



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 02-02-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0506 2898 WIC2300000001 4	<b>Procurement Folder:</b>	1032016
<b>Document Name:</b>	ANNUAL SUBSCRIPTION FOR WICSMART AND WICSHOPPING	<b>Reason for Modification:</b>	
<b>Document Description:</b>	ANNUAL SUBSCRIPTION FOR WICSMART AND WICSHOPPING	CO 01 to renew contract	
<b>Procurement Type:</b>	Central Sole Source		
<b>Buyer Name:</b>	Crystal G Hustead		
<b>Telephone:</b>	(304) 558-2402		
<b>Email:</b>	crystal.g.hustead@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2023-01-23
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-12-31

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000002400			<b>Requestor Name:</b>	Stephanie B Romano
JPMA INC				<b>Requestor Phone:</b>	304-352-4852
3827 LAFAYETTE ST SUITE 238				<b>Requestor Email:</b>	stephanie.b.romano@wv.gov
DENVER	CO	802505			
US					
<b>Vendor Contact Phone:</b>	3032323700	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

**24**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - NUTRITION SERVICES 350 CAPITOL ST, RM 519 CHARLESTON WV 25301-3717 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - NUTRITION SERVICES 350 CAPITOL ST, RM 515 CHARLESTON WV 25301-3717 US

2-8-24 GC

<b>Total Order Amount:</b>	\$100,450.00
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Purchasing Division's File Copy

CA 2/8/24

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Tara Hester 2/9/2024</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <i>John S. Gray</i> DATE: <i>2/21/2024</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> <i>Dan [Signature]</i> DATE: <i>2-22-24</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order 01

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Date: 01/01/2024 to 12/31/2024

Renewals Remaining: 2

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	93141612	0.00000		0.000000	\$49,000.00
Service From	Service To	Manufacturer	Model No		
2023-01-23	2023-12-31				

**Commodity Line Description:** Base Year - Annual Subscription

**Extended Description:**

Base Year - Annual Subscription

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	93141612	0.00000		0.000000	\$51,450.00
Service From	Service To	Manufacturer	Model No		
2024-01-01	2024-12-31				

**Commodity Line Description:** Option Year 1 - Annual Subscription

**Extended Description:**

Option Year 1 - Annual Subscription



JPMA, Inc.  
3827 Lafayette St. Ste 238  
Denver, CO, 80205

[www.Ebtshopper.com](http://www.Ebtshopper.com)  
[wicshopper@jpma.com](mailto:wicshopper@jpma.com)

p+1 303.232.3700  
f+1 303.232.4325

Carrie Brooks  
Administrative Service Assistant  
Office of Nutrition Services  
WVDHHR Bureau for Public Health  
350 Capitol Street, Room 515  
Charleston, WV 25301

Re: Request from West Virginia DHHR for Vendor Renewal Letter from JPMA, Inc.

Dear Carrie Brooks,

This letter serves as a confirmation of intent of JPMA to renew services providing our mobile application platforms and related services for our products known as *WICShopper* and *WICSmart* to the *West Virginia Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)* program.

Below, please find the "Option year 1" costs covering January 1, 2024 – December 31, 2024 defined in original contract Order Number CCT 0506 2898 WIC2300000001 1 Document Name "ANNUAL SUBSCRIPTION FOR WICSMART AND WICSHOPPING".

In the second table, please find our quote agreeing to provide said services under the same costs and conditions defined in the contract document.

Option year 1 costs covering January 1, 2024 – December 31, 2024 defined in original contract Order Number CCT 0506 2898 WIC2300000001 1 Document Name "ANNUAL SUBSCRIPTION FOR WICSMART AND WICSHOPPING".	
Description	Cost
Annual Subscription West Virginia WIC for WICShopper and WICSmart platforms and related services.	\$51,450.00

JPMA Quotation for services covering January 1, 2024 – December 31, 2024



JPMA, Inc.  
 3827 Lafayette St. Ste 238  
 Denver, CO, 80205

[www.Ebtshopper.com](http://www.Ebtshopper.com)  
[wicshopper@jpma.com](mailto:wicshopper@jpma.com)

p+1 303.232.3700  
 f+1 303.232.4325

Description	Cost
Annual Subscription West Virginial WIC for WICShopper and WICSmart platforms and related services.	\$51,450.00

This letter has been signed by an authorized representative of JPMA.

Sincerely,

Ryan Magee

.....  
 PRESIDENT & COO  
 jpma, inc.  
 p: +1 303.232.3700  
[ryan.magee@jpma.com](mailto:ryan.magee@jpma.com)  
[jpma.com](http://jpma.com)

eSigned by:  
*Ryan Magee*

01/11/2024 @ 15:58 UTC

President & COO

01/11/2024

*Heather White*  
 Director, ONS  
 12/13/2023

Agreed

*Heather White*

# Signature Certificate

Document completed by all parties on 01/11/2024 @ 08:58 MST

Document ID: 65a0100b60c828001f9789cb

## Sender information

Sent On: 01/11/2024 @ 08:58 MST  
Timezone: Mountain Standard Time  
Sender: Ryan Magee rmagee@jpma.com  
Sender IP: 174.29.184.62

## Signer

 Ryan Magee  
rmagee@jpma.com

Received: 01/11/2024 @ 15:58 UTC  
Viewed: 01/11/2024 @ 15:58 UTC  
Signed: 01/11/2024 @ 15:58 UTC

## Signature

*Ryan Magee*

IP: 174.29.184.62  
Location: Denver, United States

Page 3 of 3



# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Cristal Husted</u> Date: <u>2/8/24</u>	Agency: Office of Nutrition Services
Solicitation No. <u>CCT WIC 23*01</u>	Procurement Officer Submitting Requisition: Heather White (from Stephanie Romano)
	Requisition No. CCT WIC23*001 CO1
	PF No.: 1032016

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CROM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvoASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvoASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Christal Huslead

## REFERENCE:

### **FOR ALL SOLICITATION TYPES:**

- 1. Specifications and Pricing Page.** The specifications and intended pricing evaluation tool (wvOASIS line or pricing page) must be attached to the requisition for the Purchasing Division to review them.
- 2. Usage of correct specification template.** The Purchasing Division maintains standard format templates on its website for various purchase types, including but not limited to one-time, services, and open-end RFQ purchases; RFPs; and EOs. Using the correct specification template ensures language appropriate for the type of purchase will be contained in the final contract. A copy of these templates can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/forms.html](http://www.state.wv.us/admin/purchase/forms.html).
- 3. Use of correct requisition type.** Agencies must discern the type of contract needed prior to entering the requisition in wvOASIS. The requisition type will limit the type of award that can be issued for each solicitation. **Purchasing Division Procedures Handbook, Section 3.3.1.1.**
- 4. Terms and conditions.** The agency must complete the General Terms and Conditions using the master copy maintained by the Purchasing Division, and the revision date on the terms and conditions document must not be removed or altered in any way. The Purchasing Master Terms and Conditions can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/TCP.pdf](http://www.state.wv.us/admin/purchase/TCP.pdf). **Purchasing Division Procedures Handbook, Section 3.2.4.6.**
- 5. Maximum budgeted amount.** This is the maximum amount of funding available for the purchase of the good or service as determined by the agency prior to requisition submission. This amount determines the agency's ability to negotiate and cannot be changed after the bid opening. **Purchasing Division Procedures Handbook, Section 6.9.3.1.**
- 6. Suggested vendors.** Suggested vendors are identified at the time an agency conducts its market research and are placed in the Vendor List or Free Form Vendor fields within the requisition. This ensures the vendors are made aware of the bidding opportunity.
- 7. Capitol Building Commission pre-approval.** Pre-approval from the Capitol Building Commission is required before any contract can be bid for work requiring a substantial physical change to the state capitol building or surrounding complex, before work begins to a building on the capitol complex if not done under a contract, and prior to processing change orders for work to buildings on the capitol complex above \$40,000. **Purchasing Division Procedures Handbook, Section 7.2.**
- 8. Financing pre-approval.** Any loan or extension of credit from a bank or other financial institution by any state agency under the Executive Branch requires pre-approval from the Governor's Office and must be in the best financial interest of the state of West Virginia. **Per memorandum from the Governor's Office.**
- 9. Fleet Management Division pre-approval.** Pre-approval by the Fleet Management Division (FMD) is required to purchase vehicles, unless statutorily exempt. Any request made under the authority of the Fleet Management Division to increase an agency's fleet size must be approved by the FMD executive director, and all vehicle purchases, regardless of dollar amount, must be processed through the Purchasing Division. **Purchasing Division Procedures Handbook, Section 7.8.**
- 10. Insurance requirements.** **RE Purchasing Division Procedures Handbook, Section 3.2.5.3. Appendix C.**
- 11. Office of Technology CIO pre-approval.** In accordance with the Office of Technology's CIO-19-001 policy, all technology procurement requests, unless exempted, require Chief Information Officer (CIO) approval. **Purchasing Division Procedures Handbook, Section 7.3.**
- 12. Treasurer's Office (banking) pre-approval.** Pre-approval is required by the State Treasurer's Office for the acquisition of banking goods or services, which includes but may not be limited to accepting payments and receiving funds via electronic commerce. **W. Va. Code §§ 12-1-7 and 12-3A-6.**



## **FOR CHANGE ORDERS/RENEWALS:**

1. **Two-party agreement.** This agreement, confirming the need for the change order, must be signed by both the agency and the vendor. A single letter of agreement with both signatures is standard.
2. **Standard change order language.** The Purchasing Division maintains standard language to be used in the Extended Description field when issuing a change order in wvOASIS. There are various descriptors available to address the change to the original contract, including but not limited to a standard renewal, a renewal with an increase or decrease, a construction extension for time only or time and increase, a cancellation, and an administrative change. **Purchasing Division Procedures Handbook, Appendix D.**
3. **Office of Technology CIO pre-approval.** See #11.
4. **Justification for price increases/backdating/other.** Any change order request that increases the amount of the contract, is backdated more than 20 days past the submission date of the change order, or otherwise affects provisions of the contract not typically seen in a change order requires justification.
5. **Bond rider.** A bond rider allows bonded principals to request changes to be made to their original surety bond agreements. The bond rider is the only valid way of making changes to a bond agreement which does not invalidate the agreement.
6. **Secretary of State verification.** Unless a waiver is obtained from the Secretary of State's Office, every vendor organized as a business entity must have a certificate of authority and be in good standing with the Secretary of State's Office. To search for a business with the Secretary of State's Office, visit <http://apps.sos.wv.gov/business/corporations>. Any vendor that cannot be found or shows a status of "revoked" or "dissolved" is not eligible for award until the issue is resolved. Agencies must verify this compliance manually prior to award and include a copy of the relevant record in the agency file. **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. E. Secretary of State.**
7. **State debarment verification.** Pursuant to *West Virginia Code* §5A-3-33c and 33d, the State of West Virginia and its political subdivisions may not solicit offers from, award contracts to, or consent to subcontract with a debarred vendor during the debarment period. A list of vendors debarred by the West Virginia Purchasing Division can be seen online at [www.state.wv.us/admin/purchase/debar.html](http://www.state.wv.us/admin/purchase/debar.html). **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. D. State Debarment.**
8. **Federal debarment verification.** Vendors must verify that a vendor is not debarred by the federal government prior to awarding a contract by visiting Sam.gov. Instructions for manually checking a vendor's federal debarment status can be found online at [https://www.fsd.gov/qsafsd\\_sp?id=kb\\_article\\_view&sysparm\\_article=KB0036199&sys\\_kb\\_id=b372dad1b4ac5d40ca4a97ae54bcbb2&spa=1](https://www.fsd.gov/qsafsd_sp?id=kb_article_view&sysparm_article=KB0036199&sys_kb_id=b372dad1b4ac5d40ca4a97ae54bcbb2&spa=1). **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. C. Federal Debarment.**

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Questions regarding this *Compliance Verification Checklist for Requisition Submission* may be directed to your assigned Purchasing Division buyer. If you're unsure who your buyer is, see the Agency-Buyer assignments published online at [www.state.wv.us/admin/purchase/byassign.pdf](http://www.state.wv.us/admin/purchase/byassign.pdf).



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bureau for Public Health  
Office of Nutrition Services

Sherri A. Young, DO, MBA, FAAFP  
Interim Cabinet Secretary

Matthew Q. Christiansen, MD, MPH  
Commissioner & State Health Officer

MEMORANDUM

**TO:** Bryan Rosen  
Director of Purchasing, DHHR

**THROUGH:** Trey Morris  
BPH, Central Finance, Purchasing Director

**FROM:** Heidi Staats *HS*  
Director, Office of Nutrition Services

**DATE:** December 12, 2023

**SUBJECT:** JPMA Yearly Subscription Renewal for the WV WICShopper and WICSmart Applications

The purpose of this memorandum is to request approval for the Office of Nutrition Services (ONS) to renew a direct award purchase established to cover the costs related to the WICShopper Application and the WICSmart Application. The WICShopper app assists WIC participants in buying WIC foods while the WICSmart app gives WIC participants an option to complete nutrition education requirements via mobile capabilities.

The United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) and the National WIC Association (NWA) issue Nutrition Services Standards to help state WIC agencies improve the delivery and quality of nutrition services as well as identify Federal requirements. Nutrition Services Standard 7 outlines WIC Program nutrition and breastfeeding education including "use of delivery methods/mediums that are appealing, creative, relevant and interactive to engage the participant as well as create opportunities for feedback." The WICSmart mobile education application offers a technology medium which has no cost or barriers to the participants and has minimal administrative burden on the program. Furthermore, both applications have been paramount to implementation of virtual services during the Coronavirus pandemic.

The West Virginia WIC Program was one of three WIC State Agencies to begin piloting the WICShopper mobile application in April of 2014 – shortly after meeting the federal mandate to transition to Electronic Benefit Transfer (EBT). Since that time, over 107,600 families have registered their eWIC card in WICShopper with an average of 117,000 uses of the app in a month. Likewise, West Virginia currently has 49 active nutrition education lessons in both English and Spanish within WICSmart. Each month about 2,200 WIC participants complete federally required nutrition education via this online platform.



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH  
Office of Central Finance

Sherri A. Young, DO, MBA, FAAFP  
Cabinet Secretary

**TO:** DHHR Purchasing  
**FROM:** Stephanie Romano  
BPH Procurement Associate  
**DATE:** February 2, 2024  
**RE:** Late Justification for CCT WIC2300000001 CO1 - Renewal

To Whom It May Concern:

We are being asked to justify the late submission of the above referenced Centralized Contract. The renewal was to happen on or before 01/01/24. Our office received renewal request 12/13/23 and began review. Due to holidays and numerous people out sick in December and January we are late getting this request processed. The program office and our office worked together to process this renewal as quickly as possible and has learned the need for beginning earlier on renewals going forward. We understand the need for prompt processing and will endeavor to process renewals on time in the future.

We respectfully ask for your consideration of this request and look forward to hearing from you soon.

*Pat Clark  
anpa  
discussed w/FO  
TK  
Baltimore*






STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**MEMORANDUM**

**TO:** Ron Courtney, Procurement Associate  
Department of Health and Human Resources

**FROM:** Joshua D. Spence, Chief Information Officer/  
Office of Technology 

**SUBJECT:** INFORMATION TECHNOLOGY PROCUREMENT  
HR003037 CRQS WIC22\*04 IS&C NUMBER: 2022-8089

**DATE:** June 7, 2022

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for JPMA Yearly Subscription for the WV WICShopper and WICSmart Applications, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).

All Words <sup>i</sup>

Exact Phrase <sup>i</sup>

e.g. 123456789, Smith Corp

JPMA\* ×

- Classification ∨
- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
- Location ∨
- Dates ∨

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### JPMA INC.

*\*See Attached\**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
EC   Exempt Corporation	2/21/2017		2/21/2017	Foreign	Profit			

Organization Information								
<b>Business Purpose</b>				<b>Capital Stock</b>				
<b>Charter County</b>				<b>Control Number</b>		9AHG1		
<b>Charter State</b>		CO		<b>Excess Acres</b>				
<b>At Will Term</b>				<b>Member Managed</b>				
<b>At Will Term Years</b>				<b>Par Value</b>				
<b>Authorized Shares</b>				Y		Entr		

X Close

Hi, I'm SOLO I'm here to help you launch your new LLC.

## Addresses

Type	Address
<b>Notice of Process Address</b>	JAMES P. MAGEE 3970 YOUNGFIELD STREET WHEAT RIDGE, CO, 80033 USA
<b>Principal Office Address</b>	3970 YOUNGFIELD STREET WHEAT RIDGE, CO, 80033 USA
Type	Address

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 8, 2024 — 11:51 AM

© 2024 State of West Virginia

Hi, I'm SOLO I'm here to help you launch your new LLC.



Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	3858 WALNUT ST STE 160	DENVER	CO	80205	JPMA INC
Ordering	3858 WALNUT ST STE 160	DENVER	CO	80205	JPMA INC
Ordering	3827 LAFAYETTE ST SUITE 238	DENVER	CO	802505	rmagee@pma.com
Payment	3827 LAFAYETTE ST 238	DENVER	CO	80205	RYAN MAGEE
Billing	3970 Youngfield St	Wheat Ridge	CO	80033-3865	rmagee@pma.com
Payment	3970 Youngfield St	Wheat Ridge	CO	80033-3865	rmagee@pma.com
Ordering	3970 Youngfield St	Wheat Ridge	CO	80033-3865	rmagee@pma.com
Web Registrar	3970 Youngfield St	Wheat Ridge	CO	80033-3865	rmagee@pma.com

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : VS0000002400  
JPMA INC

Address Type : Payment

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar

Active From : 09/06/2019

Active To :

Default Record :

Mail Returned :

Active Address : Yes

Address Information

Address ID : AD000001 Country Phone Code : 1

Street 1 : 3858 WALNUT ST STE 160 Phone : 303-232-3700

Street 2 : Phone Extension :

City : DENVER County : CO031

State/Province : CO County Name : Denver

Zip/Postal Code : 80205 Country : US

DUNS :  
Extended DUNS :  
Unique Entity Identifier :  
CAGE Code :

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

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