



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 06-05-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0323 0323 WWV13002 13	Procurement Folder:	6613
Document Name:	CO #7 Decrease and Close Converted WWV13002-P000025385	Reason for Modification:	Change Order No. 7 to decrease and close this contract in its entirety and liquidate the remaining funds associated with the contract.
Document Description:	CO #7 Decrease and Close Converted WWV13002-P000025385		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2013-11-28
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2017-11-27

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000192076	Requestor Name:	Debra K Morgan																				
DIAMOND TECHNOLOGIES INC 4001 MILLER RD STE 3 WILMINGTON DE 19802 US		Requestor Phone:	(304) 558-2631																				
Vendor Contact Phone:	999-999-9999	Requestor Email:	debra.k.morgan@wv.gov																				
Discount Details:		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>Yes</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	Yes	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	Yes			0.0000	0																		
#2	Not Entered																						
#3	Not Entered																						
#4	Not Entered																						

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV 25305 US

6-12-24 6L

Purchasing Division's File Copy

Total Order Amount:	\$1,770,037.86
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[Signature]
6/12/2024

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Signature]</i> 6/12/2024	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> 6/24/2024	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> 6-25-24
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ELECTRONIC SIGNATURE ON FILE

ELECTRONIC SIGNATURE ON FILE

ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 7 is issued to decrease and close this contract in its entirety and liquidate the remaining funds associated with the contract.

Effective date of decrease and close: 04/10/2024

Original delivery order amount: \$1,970,834.00

Total amount released: \$200,796.14

New total: \$1,770,037.86

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	83111510	0.00000	LS	206770.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2013-10-21	2014-10-20				

Commodity Line Description: IVR/IWR INTERACTIVE VOICE AND WEB SYSTEMS

Extended Description:

Change Order 2:

This line should be disregarded as this was a system conversion error. To accept Phase I of the system. Also to correct an administrative error.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	83111510	0.00000		0.000000	\$1,466,849.86
Service From	Service To	Manufacturer		Model No	
2013-10-21	2014-10-20				

Commodity Line Description: IVR/IWR INTERACTIVE VOICE AND WEB SYSTEMS

Extended Description:

Change Order 2:

To accept Phase I of the system. Also to correct an administrative error. Phase 1 acceptance was 07/25/2014 per the attached documentation. Line 1 should be disregarded as this was a conversion error.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	83111510	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2014-04-14	2015-04-13				

Commodity Line Description: To add first year maintenance and increase the PO

Extended Description:

To renew and increase the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized Change Orders.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	83111510	0.00000		0.000000	\$77,688.00
Service From	Service To	Manufacturer		Model No	
2015-04-14	2016-04-13				

Commodity Line Description: To add second year maintenance and increase the original PO

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	83111510	0.00000		0.000000	\$94,000.00
Service From	Service To	Manufacturer		Model No	
2015-11-28	2016-11-27				

Commodity Line Description: To add second year system support

Extended Description:

To renew and increase the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized Change Orders.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	83111510	0.00000		0.000000	\$37,500.00
Service From	Service To	Manufacturer		Model No	
2015-11-28	2016-11-27				

Commodity Line Description: To add 300 hours of programming support after implementation

Extended Description:

To increase the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized Change Orders.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	83111510	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2016-04-14	2017-04-13				

Commodity Line Description: To add third and final year of software support

Extended Description:

CO 5 to add third and final year of software support and to increase the original contract in the amount of \$77,688.00.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	83111510	0.00000		0.000000	\$94,000.00
Service From	Service To	Manufacturer		Model No	
2016-11-28	2017-11-27				

Commodity Line Description: To add third and final year of system support

Extended Description:

To add third and final year of system support and to increase the original contract in the amount of \$94,000.00.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	83111510	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2015-11-28	2017-11-27				

Commodity Line Description: Adding 300 hours of programming support after implementation

Extended Description:

To increase the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized Change Orders..

April 5, 2024

Diamond Technologies Inc.
221 W 9th St. Ste. 200
Wilmington, DE 19801

RE: Change Order #6 – Decrease and Close
CCT: WWV13002 – Replacement of Unemployment Compensation Interactive Voice Response & Interactive Web Response

Dear Vendor:

WorkForce West Virginia is requesting the subject Centralized Contract (CCT: WWV13002) be decreased and closed by **\$200,796.14**, the expiration date was 11/27/2017. Our records indicate as of 11/27/2017 all invoices have been processed and paid. The new total after decrease will be **\$1,770,037.86**. If your company agrees to this decrease and close, please sign below and email to debra.k.morgan@wv.gov as soon as possible. Failure to respond to this decrease and close, either by agreeing or written exception, by April 19, 2024, will also constitute your concurrence with our plan to decrease and close the Centralized Contract.

This decrease and close does not impact current or future contracts which you may have with this office. It pertains to this specific contract only.


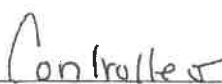
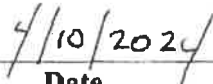
Please call if you have any questions.

Sincerely,



Debbie Morgan
Procurement Manager

We agree to the decrease and close of the centralized contract as stated above.

		
Name/ Signature	Title	Date

1900 Kanawha Blvd. East * Building 3 Suite 808 * Charleston, WV 25305

An agency of the Department of Commerce
An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

www.workforcewv.org

A member of the American Job Center network

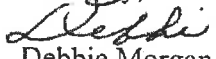
May 31, 2024

West Virginia Purchasing Division
2019 Washington Street East
Charleston, WV 25305

RE: Decrease and Closure of Purchase Orders

In preparation for Year End Close, WorkForce West Virginia was reviewing outstanding procurement documents to determine if they should be liquidated or rolled. Upon review, we discovered many documents that were aged beyond one year of expiration. Staffing shortages and personnel changes were the main causes of these processes being overlooked. Moving forward, the agency plans to review the procurement reports and complete any necessary change orders in a timely manner.

Sincerely,


Debbie Morgan
Procurement Manager

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Barr</u> Date: <u>6/5/2024</u>	Agency: WorkForce West Virginia
Solicitation No. <u>CCT WWV13002</u>	Procurement Officer Submitting Requisition: Debra Morgan
	Requisition No. CCT WWV 13002
	PF No.: 6613

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

[Handwritten Signature] 6/12/2024

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DIAMOND TECHNOLOGIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/3/2012		7/3/2012	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	Capital Stock
Charter County		Control Number
Charter State	DE	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur Not Specified

Addresses	
Type	Address
Local Office Address	4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802
Mailing Address	4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802 USA
Notice of Process Address	MARGARET B CATALFAMO 4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802
Principal Office Address	4001 MILLER ROAD SUITE 3 WILMINGTON, DE, 19802 USA
Type	Address

Officers	
Type	Name/Address
Director	GREGORY BALLANCE 218 MILFORD DR MIDDLETOWN, DE, 19709
President	GREGORY BALLANCE 218 MILFORD DR MIDDLETOWN, DE, 19709
Type	Name/Address



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All Words

e.g. 1606N020Q02



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Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

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Simple Search

Search Editor

- Any Words ⁱ
- All Words ⁱ
- Exact Phrase ⁱ

e.g. 123456789, Smith Corp

"DIAMOND TECHNOLOGIES, INC." x

Entity



Location



Status



- Active
- Inactive

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