCE WEST VIRGINIA	CHARLESTON ONE STOP - 400
1900 KANAWHA BLVD, EAST	1321 PLAZA EAST
BLDG 3, 3RD FLOOR, SUITE 300	CHARLESTON WV 25301
CHARLESTON WV 25305	US
US	

Total Order Amount: \$30,256.72

Purchasing Division's File Copy

Bob 6/4/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: *6/10/24*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *6-12-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 2 is issued to decrease and close this delivery order in its entirety and liquidate the remaining funds associated with the delivery order.

Effective date of decrease and close: 04/15/2024

Original delivery order amount: \$33,930.00

Total amount released: \$3,673.28

New total: \$30,256.72

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	92121504	2086.67000	HOUR	\$14.5000	\$30,256.72
Service From	Service To	Manufacturer	Model No	Delivery Date	
2019-06-11	2020-06-10				

Commodity Line Description: Region 2 - Security Guard III / Shift supervisor

Extended Description:

Region 2 - Security Guard III / Shift supervisor

Increase Hours - Guards work 45 Hours per week in stead of 37.5 . Hours added to ensure hours are not exhausted before contract is complete

April 10, 2024

G4S Secure Solutions USA Inc
2333 MacCorkle Ave., Ste 200
Saint Albans, WV 25177

RE: Change Order #3 - Decrease and Close
CDO: WWV1900000004 - Security Guard for Plaza East

Dear Vendor:

WorkForce West Virginia is requesting the subject Centralized Delivery Order (CDO: WWV1900000004) be decreased and closed by **253.33 HOURS @ \$14.50 = \$3,673.28**, the expiration date was 06/10/2020. Our records indicate as of 06/10/2020 all invoices have been processed and paid. The new total after decrease will be **\$30,256.72**. If your company agrees to this decrease and close, please sign below and email to debra.k.morgan@wv.gov as soon as possible. Failure to respond to this decrease and close, either by agreeing or written exception, by April 26, 2024, will also constitute your concurrence with our plan to decrease and close the Centralized Delivery Order.

This decrease and close does not impact current or future contracts which you may have with this office. It pertains to this specific contract only.

Please call if you have any questions.

Sincerely,

Debbie Morgan
Procurement Manager

We agree to the decrease and close of the centralized delivery order as stated above.

<i>Charles A. Wimer Jr</i>	<i>[Signature]</i>	Branch Manager	04-15-24
Name/ Signature		Title	Date

1900 Kanawha Blvd. East * Building 3 Suite 808 * Charleston, WV 25305

An agency of the Department of Commerce
An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

www.workforcewv.org

American Job Center

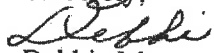
May 31, 2024

West Virginia Purchasing Division
2019 Washington Street East
Charleston, WV 25305

RE: Decrease and Closure of Purchase Orders

In preparation for Year End Close, WorkForce West Virginia was reviewing outstanding procurement documents to determine if they should be liquidated or rolled. Upon review, we discovered many documents that were aged beyond one year of expiration. Staffing shortages and personnel changes were the main causes of these processes being overlooked. Moving forward, the agency plans to review the procurement reports and complete any necessary change orders in a timely manner.

Sincerely,


Debbie Morgan
Procurement Manager

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Barr</u> Date: <u>6/12/2024</u> Solicitation No. <u>CPO WWV19*04</u>	Agency: WorkForce West Virginia Procurement Officer Submitting Requisition: Debra Morgan Requisition No. CDO WWV190000004 PF No.: 590230
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 

6/12/2024

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

G4S SECURE SOLUTIONS (USA) INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	7/2/1969		7/2/1969	Foreign	Profit				

Organization Information			
Business Purpose	5616 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Investigation and Security Services (security guards, patrol, armored car, security systems, locksmiths)		Capital Stock 0.0000
Charter County			Control Number 0
Charter State	FL	Excess Acres 0	
At Will Term	Member Managed		
At Will Term Years			Par Value 0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	THE WACKENHUT CORPORATION 2333 MACCORKLE AVE., SUITE 200 SAINT ALBANS, WV, 25177
Mailing Address	1395 UNIVERSITY BLVD. JUPITER, FL, 33458
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	1395 UNIVERSITY BLVD. JUPITER, FL, 33458 USA
Type	Address

Officers	
Type	Name/Address
Director	STEVEN S. JONES + 1 450 EXCHANGE IRVINE, CA, 92602
Director	DAVID I. BUCKMAN 161 WASHINGTON STREET SUITE 600 CONSHOHOCKEN, PA, 19428
President	STEVEN S. JONES 450 EXCHANGE IRVINE, CA, 92602
Secretary	DAVID I. BUCKMAN 161 WASHINGTON STREET SUITE 600 CONSHOHOCKEN, PA, 19428
Treasurer	TIMOTHY E. BRANDT 450 EXCHANGE IRVINE, CA, 92602
Type	Name/Address

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DBA

DBA Name	Description	Effective Date	Termination Date
CORRECTIONAL FOODSERVICE MANAGEMENT	TRADENAME	2/14/1997	
G4S	TRADENAME	6/30/2010	
G4S USA	TRADENAME	6/30/2010	
G4S WACKENHUT	TRADENAME	3/23/2007	
WACKENHUT	TRADENAME	6/30/2010	
DBA Name	Description	Effective Date	Termination Date

Name Changes

Date	Old Name
6/1/2010	THE WACKENHUT CORPORATION
Date	Old Name

Date	Amendment
6/1/2010	AMENDMENT FILED CHANGING NAME FROM THE WACKENHUT CORPORATION
3/16/1993	CHANGE TO AMEND AND RESTATE ARTICLES OF CERTIFICATE OF AUTHORITY.
9/25/1974	AMENDMENT: ARTICLES OF INCORPORATION (ROLL 87)
Date	Amendment

Annual Reports

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, June 4, 2024 — 10:32 AM

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