



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 03-14-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0926 1920 PSC210000002 4	Procurement Folder:	838711
Document Name:	Open-end contract HVAC maintenance and repairs	Reason for Modification:	Change Order 03 To Renew Contract
Document Description:	HVAC maintenance and repair services		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-04-30

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000114773	Requestor Name:	Lindsey Randolph	
NITRO CONSTRUCTION SERVICES INC PO BOX 879		Requestor Phone:	(304) 340-0435	
NITRO WV 25143		Requestor Email:	lrandolph@psc.state.wv.us	
US		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div>		
Vendor Contact Phone:	304-204-1500			Extension:
Discount Details:				
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
ADMINISTRATION PUBLIC SERVICE COMMISSION 201 BROOKS ST CHARLESTON WV 25301 US	ADMINISTRATION PUBLIC SERVICE COMMISSION 201 BROOKS ST CHARLESTON WV 25301 US

348-2464

Total Order Amount:	Open End
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara [Signature]* 3/18/2024
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray [Signature]*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 3-19-24
 ELECTRONIC SIGNATURE ON FILE

3/19/2024

Extended Description:

Change Order

Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal May 1, 2024 through April 30, 2025.

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72151207				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: HVAC maintenance and repair services

Extended Description:

Per the attached Exhibit A Pricing Page.

Public Service Commission of West Virginia

201 Brooks Street, P.O. Box 812
Charleston, West Virginia 25323

Phone: (304) 340-0300
Fax: (304) 340-0325



March 6, 2024

Nitro Construction Services Inc.
PO BOX 879
Nitro WV 25143

Re: Contract Renewal HVAC Maintenance
CMA PSC2100000002

The Public Service Commission wishes to renew our contract with Nitro Construction Services, Inc.

If you agree to renew this contract, CMA PSC2100000002, it will be renewed under the same terms, prices, and conditions as the original contract and all subsequent change orders.

The renewal period will be valid from May 1, 2024 through April 30, 2025 with no renewal periods remaining.



Authorized Signature and title

HVAC Comm. Sec. James Kubo
Manager

Printed name

3-14-24

Date

Lindsey Randolph Procurement officer 3/14/24
Lindsey Randolph

PSC approval

Public Service Commission of West Virginia

201 Brooks Street, P.O. Box 812
Charleston, West Virginia 25323



Phone: (304) 340-0300
Fax: (304) 340-0325

March 14, 2024

West Virginia Purchasing Division
Larry D McDonnell
2019 Washington Street, E.,
Charleston, WV 25305

Re: Contract Renewal HVAC, CMA PSC2100000002

Mr. McDonnell:

The Public Service Commission requests the renewal of contract CMA PSC2100000002 with Nitro Construction Services, Inc.

The renewal period will be effective May 1, 2024 through April 30, 2025. This contract will have no renewal periods remaining.

Sincerely,

A handwritten signature in black ink that reads "Lindsey Randolph". The signature is written in a cursive, flowing style.

Lindsey Randolph
PSC Procurement Officer
304-340-0322
lrandolph@psc.state.wv.us

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Business Organization Detail

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NITRO CONSTRUCTION SERVICES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/10/2007		4/10/2007	Domestic	Profit			

Organization Information			
Business Purpose	2382 - Construction - Special Trade Contractors - Building Equipment Contractors (electrical & other wiring, plumbing, heating & air-conditioning, other)		Capital Stock 1000.0000
Charter County	Putnam	Control Number	92949
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	1.000000
Authorized Shares	1000	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	4300 1ST AVE NITRO, WV, 25143
Mailing Address	P.O. BOX 879 NITRO, WV, 25143 USA ✓
Notice of Process Address	DANIEL J. KONRAD 611 THIRD AVENUE HUNTINGTON, WV, 25701
Principal Office Address	4300 1ST AVENUE NITRO, WV, 25143 USA
Type	Address

Officers

Type	Name/Address
	NITRO CONSTRUCTION SERVICES 4300 1ST AVE NITRO, WV, 25143 USA
Director	DOUGLAS REYNOLDS 75 WEST THIRD AVENUE HUNTINGTON, WV, 25701
Director	LOWELL L. FERGUSON 4300 1ST AVE NITRO, WV, 25143
Incorporator	DANIEL J. KONRAD 611 THIRD AVENUE HUNTINGTON, WV, 25701 USA
President	LOWELL L FERGUSON 4300 FIRST AVE #2 NITRO, WV, 25143
Secretary	CHARLES CRIMMEL 75 3RD AVE. W. HUNTINGTON, WV, 257011116
Treasurer	DOUGLAS REYNOLDS 75 3RD AVE. W. HUNTINGTON, WV, 25701
Vice-President	GABRIEL HOLSTEIN 4300 1ST AVE NITRO, WV, 25143
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
NITRO ELECTRIC COMPANY, INC.	TRADENAME	4/28/2018	
NITRO MECHANICAL SERVICES	TRADENAME	7/29/2008	
REVOLT ENERGY	TRADENAME	5/14/2021	
DBA Name	Description	Effective Date	Termination Date

Name Changes	
Date	Old Name
1/16/2018	NITRO ELECTRIC COMPANY, INC.
4/30/2007	NEC ACQUISITION COMPANY, INC.
Date	Old Name

Subsidiaries	
Name	Address
	PINNACLE TECHNICAL SOLUTIONS LLC 4300 1ST AVE NITRO, WV, 25143
	REVOLT ENERGY LLC 4300 1ST AVE NITRO, WV, 25143
Name	Address

Date	Amendment
1/16/2018	NAME CHANGE: FROM NITRO ELECTRIC COMPANY, INC.
4/30/2007	NAME CHANGE: FROM NEC ACQUISITION COMPANY, INC.
Date	Amendment

Annual Reports	
Filed For	
2023	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, March 15, 2024 — 3:43 PM

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Entity Information +

All Entity Information

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All Words (i)

Exact Phrase (i)

e.g. 123456789, Smith Corp

"nitro construction services" ×

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Excluded Entity ∨

Federal Organizations ∨

Exclusion Type ∧

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- Ineligible (Proceedings Complete)
- Prohibition/Restriction
- Voluntary Exclusion

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use: Buyer: <u>Larry D. McDonnell</u> Date: <u>3/15/24</u> Solicitation No. <u>CMA PSC21*02 c/o 3</u>	Agency: Public Service Commission Procurement Officer Submitting Requisition: Lindsey Randolph Requisition No. CMA PSC210000002 PF No.: 838711
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, If Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvoasis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvoasis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, If Required	Not Required	Purch. Div Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

L. O. McOll