



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 01-29-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0702 7813 TAX2300000003 2	Procurement Folder:	1195602
Document Name:	Land Book Sheet	Reason for Modification:	CHANGE ORDER 1 TO RENEW CONTRACT
Document Description:	Land Book Sheets		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-03-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-03-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000211218	Requestor Name:	Deanna K Sheets
INNOVATIVE BUSINESS SOLUTIONS 1224 BRUSHY FORK RD		Requestor Phone:	(304) 558-0760
		Requestor Email:	deanna.k.sheets@wv.gov
CAIRO	WV 26337	<div style="font-size: 48pt; font-weight: bold;">24</div> FILE LOCATION _____	
US			
Vendor Contact Phone:	304-628-3049 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748 CHARLESTON WV 25339-1748 US	WAREHOUSE TAX DIVISION OF 1315 HANSFORD ST CHARLESTON WV 25301-1447 US

1-31-24 bc

Total Order Amount: _____ Open En

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
 DATE: *M. [Signature]* 1/31/2024
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Deanna K. Sheets* 2-6-24
 ELECTRONIC SIGNATURE ON FILE

2/6/2024

Extended Description:

CHANGE ORDER 1

CHANGE ORDER NO 1 IS ISSUED TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS , CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT, INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENTAL MARCH 15, 2024 THROUGH MARCH 14, 2025.

2 RENEWAL YEARS REMAINING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	82121500			SH	0.035280
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Contract Item #1 - STC 12:21 Land Book Sheets (Blue)

Extended Description:

See Section 3.1.1, 3.1.1.1, 3.1.1.2 & 3.1.1.3 for extended description.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	82121500			SH	0.035280
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Contract Item #2 - STC 12:22 Land Book Sheets (Green)

Extended Description:

See Section 3.1.1, 3.1.1.1, 3.1.1.2 & 3.1.1.3 for extended description.



Larry Pack
Acting Secretary of Revenue

Matthew Irby
State Tax Commissioner

STATE TAX DEPARTMENT

January 3, 2024

Innovative Business Solutions
1224 Brushy Fork Rd
Cairo, WV 26337

Re: Land Book Sheets
CMA TAX23*3

Dear Mr. Hamilton:

The West Virginia State Tax Division, Property Tax Division, would like to renew their contract with you for an additional year. If agreed and approved, the dates of services for this renewal will be March 15, 2024, through March 14, 2025.

Please sign below in acceptance of the renewal of this contract for one year at the same prices, terms, and conditions as the original contract.

Upon acceptance, please return to me via email to Tammy.L.Lambert@wv.gov or via U.S. Mail at: WV State Tax Division, Attn: Operations Division, P.O. Box 11748, Charleston, WV 25301-1748.

If you should have any questions or need additional information, please contact me at (304) 558-0764.

Sincerely,

Tammy Lambert

Tammy L. Lambert, Procurement Specialist
Operations Division

Company Name: Innovative Business Solutions
Signature: *Brian Bottlett*
Title: President
Date: 1/22/2024

Tax Commissioner's Office, 1001 Lee Street East, P.O. Box 11771, Charleston, WV 25339-1771
Telephone 304-558-0751
Fax 304-558-8999

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use.</i> Buyer: <u>C. Akey (e)</u> Date: <u>1-31-24</u> Solicitation No. <u>CMA TAX 23A03</u> <u>C/O #1</u>	Agency: WV TAX Procurement Officer Submitting Requisition: Tammy Lambert Requisition No. CMA TAX 23*03 Change Order #1 PF No.: 1195602
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

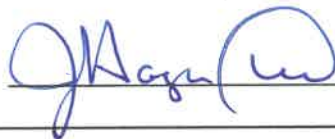
1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____



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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

INNOVATIVE BUSINESS SOLUTIONS

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
SP Sole Proprietor	1/1/2006			Domestic					

Organization Information									
Business Purpose					Capital Stock				
Charter County					Control Number				
Charter State		WV			Excess Acres				
At Will Term					Member Managed				
At Will Term Years					Par Value				
Authorized Shares					Young Entrepreneur		Not Specified		

Addresses

Type	Address
Mailing Address	1224 BRUSHY FRK CAIRO, WV, 263376466
Principal Office Address	1224 BRUSHY FRK CAIRO, WV, 263376466
Type	Address

Officers

Type	Name/Address
Owner	BRIAN L BARTLETT 1224 BRUSHY FRK CAIRO, WV, 263376466
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
INNOVATIVE BUSINESS SOLUTIONS	FN TRADENAME	1/1/2006	
INNOVATIVE BUSINESS SOLUTIONS	SP TRADENAME	1/1/2006	
DBA Name	Description	Effective Date	Termination Date

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, January 31, 2024 — 9:18 AM

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Cease Using the Entity Management API for Reps and Certs Information
Show Details
Dec 13, 2023



See All Alerts

Entity Validation Processing **Show Details**
Jan 31, 2024



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e.g. 1606N020Q02

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By



Keyword Search

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Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"INNOVATIVE BUSINESS SOLUTIONS" x

- Classification v
- Excluded Individual v
- Excluded Entity v
- Federal Organizations v
- Exclusion Type v
- Exclusion Program v
- Location v
- Dates v

Reset

Showing 1 - 1 of 1 results

Sort by

Relevance

INNOVATIVE BUSINESS SOLUTIONS, INC. Active

Exclusion

Unique Entity ID
Z5HVAUE2CKL9
 CAGE Code
1JUG5
 Physical Address
301 Concourse Boulevard, Suite 120, Glen Allen, VA 23059 USA

Classification
Firm
 Activation Date
Aug 20, 2009
 Termination Date
Indefinite

< 1 of 1 >

Results per page

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