



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 01-11-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0402 0033 EDD2200000003 3	Procurement Folder:	994122
Document Name:	COURT REPORTING SERVICES FOR IDEA DISPUTE	Reason for Modification:	Change Order No. 2 issued to renew the contract as attached.
Document Description:	COURT REPORTING SERVICES FOR IDEA DISPUTE		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-03-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-03-14

VENDOR			
Vendor Customer Code:	000000161400		
SARGENTS COURT REPORTING SERVICE INC			
210 MAIN ST			
JOHNSTOWN	PA	159011509	
US			
Vendor Contact Phone:	814-536-8908	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

DEPARTMENT CONTACT	
Requestor Name:	Kelly L Hall
Requestor Phone:	(304) 558-3660
Requestor Email:	kelly.l.hall@k12.wv.us
<div style="font-size: 2em; font-weight: bold;">24</div> FILE LOCATION _____	

INVOICE TO	
OFFICE OF FINANCE & INTERNAL OPERATIONS	
DEPARTMENT OF EDUCATION	
BLDG 6, RM 700	
1900 KANAWHA BLVD E	
CHARLESTON	WV 25305
US	

SHIP TO	
SECRETARY	
DEPARTMENT OF EDUCATION	
OFFICE OF SCHOOL IMPROVEMENT	
1900 KANAWHA BLVD E, BLDG 6 RM 700	
CHARLESTON	WV 25305
US	

1-25-2460

Purchasing Division's File Copy

Total Order Amount:	Open En
---------------------	---------

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Mindy A...</i> 1/25/2024
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray</i> 1/29/2024
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Dan Van</i> 1-30-24
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 2 issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Date of Renewal: 03/15/2024 through 03/14/2025

Renewals Years Remaining: One (1)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	82111603			Hour	37.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Hourly Rate For First 2 Hours

Extended Description:

Includes set-up, equipment, supplies, and travel; see travel exception on Section 10 of the specifications.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	82111603			EA	146.250000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 8-14 Days

Extended Description:

Original, 1 Copy, & CD (25 page increments per each)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	82111603			EA	5.850000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 8-14 Days Per Page

Extended Description:

For less than and/or in excess of the 25 page increments

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	82111603			EA	150.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 3-7 Days

Extended Description:

Original, 1 copy, & CD (25 page increments per each)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	82111603			EA	6.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 3-7 Days Per Page

Extended Description:

Per Page For less than and/or in excess of the 25 page increments.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	82111603			EA	156.250000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 48 hours

Extended Description:

Original, 1 copy & CD, (25 page increments per each)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	82111603			EA	6.250000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 48 hours Per Page

Extended Description:

Per page for less than and/or in excess of the 25 page increments

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	82111603			EA	156.250000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 24 hours

Extended Description:

Original, 1 copy & CD, (25 page increments per each)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	82111603			EA	6.250000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Transcript in 24 Hours Per Page

Extended Description:

Per page for less than and/or in excess of the 25 page increments



1900 Kanawha Boulevard, East, Building 6 • Charleston, WV 25305
wvde.us

December 19, 2023

Ms. Sara Ann Sargent/ Kainani S. Rose
Sargent's Court Reporting Service, Inc.
210 Main Street
Johnstown, PA 15901

Subject: CMA_EDD2200000003 – CO2 – Contract Renewal
Court Reporting Services for IDEA Disputes

The West Virginia Department of Education is offering to renew subject contract under the same terms, conditions, pricing and specifications as contained in the original contract and all approved change orders. The renewal dates are March 15, 2024 through March 14, 2025. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Remaining Renewals: One (1)

Please contact me with any questions.

Sincerely,

Sheila Paitsel
Director, Federal Programs
West Virginia Department of Education

Vendor to Sign Below:

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Sara A. Sargent	1/9/2024
Name / Signature President	Date
Title	

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing
 Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

SARGENT'S COURT REPORTING SERVICES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/13/2006		7/13/2006	Foreign	Profit			

Organization Information		
Business Purpose	5614 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Business Support Services (document prep, call centers, telemarketing, collection agencies, credit, repossession, court reporting, stenotype)	
Charter County		Control Number 86712
Charter State	PA	Excess Acres
At Will Term		Member Managed
Will Years		Par Value
Authorized Shares	0	Young Entrepreneur Not Specified

Addresses	
Type	Address
Local Office Address	179 SUMMERS STREET, SUITE 617 CHARLESTON, WV, 25301
Mailing Address	210 MAIN STREET JOHNSTOWN, PA, 15901 USA
Notice of Process Address	SARA ANN SARGENT 210 MAIN STREET JOHNSTOWN, PA, 15901
Principal Office Address	210 MAIN STREET JOHNSTOWN, PA, 15901 USA
Type	Address

Officers	
Type	Name/Address
President	SARA ANN SARGENT 200 WHISPERING PINES JOHNSTOWN, PA, 15905
Secretary	SARA ANN SARGENT 200 WHISPERING PINES JOHNSTOWN, PA, 15905
Treasurer	SARA ANN SARGENT 200 WHISPERING PINES JOHNSTOWN, PA, 15905
Type	Name/Address

Annual Reports	
Filed For	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	



Cease Using the Entity Management API for Reps and Certs Information
Show Details
Dec 13, 2023



See All Alerts

Entity Validation Processing **Show Details**
Jan 16, 2024



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

All Words

e.g. 1606N020Q02

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words *i*
- All Words *i*
- Exact Phrase *i*

e.g. 123456789, Smith Corp

"SARGENTS COURT REPORTING SERVICE INC." ×

- Classification ∨
- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
- Location ∨
- Dates ∨

Reset 



No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)



Feedback