



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 05-23-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CCT 0313 0313 DEP2400000003 2	<b>Procurement Folder:</b>	1261009
<b>Document Name:</b>	BTO KOFAX PDF ADVANCE M&S AND UPGRADES OR EQUAL	<b>Reason for Modification:</b>	Change Order 01 To Renew the Contract and correct service dates
<b>Document Description:</b>	BTO KOFAX PDF ADVANCE M&S AND UPGRADES OR EQUAL		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2023-10-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-06-25

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000005742	<b>Requestor Name:</b>	Jessica S Chambers
vCloud Tech Inc 609 DEEP VALLEY DR SUITE 200		<b>Requestor Phone:</b>	(304) 414-1140
		<b>Requestor Email:</b>	jessica.s.chambers@wv.gov
ROLLINGS HILLS ESTATES US	CA 90274	<div style="font-size: 48pt; font-weight: bold;">24</div> FILE LOCATION _____	
<b>Vendor Contact Phone:</b>	424-703-4135 <b>Extension:</b>		
<b>Discount Details:</b>			
<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>	
#1 No	0.0000	0	
#2 Not Entered			
#3 Not Entered			

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

604-2466

<b>Total Order Amount:</b>	\$36,205.60
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Purchasing Division's File Copy

JH 6.4.24

<b>PURCHASING DIVISION AUTHORIZATION</b>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>	<b>ENCUMBRANCE CERTIFICATION</b>
DATE: <i>Mary Beth 6/4/2024</i>	DATE: <i>John S. Gray</i>	DATE: <i>6/17/2024</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders. It is also to correct the service dates to match the vendors Service dates.

Effective date of renewal June 26 2024 through June 25 2025.

Renewal Years Remaining: 2

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	125.00000	EA	20.470000	\$2,558.75
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>	<b>Model No</b>		

**Commodity Line Description:** Software maintenance, support, and upgrades

**Extended Description:**

4.1.1 125 Kofax Power PDF Maintenance and Support or Equal  
4.1.1.1. Serial Number: AV09Z-K13-DXFD-T3T1-JB  
4.1.1.2. Part Number: MNT-RN-POW-PDF-HIGH-VOL Power PDF 4 Advance Volume, Government

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	86.00000	EA	23.500000	\$2,021.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>	<b>Model No</b>		

**Commodity Line Description:** Software maintenance, support, and upgrades

**Extended Description:**

4.1.2. 86 Kofax Power PDF Maintenance and Support or Equal  
4.1.2.1. Serial Number: AV09Z-K13-DXFD-T3T1-JB  
4.1.2.2. Part Number: MNT-RN-POW-PDF-LOW-VOL Power PDF 3 Advance Volume, Government

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	285.00000	EA	25.590000	\$7,293.15
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>	<b>Model No</b>		

**Commodity Line Description:** Software maintenance, support, and upgrades

**Extended Description:**

4.1.3. 285 Kofax Power PDF Upgrade Maintenance and Support or Equal  
4.1.3.1. Serial Number: AV09Z-K13-7WYD-QQ63-V3  
4.1.3.2. Part Number: MNT-RN-POW-PDF-HIGH-VOL: Power PDF 4 Advanced Volume, Upgrade.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	260.00000	EA	14.880000	\$3,868.80
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Software maintenance, support, and upgrades

**Extended Description:**

4.1.4. 260 Kofax Power PDF Maintenance and Support or Equal  
4.1.4.1. Serial Number: AV09Z-K13-WTYD-597Y-43  
4.1.4.2. Part Number: MNT-RN-POW-PDF-HIGH-VOL Power PDF 2.0  
Advance, State & Local.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112200	125.00000	EA	26.610000	\$3,326.25
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Software maintenance, support, and upgrades Renewal Year 2

**Extended Description:**

4.1.1 125 Kofax Power PDF Maintenance and Support or Equal  
4.1.1.1. Serial Number: AV09Z-K13-DXFD-T3T1-JB  
4.1.1.2. Part Number: MNT-RN-POW-PDF-HIGH-VOL Power PDF 4 Advance Volume, Government  
Renewal Year 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112200	86.00000	EA	30.550000	\$2,627.30
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Software maintenance, support, and upgrades Renewal Year 2

**Extended Description:**

4.1.2. 86 Kofax Power PDF Maintenance and Support or Equal  
4.1.2.1. Serial Number: AV09Z-K13-DXFD-T3T1-JB  
4.1.2.2. Part Number: MNT-RN-POW-PDF-LOW-VOL Power PDF 3 Advance Volume, Government  
Renewal Year 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81112200	285.00000	EA	33.270000	\$9,481.95
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Software maintenance, support, and upgrades Renewal Year 2

**Extended Description:**

4.1.3. 285 Kofax Power PDF Upgrade Maintenance and Support or Equal  
4.1.3.1. Serial Number: AV09Z-K13-7WYD-QQ63-V3  
4.1.3.2. Part Number: MNT-RN-POW-PDF-HIGH-VOL: Power PDF 4  
Advanced Volume, Upgrade.  
Renewal Year 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81112200	260.00000	EA	19.340000	\$5,028.40
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Software maintenance, support, and upgrades Renewal Year 2

**Extended Description:**

4.1.4. 260 Kofax Power PDF Maintenance and Support or Equal  
4.1.4.1. Serial Number: AV09Z-K13-WTYD-597Y-43  
4.1.4.2. Part Number: MNT-RN-POW-PDF-HIGH-VOL Power PDF 2.0  
Advance, State & Local.  
Renewal Year 2



west virginia department of environmental protection

Administrative Services  
601 57th Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone  
304-926-0491 Fax

Harold Ward, Cabinet Secretary  
dep.wv.gov

May 8, 2024

VCLOUD TECH INC  
609 DEEP VALLEY DR SUITE 200  
ROLLING HILLS ESTATES CA 90274  
VIA EMAIL: vcloud@vcloudtech.com

Re: CCT DEP2400000003 - BTO KOFAX PDF ADVANCE M&S AND UPGRADES OR EQUAL

The WV Department of Environmental Protection is offering to renew subject contract under the same terms & conditions, specifications, and pricing submitted with original bid and correct the Service dates on the Award.. The renewal dates are: June 26 2024 through June 25 2025. If you as the vendor agree to this renewal, this leaves the contract with two (2) renewal(s) left per the terms and conditions of the original contract. The amount of the renewal is \$20,463.90.

If your company agrees to this renewal, please sign below and return the required documents to the address listed above or via email to david.h.robles@wv.gov by MAY 22, 2024.

Please let me know if you have any questions.

Sincerely,

**David Robles**  
**Procurement Specialist Sr**

Digitally signed by: David Robles  
DN: CN = David Robles email = david.h.robles@wv.gov C = US O = WV Dept. Of Environmental Protection OU = Business Operations  
Date: 2024.05.21 10:07:54 -04'00'

David Robles, Procurement Specialist, Senior

**Christina**  
**Richmond**

Digitally signed by: Christina Richmond  
DN: CN = Christina Richmond email = christina.l.richmond@wv.gov C = AD O = West Virginia Department of Environmental Protection OU = Business Operations  
Date: 2024.05.21 13:37:54 -04'00'

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

*Muhammad Khan*

Signature

5/21/2024

Date

Muhammad Khan

Printed Name



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west virginia department of environmental protection

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Administrative Services  
601 57th Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone  
304-926-0491 Fax

Harold Ward, Cabinet Secretary  
dep.wv.gov

### MEMORANDUM

**Date:** 05/21/2024

**To:** Joseph E Hager III, Buyer Supervisor  
WV Purchasing Division

**From:** Jessica Chambers-Smith, Procurement Manager  
WV Department of Environmental Protection

**Subject:** CCT DEP2400000003 - BTO KOFAX PDF ADVANCE M&S AND  
UPGRADES OR EQUAL

The Above Contract service dates are incorrect. In addition to this renewal, we are adjusting the service dates to match what the vendor has on file and what we have on file when we log into the Kofax Service portal.



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY

Mark D. Scott  
Cabinet Secretary

State Capitol  
Charleston, West Virginia 25305

Heather D. Abbott  
Chief Information Officer

**TO: David Robles, Procurement Specialist, Senior  
Department of Environmental Protection**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
CCT DEP2400000003 IS&C NUMBER: 2024-2284**

**DATE: May 09, 2024**

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Renewal of CCT DEP2400000003 - BTO KOFAX PDF ADVANCE M&S AND UPGRADES, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached

to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).



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### Business and Licensing

Online Data Services Help

### Business Organization Detail

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#### V CLOUD TECH INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
EC   Exempt Corporation	1/27/2016		1/27/2016	Foreign	Profit			

Organization Information		
<b>Business Purpose</b>	<b>Capital Stock</b>	
<b>Charter County</b>	<b>Control Number</b>	9AD1L
<b>Charter State</b>	CA	<b>Excess Acres</b>
<b>At Will Term</b>	<b>Member Managed</b>	
<b>At Will Term Years</b>	<b>Par Value</b>	
<b>Authorized Shares</b>	<b>Young Entrepreneur</b>	Not Specified



## Addresses

Type	Address
<b>Principal Office Address</b>	609 DEEP VALLEY DRIVE SUITE 200 ROLLING HILLS ESTATES, CA, 90274 USA
Type	Address

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, May 21, 2024 — 1:36 PM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>[Signature]</u> Date: <u>6.4.24</u> Solicitation No. <u>CCT DEP 2403</u> <u>C/O #1</u>	Agency: WV DEP Procurement Officer Submitting Requisition: JESSICA CHAMBERS-SMITH Requisition No. CCT DEP2400000003 PF No.: 1261009
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

