



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 05-13-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0212 0212 OIL22 6	Procurement Folder:	1044522
Document Name:	CMA OIL22	Reason for Modification:	CO#5 is an Administrative Change Order to add commodity lines. No Other Changes
Document Description:	OIL22 - Statewide Contract for: Oils, Lubricants, & Grease		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-05-31

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VC0000082006	Requestor Name:	Mark A Atkins	
PUGH LUBRICANTS LLC 800 1ST AVE S		Requestor Phone:	(304) 558-2307	
NITRO WV 25143		Requestor Email:	mark.a.atkins@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	304-482-0173			Extension:
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
ALL STATE AGENCIES	STATE OF WEST VIRGINIA
VARIOUS LOCATIONS AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

5-23-24 61

Total Order Amount:	Open End
---------------------	----------

Purchasing Division's File Copy

MA 05/20/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: 5/22/24
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: 5/23/2024
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: 5-23-24
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No. 05 ADMINISTRATIVE CHANGE ORDER

CO#5 is issued as an Administrative Change Order to add the following Commodity Lines and their Descriptions to further assist agencies in their ordering processes:

- Commodity Line 2: Automotive Oil
- Commodity Line 3: Industrial/Hydraulic Oil
- Commodity Line 4: Gear Lube
- Commodity Line 5: Grease

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	15120000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Oils, Lubricants, & Grease

Extended Description:

PLEASE REFER TO ATTACHED PRICING PAGES FOR CONTRACT PRICING AND VENDOR CONTACT INFORMATION WHEN ORDERING.

(* Indicates where the Unit of Measure and Commodity Line Item in the submitted bid scenario is adjusted in the award pricing pages to match the most common (UOM) packaging ordered/shipped.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	15121501			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Automotive Oil

Extended Description:

PLEASE REFER TO ATTACHED PRICING PAGES FOR CONTRACT PRICING AND VENDOR CONTACT INFORMATION WHEN ORDERING.

(* Indicates where the Unit of Measure and Commodity Line Item in the submitted bid scenario is adjusted in the award pricing pages to match the most common (UOM) packaging ordered/shipped.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	15121504			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Industrial/ Hydraulic Oil

Extended Description:

PLEASE REFER TO ATTACHED PRICING PAGES FOR CONTRACT PRICING AND VENDOR CONTACT INFORMATION WHEN ORDERING.

(* Indicates where the Unit of Measure and Commodity Line Item in the submitted bid scenario is adjusted in the award pricing pages to match the most common (UOM) packaging ordered/shipped.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	15121503			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Gear Lube

Extended Description:

PLEASE REFER TO ATTACHED PRICING PAGES FOR CONTRACT PRICING AND VENDOR CONTACT INFORMATION WHEN ORDERING.

(* Indicates where the Unit of Measure and Commodity Line Item in the submitted bid scenario is adjusted in the award pricing pages to match the most common (UOM) packaging ordered/shipped.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	15121902			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Grease

Extended Description:

PLEASE REFER TO ATTACHED PRICING PAGES FOR CONTRACT PRICING AND VENDOR CONTACT INFORMATION WHEN ORDERING.

(* Indicates where the Unit of Measure and Commodity Line Item in the submitted bid scenario is adjusted in the award pricing pages to match the most common (UOM) packaging ordered/shipped.

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>02</u> Date: <u>5/20/2024</u> Solicitation No. <u>CO#05</u>	Agency: WV Purchasing Division Procurement Officer Submitting Requisition: Mark Atkins Requisition No. CO#5 CMA OIL22 PF No.: 1044522
---	--

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____



You are viewing this page over a secure connection. [Click here for more information.](#)

West Virginia Secretary of State — Online Data Services

Business and Licensing
 Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

PUGH LUBRICANTS, LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	12/18/2018		12/18/2018	Foreign	Profit				

Organization Information		
Business Purpose	4239 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Miscellaneous Durable Goods Merchant Wholesalers (sporting, recreational, toy, hobby, recyclable materials, jewelry, watch, precious stone & metal)	
Charter County		Capital Stock
Charter State	DE	Control Number 9AORX
At Will Term	A	Excess Acres
At Will Term Years		Member Managed MGR
Authorized Shares		Par Value
		Young Entrepreneur Not Specified

Addresses	
Type	Address
Mailing Address	701 MCDOWELL RD ASHEBORO, NC, 27205 USA
Notice of Process Address	C T CORPORATION SYSTEM 5055 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	701 MCDOWELL RD ASHEBORO, NC, 27205 USA
Type	Address

* SEC APPROVED

Officers	
Type	Name/Address
Manager	ED DOTSON 701 MCDOWELL RD ASHEBORO, NC, 27205
Manager	J.P. BRETEL PO BOX 4006 ASHEBORO, NC, 27204
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
APOLLO OIL	TRADENAME	4/18/2019	
CADENCE PETROLEUM GROUP	TRADENAME	5/30/2019	
DBA Name	Description	Effective Date	Termination Date

Mergers				
Merger Date	Merged	Merged State	Survived	Survived State
1/8/2019	APOLLO LUBRICANTS, LLC	DE	PUGH LUBRICANTS, LLC	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
1/8/2019	MERGER: MERGING APOLLO LUBRICANTS, LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY WITH AND INTO PUGH LUBRICANTS, LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY, THE SURVIVOR
Date	Amendment

Annual Reports	
Filed For	Date Filed
2023	
2022	
2021	
2020	
2019	
Filed For	Date Filed

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-556-8000.

Monday, May 13, 2024 — 9:55 AM

© 2024 State of West Virginia

Close

Vendor/Customer

Vendor/Customer

✓ **Address**

- Address Information
- Prenote/EFT
- Remittance Advice
- Contact Information
- Contact Address Information
- Geographic Designation
- Change Management

Business Type

Service Area

Commodity

W-8 Form

Authorized Dept.

Prevent Spending

Prevent Orders

Certification

Disclosures

Vendor User Information

Vendor Attachments

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Pri
✓ Payment	PO BOX 4006	ASHEBORO	NC	27204 4006	
Ordering	PO BOX 4006	ASHEBORO	NC	27204 4006	
Payment	PO BOX 601872	CHARLOTTE	NC	28260	
✓ Ordering	800 1ST AVE S	NITRO	WV	25143	Gary Sweeney
✓ Payment	701 MCDOWELL RD	ASHEBORO	NC	27205	

First Prev Next Last

Save [Undo](#) [Delete](#) [Insert](#) [Copy](#) [Paste](#)

Vendor/Customer : VC0000082006

PUGH LUBRICANTS LLC

Address Type : Payment ▼

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar ▼

Active

Ac

Default F

Mail Re

Active A

▼ Address Information

Address ID :	AD000001	Country Phone Code :	1
Street 1 :	PO BOX 4006	Phone :	000-000-0000
Street 2 :		Phone Extension :	
City :	ASHEBORO	County :	
State/Province :	NC	County Name :	
Zip/Postal Code :	27204 4006	Country :	US
DUNS :			
Extended DUNS :			
Unique Entity Identifier :			
CAGE Code :			

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

▶ Geographic Designation

▶ Change Management

[Top](#)

[Modify Existing Record](#) [Add New Address](#)

[Master Address](#)

[Master Contacts](#)

[Languages](#)

[Vendor Transaction History](#)



Search

All Words

e.g. J600N020Q02



 Please Sign In to view results. To get 24/7 get answers to search problems visit [SAM Search Business Registry](#)

[Sign In](#)

Select Domain
Entity Information



All Entity Information

[Entities](#)

[Disaster Response Registry](#)


[Exclusions](#)

Filter By



Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Any Words 

All Words 

Exact Phrase 

e.g. 123456789, Smith Corp

*pugh lubricants**

Entity



Location



Entity Status



Active

Inactive

ID Assigned

[Reset](#)



No matches found

We couldn't find a match for your search criteria.
Please try another search or go back to previous results.

[Go Back](#)



Feedback

Our Website

[About This Site](#)

[Our Community](#)

[Release Notes](#)

[System Alerts](#)

Policies

[Privacy Policy](#)

[Disclaimers](#)

[Freedom of Information Act](#)

[Accessibility](#)

Our Partners

[Acquisition.gov](#)

[USASpending.gov](#)

[Grants.gov](#)

[More Partners](#)

Customer Service

[Help](#)

[Check Registration](#)

[Federal Service Desk](#)

[External Resources](#)

[Contact](#)



This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.