



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 03-06-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0313 0313 DEP2400000014 2	Procurement Folder:	1360457
Document Name:	EOI: OER - Big Scary Creek Landfill	Reason for Modification:	Change Order 1 To Issue Notice to Proceed
Document Description:	EOI: OER - Big Scary Creek Landfill		
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-03-04
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-03-03

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000203587	Requestor Name:	Jessica S Chambers
TRIAD ENGINEERING INC		Requestor Phone:	(304) 414-1140
10541 TEAYS VALLEY RD		Requestor Email:	jessica.s.chambers@wv.gov
SCOTT DEPOT	WV 25560		
US			
Vendor Contact Phone:	999-999-9999	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

24
 FILE LOCATION _____

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ENVIRONMENTAL REMEDIATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

3-12-24 61

Total Order Amount: \$56,204.5

Purchasing Division's File Copy

JN 3.12.24

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mindy Cuff</i> 3/10/2024 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>John S. Gray</i> 3-15-24 ELECTRONIC SIGNATURE ON FILE
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3/15/2024

Extended Description:

Change Order 1

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: March 4, 2024 Through March 3, 2025

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	56204.50
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: EOI: Engineering Design Services

Extended Description:

Professional Engineering Service
Big Scary Creek Landfill



west virginia department of environmental protection

Office of Environmental Remediation
1159 Nick Rahall Greenway
Fayetteville, WV 25840
(304) 574-4465

Harold D. Ward, Cabinet Secretary
dep.wv.gov

March 4, 2024

Heather Metz, LRS
Environmental Services Manager
Triad Engineering
10541 Teays Valley Road
Scott Depot, West Virginia 25560

**Re: Notice to Proceed, Big Scary Creek Landfill Pre-Remedial ESI, Scott Depot,
Putnam County, West Virginia, USEPA SEMS ID# WVN000305880**

Dear Ms. Metz,

Let this letter serve as the official Notice to Proceed for the Big Scary Creek Expanded Site Inspection. The start date for the Big Scary Creek ESI will be March 4, 2024, and the completion date will be March 3, 2025. Please reference CPO DEP2400000030 when invoicing for allowable costs for the project. WVDEP is looking forward to working with Triad Engineering on this project. If you have any questions, please feel free to contact me at (304) 881-2830 or by email at alan.f.mccreary@wv.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alan McCreary', is written over a light grey rectangular background.

Alan McCreary, PG
Project Manager, ERS III
Superfund/Pre-Remedial Program
WVDEP-OER

ec: Electronic File
Wesley Vandall-Procurement Supervisor

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

TRIAD ENGINEERING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/23/1979		3/23/1979	Domestic	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock 250000.0000
Charter County	Putnam	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	1.000000
Authorized Shares	250000	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
Mailing Address	10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560 USA
Notice of Process Address	THOMAS CHANDLER 10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
Principal Office Address	10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560 USA
Type	Address

Officers	
Type	Name/Address
President	BRAD REYNOLDS 1075D SHERMAN AVENUE HAGERSTOWN, MD, 21740
Secretary	RANDY L. MOULTON 200 AVIATION DRIVE WINCHESTER, VA, 22602
Treasurer	THOMAS CHANDLER 10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
Vice-President	T. ANDERS BUSH 10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
Type	Name/Address

Date	Amendment
10/28/2005	AMENDMENT FILED SHOWING STOCK SPLIT, ALSO CHANGING THE AUTHORIZED SHARES TO 250,000 AT A PAR VALUE OF \$1.00
4/18/1990	CHANGE OF NAME FROM TRIAD ENGINEERING CONSULTANTS, INC.
Date	Amendment

Annual Reports	
Filed For	

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Mar 5, 2024



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"TRIAD ENGINEERING INC" x

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u><i>J. Maguire</i></u> Date: <u><i>3.12.24</i></u> Solicitation No. <u><i>CPO DEP 24 14</i></u> <u><i>C/O #1</i></u>	Agency: WV Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers Smith Requisition No. CPO DEP240000014 PF No.: 1360457
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

