



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 05-16-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0211 4004 GSD2000000020 9	<b>Procurement Folder:</b>	662743
<b>Document Name:</b>	EOI: Building Four Renovations	<b>Reason for Modification:</b> Change Order 8 To increase and extend the contract.	
<b>Document Description:</b>	EOI: Building Four Renovations		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Melissa Pettrey		
<b>Telephone:</b>	(304) 558-0094		
<b>Email:</b>	melissa.k.pettrey@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2020-04-24
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-04-23

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000160802			<b>Requestor Name:</b>	Robert P Kilpatrick
PERFIDO WEISKOPF WAGSTAFF + GOETTEL LLC				<b>Requestor Phone:</b>	304-352-5491
408 BLVD OF THE ALLIES				<b>Requestor Email:</b>	robert.p.kilpatrick@wv.gov
PITTSBURGH	PA	152191301			
US					
<b>Vendor Contact Phone:</b>	412-391-2884	<b>Extension:</b>	232		
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

**24**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 4 112 CALIFORNIA AVE CHARLESTON WV 25305 US

6-12-2461

**Total Order Amount:** \$2,169,058.90

Purchasing Division's File Copy

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Tara K. White</i> 6/11/2024 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John S. Gray</i> 6/18/2024 ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>[Signature]</i> 6-18-24 ELECTRONIC SIGNATURE ON FILE
--	--	--

**Extended Description:**

Change Order

Change Order No. 8 is issued to extend and increase the original contract to allow for additional Construction Administration services to complete the construction project, according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of change: May 16, 2024  
Original Contract Price: \$1,978,000.00  
Change Order 1: \$ 30,604.00  
Change Order 4: \$ 45,137.50  
Change Order 5: \$ 58,087.25  
Change Order 7: \$ 16,022.15  
Change Order 8 Increase: \$ 41,208.00  
New Contract Amount: \$2,169,058.90

Contract to be extended 365 calendar days, making April 23, 2025 the new expiration date.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101508	0.00000		0.000000	\$2,008,604.00
Service From	Service To	Manufacturer		Model No	
2020-04-24	2025-04-23				

**Commodity Line Description:** A/E Svcs: Building Four Renovations Project

**Extended Description:**

A/E Services: Building Four Renovations Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101508	0.00000		0.000000	\$45,137.50
Service From	Service To	Manufacturer		Model No	
2020-04-24	2025-04-23				

**Commodity Line Description:** Change Order 4

**Extended Description:**

A/E Services: Building Four Renovations Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81101508	0.00000		0.000000	\$58,087.25
Service From	Service To	Manufacturer		Model No	
2020-04-24	2025-04-23				

**Commodity Line Description:** Change Order 5

**Extended Description:**

A/E Services: Building Four Renovations Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81101508	0.00000		0.000000	\$16,022.15
Service From	Service To	Manufacturer		Model No	
2020-04-24	2025-04-23				

**Commodity Line Description:** Change Order 7

**Extended Description:**

A/E Services: Building Four Renovations Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81101508	0.00000		0.000000	\$41,208.00

Service From	Service To	Manufacturer	Model No
2020-04-24	2025-04-23		

**Commodity Line Description:** Change Order 8

**Extended Description:**

A/E Services: Building Four Renovations Project

May 8, 2024

Scot Casdorff  
Architecture & Engineering Manager  
WV Department of Administration  
General Services Division  
112 California Avenue,  
Charleston, WV 25305

RE: #22010.00 West Virginia Building Four Renovations  
Contract Renewal – Additional Services

Dear Scot,

We were recently notified by the WV General Service Division Procurement Administrator, Jamie Jones, our contract for the Architectural and Engineering Services for the West Virginia Building Four Renovations Project dated April 24, 2020, has reached the end of the three (3) one-year term renewals as of April 24, 2024, and is currently expired.

The construction contract "Notice to Proceed" was awarded on October 13, 2022, with a fixed period of 770 days (24 months) to complete the project on November 21, 2024. Therefore, the construction schedule extends the initial contract end date approximately seven (7) months. Note too, this extends our Construction Administration phase services approximately eight (8) month from the estimated 16 months of construction included in our fee proposal.

- Additionally; Change Orders have extended the contract time 44 additional days, with 5 additional days pending a decision on the elevator Rath system, which equates to 50 days in total. The new completion date is anticipated to be January 9, 2025.

This letter serves as PWWG's request to extend our contract one (1) year, from April 24, 2024 to April 23, 2025 to cover completion of the construction phase of the project including project closeout.

### **Additional Services**

In accordance with the terms of the contract (AIA B101, 4.2) and based on the preceding information, we request a lump sum fee of **\$ 41,208.00**, including expenses, for additional services fees based on a

Scot Casdorff  
General Services Division  
May 8, 2024  
PAGE 2 OF 2

prorata share of our current Construction Administration Phase Services fee (~4%/month). This accounts for an extended construction administration phase of approximately two (2) months and includes additional site visits and participation in bi-weekly OAC meetings.

If you have any questions or require additional information, please don't hesitate to call or email me.

Sincerely,



Anthony L. Pitassi, AIA, NCARB, LEED AP  
Managing Principal

cc: Bob Kilpatrick – General Services  
Kari Dean – General Services  
Jamie Jones – General Services  
Joseph Filar – PWWG  
Danielle – PWWG

Via Email  
2 pages  
2024-05-08\_WVGSD B4\_CONTRACT EXT-ADD SERVICES



APPROVED  
JL  
6/6/24

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
GENERAL SERVICES DIVISION  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

John K. McHugh  
Director

**MEMORANDUM**

**To:** Melissa Pettrey, Senior Buyer, State Purchasing Division

**From:** Jamie Jones, Procurement Administrator, General Services Division *James R Jones*

**Date:** May 16, 2024

**Ref:** CCT GSD200000020 EOI: **Building Four Renovations Project**

Melissa:

Please allow this memorandum to serve as written explanation and justification for our request for Change Order #8 to increase and extend CCT GSD200000020, with Perfido, Weiskopf, Wagstaff, and Goettel, for the Building Four Renovations Project, per the attached documentation and the explanation given below.

We are requesting a net increase of \$41,800.00 to cover the cost of additional services needed to complete Construction Administration, more administrative services have been necessary from PWWG, due to construction contract extension.

We are also requesting an extension of Three hundred and Sixty-Five days to the date of Final Completion of the contract. These extensions are necessary due to extensions to the construction contract.

Original Contract Price:	\$1,978,000.00
Change Order 1:	\$ 30,604.00
Change Order 4:	\$ 45,137.50
Change Order 5:	\$ 58,087.25
Change Order 7:	\$ 16,022.15
Change Order 8 (Increase):	\$ 41,208.00
New Contract Total:	\$2,169,058.90

New Final Completion Date: April 23, 2025

If you have any questions or need additional information, please contact me via email at James.R.Jones@wv.gov or by phone at (304) 352-5517.

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#05 MLP</u> Date: <u>05/31/2024</u>	Agency: General Services Division
Solicitation No. _____	Procurement Officer Submitting Requisition: Jamie Jones
_____	Requisition No. _____
<u>CO#8</u>	PF No.: 662743

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: *Melissa A. Petrey, Senior Buyer*



You are viewing this page over a secure connection. Click here for more information.

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### PERFIDO WEISKOPF WAGSTAFF + GOETTEL, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	5/30/2007		5/30/2007	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	5413 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		
<b>Charter County</b>		<b>Control Number</b>	94200
<b>Charter State</b>	PA	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified



## Addresses

Type	Address
<b>Designated Office Address</b>	408 BOULEVARD OF THE ALLIES PITTSBURGH, PA, 15219
<b>Mailing Address</b>	408 BOULEVARD OF THE ALLIES PITTSBURGH, PA, 15219 USA
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
<b>Principal Office Address</b>	408 BOULEVARD OF THE ALLIES PITTSBURGH, PA, 15219 USA
Type	Address

## Officers

Type	Name/Address
<b>Member</b>	ANTHONY L PITASSI 408 BLVD OF THE ALLIES PITTSBURGH, PA, 15219
<b>Member</b>	LISA CARVER 408 BOULEVARD OF THE ALLIES PITTSBURGH, PA, 15219
<b>Member</b>	BRENT M. HOUCK 408 BOULEVARD OF THE ALLIES PITTSBURGH, PA, 15219
Type	Name/Address

## DBA

DBA Name	Description	Effective Date	Termination Date
PERFIDO WEISKOPF WAGSTAFF + GOETTEL, PLLC	FORCED DBA	5/30/2007	
DBA Name	Description	Effective Date	Termination Date

## Annual Reports

<b>Filed For</b>
2024
2023
2022
2021
2020
2019
2018
2017
2016
2015
2014
2013
2012
2011
2010
2009
2008
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, June 7, 2024 — 1:45 PM

© 2024 State of West Virginia



Please Sign in: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

Select Domain Entity Information

All Entity information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"Perfido Weiskopf Wegstall" Goettel LLC

Entity

Location

Status

- Active
- Inactive

Reset



## No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

Search inactive

Go back