



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 01-25-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0803 0069 DOT2100000056 8	Procurement Folder:	887101
Document Name:	DEIGHTON PROFESSIONAL SERVICES PHASE 1A	Reason for Modification:	
Document Description:	DEIGHTON PROFESSIONAL SERVICES PHASE 1A	Change Order No. 3 is issued to reduce the balance , per the attached documentation	
Procurement Type:	Central Delivery Order		
Buyer Name:	John W Estep		
Telephone:	304-558-2566		
Email:	john.w.estep@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0803 DOT1800000024 8
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000233045	Requestor Name:	Carla Parent Rotsch
DEIGHTON ASSOCIATES LTD 1555 WENTWORTH ST UNIT 200		Requestor Phone:	(304) 558-9240
WHITBY ON L1N 9T6		Requestor Email:	carla.j.rotsch@wv.gov
CA			
Vendor Contact Phone:	9056656605	Extension:	132
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

24
 FILE LOCATION

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS OFFICE OF THE SECRETARY 1900 KANAWHA BLVD E, BLDG 5 RM A109 CHARLESTON WV 25305-0440 US	DIVISION OF HIGHWAYS EXECUTIVE DIVISION 1900 KANAWHA BLVD E, BLDG 5 CHARLESTON WV 25305-0430 US

Total Order Amount: \$347,982.37

Purchasing Division's File Copy

JE 1/29/24

PURCHASING DIVISION AUTHORIZATION
 DATE: *Jan 18 1 24 24*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Jan 1-30-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No. 3 to reduce the balance on the deliver order from \$1,261,033.99 to \$347,982.37 per the attached document

Original Contract Total: \$1,261,033.99

Change Order No. 3 decrease (\$916,051.62)

New Contract Total: \$347,982.37

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		\$0.0000	\$23,221.02
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-06-01	2021-11-30				2021-06-01

Commodity Line Description: PRODUCT DEVELOPMENT YEAR 4 OFFSITE

Extended Description:

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT:

See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		\$0.0000	\$99,972.56
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-06-01	2021-11-30				2021-06-01

Commodity Line Description: SOFTWARE MAINTENANCE PERSONNEL YEAR 4 OFF SITE

Extended Description:

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT:

See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	0.00000		\$0.0000	\$13,413.77
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-06-01	2021-11-30				2021-06-01

Commodity Line Description: DATA MANAGEMENT PERSONNEL OFF SITE YEAR 4

Extended Description:

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT:

See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	0.00000		\$0.0000	\$15,438.80
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-06-01	2021-11-30				2021-06-01

Commodity Line Description: TRAINING YEAR 4 OFF SITE

Extended Description:

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT:

See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112200	0.00000		\$0.0000	\$118,111.02
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-06-01	2021-11-30			2021-06-01	

Commodity Line Description: PROGRAMMER YEAR 4 OFF SITE

Extended Description:
PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT:

See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112200	0.00000		\$0.0000	\$77,825.20
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-06-01	2021-11-30			2021-06-01	

Commodity Line Description: PROJECT MANAGER YEAR 4 OFFSITE

Extended Description:
PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT:

See attached Exhibit_A Pricing Pages for Contract Pricing.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.,
Deputy Secretary of Transportation
Deputy Commissioner of Highways

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

January 25, 2024

TO: Tara Lyle, Senior Buyer
WV Purchasing Division

FROM: Kristy James, Director
WV DOT Procurement *Kristy James*

RE: Deighton Delivery Order Cancellations

Attached is a letter from Deighton confirming that they have completed invoicing services on the following delivery orders that were processed through Purchasing. WVDOT Procurement will be sending change orders requesting that these delivery orders be reduced to the amount that was invoiced.

Delivery Order	Original Amount	New Total
CDO DOT22*28	\$1,301,267.47	\$690,208.51
* CDO DOT21*56	\$1,264,033.99	\$347,928.37
CDO DOT22*29	\$260,807.66	\$191,448.70
CDO DOT23*18	\$1,107,418.68	\$1,107,015.64
CDO DOT23*19	\$313,406.96	\$123,084.96

If you have questions, please contact Kristy James 304/414-7104.



deighton

Att: Lisa DiNallo

Date: 01/22/2024

WVDOT

Building 5 1900 Kanawha Blvd E Charleston, WV 25305

Subject: Closure of Delivery Orders

Dear Lisa,

I hope this letter finds you well. I am writing to officially confirm the successful completion and closure of the following delivery orders:

1. CDO DOT22*28
- ✖ 2. CDO DOT21*56
3. CDO DOT22*29
4. CDO DOT23*18
5. CDO DOT23*19
6. APO DOT23*124

We have conducted a thorough review, and all necessary documentation, including the relevant approvals and sign-offs, are in place.

Should you need any additional information or documentation related to these delivery orders, please let us know.

Thank you.

Sincerely,

Gary Ruck

Director of Global Business Development




STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Allan L. McVey
Cabinet Secretary

Joshua D. Spence
Chief Technology Officer

MEMORANDUM

TO: Mark Waid, HDIMGR2
Department of Transportation

FROM: Joshua D. Spence, Chief Technology Officer
Office of Technology 

SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
63210059; IS&C NUMBER: 2021-2628

DATE: March 8, 2021

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DEIGHTON ASSOCIATES LTD.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/13/1992		5/13/1992	Foreign	Profit			

Organization Information			
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services		Capital Stock 0.0000
Charter County	Foreign Country		Control Number 0
Charter State	ONT		Excess Acres 0
At Will Term	Member Managed		
At Will Term Years			Par Value 0.000000
Authorized Shares	0		Young Entrepreneur Not Specified

Addresses	
Type	Address
Local Office Address	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
Mailing Address	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6 CAN
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6 CAN
Type	Address

Officers	
Type	Name/Address
Director	ROB PIANE 1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
President	VICKI DEIGHTON 1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
Type	Name/Address

Annual Reports
Filed For
2023
2022
2021
2020
2019
2018

2017x
2017
2016
2015
2014
2013
2012
2011
2010
2009
2008
2007
2004
2003
2002
2001
2000
1999
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, January 26, 2024 — 2:58 PM

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Search

Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

Select Domain **Entity Information**

- All Entity Information
- Entities**
- Disaster Response Registry
- Responsibility / Qualification
- Exclusions

Filter By

Keyword Search

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- Any Words
- All Words
- Exact Phrase

Entity
Location
Status

- Active
- Inactive



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>1/29/24</u>	Agency: WVDOH
Solicitation No. <u>CDO DOT21*56</u> <u>CO#3</u>	Procurement Officer Submitting Requisition: Dusty Smith
	Requisition No. CDO DOT21*56 CO#3
	PF No.: 887101

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

13	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

