



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Date: 02-01-2024

Order Number:	CMA 0313 0313 DEP210000015B 4	Procurement Folder:	837746
Document Name:	Inorganic and Organic Analysis Services	Reason for Modification:	CO#3 - Renewal
Document Description:	Inorganic and Organic Analysis Services		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-02-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000207493	Requestor Name:	Jessica S Chambers
ACCULAB INC		Requestor Phone:	304-926-0499
167 STOLLINGS AVE		Requestor Email:	jessica.s.chambers@wv.gov
LOGAN	WV		
US	25601		
Vendor Contact Phone:	304-752-6798		
Extension:	100		
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

**24**  
 FILE LOCATION *5078*

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

*2-8-24 GC*

Purchasing Division's File Copy

Total Order Amount: Open En

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Mindy Atch - 2/6/2024</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>Don Van 2-15-24</i> ELECTRONIC SIGNATURE ON FILE
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*2/13/2024*

**Extended Description:**

**Change Order**

Change Order No. 03 issued to renew the original contract according to all terms, conditions, prices, and specifications, contained in the original contract including all authorized change orders as well as to remove two tests from the catalog pricing sheet due to not having the certifications.

Effective date of renewal: 02/15/2024-02/14/2025

No renewals remaining.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81102600				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Analysis Services

**Extended Description:**



west virginia department of environmental protection

Administrative Services  
601 57<sup>th</sup> Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone  
304-926-0491 Fax

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

October 24, 2023

Acculab Inc.  
167 Stollings Ave.  
Logan, WV 25601  
Via e-mail: [jhicks@h2olab.net](mailto:jhicks@h2olab.net) and [chrisellis@h2olab.net](mailto:chrisellis@h2olab.net)

Re: Inorganic and Organic Analysis Services – CMA DEP210000015B

The WV Department of Environmental Protection is offering to renew the subject contract under the same terms, conditions and pricing, pending confirmation of appropriate lab certifications. The renewal dates will be 02/15/2024 through 02/14/2025. DEP will confirm lab certifications are in order prior to processing the renewal. If certifications are not in place, all or part of the renewal will not be completed and vendor will be notified.

If your company agrees to this renewal, please sign below and return the required documents to the address listed above or via e-mail to [April.D.Odell@wv.gov](mailto:April.D.Odell@wv.gov) by November 7, 2023.

Please let me know if you have any questions.

Thank you,

April D O'Dell

Digitally signed by: April D O'Dell  
DN: CN = April D O'Dell email = april.d.odell@wv.gov, C = AD O = Department of Environmental Protection OU = Business Operations  
Date: 2023.10.24 11:27:31 -04'00'

April O'Dell, Procurement Specialist, Sr.

To Be Completed by the Vendor:

We agree to renew the above reference contract for the period as stated above according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Chris Ellis  
Printed Name

10/25/2023  
Date

Chris Ellis  
Signature

VENDOR CUSTOMER CODE	SUPPLIER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
000000207493	2	81102600	Acidity, Hot (as CaCO3)	EA	\$2.00	14
000000207493	3	81102600	Acidity, Mineral (as CaCO3)	EA	\$2.00	14
000000207493	4	81102600	Alkalinity (as CaCO3)	EA	\$2.00	14
000000207493	16	81102600	Conductance, Specific	EA	\$3.00	14
000000207493	21	81102600	Oxygen Demand, Biological	EA	\$35.00	14
000000207493	23	81102600	Oxygen Demand, Chemical	EA	\$25.00	14
000000207493	24	81102600	pH	EA	\$2.00	14
000000207493	28	81102600	Solids, Total Dissolved	EA	\$8.00	14
000000207493	29	81102600	Solids, Settleable	EA	\$16.00	14
000000207493	30	81102600	Solids, Total Suspended	EA	\$6.50	14
000000207493	35	81102600	Sulfate	EA	\$4.00	14
000000207493	37	81102600	Turbidity	EA	\$4.00	14
000000207493	38	81102600	Aluminum (High Level)	EA	\$6.00	14
000000207493	39	81102600	Aluminum (Low Level)	EA	\$6.00	14
000000207493	41	81102600	Barium (High Level)	EA	\$20.00	14
000000207493	42	81102600	Barium (Low Level)	EA	\$20.00	14
000000207493	44	81102600	Beryllium (High Level)	EA	\$10.00	14
000000207493	45	81102600	Beryllium (Low Level)	EA	\$10.00	14
000000207493	47	81102600	Cadmium (Low Level)	EA	\$10.00	14
000000207493	48	81102600	Cadmium (High Level)	EA	\$10.00	14
000000207493	50	81102600	Calcium (High Level)	EA	\$6.00	14
000000207493	51	81102600	Calcium (Low Level)	EA	\$6.00	14
000000207493	53	81102600	Chromium (High Level)	EA	\$10.00	14
000000207493	54	81102600	Chromium (Low Level)	EA	\$10.00	14
000000207493	62	81102600	Copper (High Level)	EA	\$10.00	14
000000207493	63	81102600	Copper (Low Level)	EA	\$10.00	14
000000207493	65	81102600	Hardness	EA	\$15.00	14
000000207493	68	81102600	Iron (High Level)	EA	\$6.00	14
000000207493	69	81102600	Iron (Low Level)	EA	\$6.00	14
000000207493	74	81102600	Lead (Low Level)	EA	\$10.00	14
000000207493	75	81102600	Lead (High Level)	EA	\$10.00	14
000000207493	77	81102600	Magnesium (High Level)	EA	\$6.00	14
000000207493	78	81102600	Magnesium (Low Level)	EA	\$6.00	14
000000207493	80	81102600	Manganese (High Level)	EA	\$6.00	14
000000207493	81	81102600	Manganese (Low Level)	EA	\$6.00	14
000000207493	84	81102600	Mercury (Low Level MDL; Me	EA	\$40.00	14
000000207493	89	81102600	Nickel (High Level)	EA	\$10.00	14
000000207493	90	81102600	Nickel (Low Level)	EA	\$10.00	14
000000207493	92	81102600	Potassium (High Level)	EA	\$6.00	14
000000207493	93	81102600	Potassium (Low Level)	EA	\$6.00	14
000000207493	95	81102600	Silver (Low Level)	EA	\$10.00	14
000000207493	96	81102600	Silver (High Level)	EA	\$10.00	14
000000207493	98	81102600	Sodium (High Level)	EA	\$6.00	14
000000207493	99	81102600	Sodium (Low Level)	EA	\$6.00	14
000000207493	103	81102600	Thallium (High Level)	EA	\$10.00	14
000000207493	104	81102600	Thallium (Low Level)	EA	\$10.00	14
000000207493	112	81102600	Zinc (High Level)	EA	\$10.00	14
000000207493	113	81102600	Zinc (Low Level)	EA	\$10.00	14
	115		Metals Prep Cost (Methods: 200.7, 200.8, 6010, 6020, 3114)		\$2.00	
000000207493		81102600		EA		14
000000207493	117	81102600	Antimony (High Level)	EA	\$10.00	14
000000207493	118	81102600	Antimony (Low Level)	EA	\$10.00	14
000000207493	120	81102600	Arsenic (High Level)	EA	\$10.00	14
000000207493	121	81102600	Arsenic (Low Level)	EA	\$10.00	14
000000207493	123	81102600	Boron (High Level)	EA	\$20.00	14
000000207493	124	81102600	Boron (Low Level)	EA	\$20.00	14

000000207493	127	81102600	Selenium (High Level)	EA	\$10.00	14
000000207493	128	81102600	Selenium (Low Level)	EA	\$10.00	14
000000207493	135	81102600	Nitrogen, Ammonia (as N)	EA	\$25.00	14
			Nitrogen, Total Kjeldahl (as N)	EA	\$30.00	14
000000207493	138	81102600	Nitrogen, Nitrate (NO3 as N)	EA	\$25.00	14
000000207493	140	81102600	Nitrogen, Nitrite (NO2 as N)	EA	\$25.00	14
000000207493	141	81102600	Nitrogen, Nitrate + Nitrite (NO3+NO2 as N)	EA	\$45.00	14
000000207493	143	81102600	Phosphorus, Total (Mixed Forms: P as P)	EA	\$20.00	14
000000207493	146	81102600	Coliform, Fecal (Method: MF)	EA	\$30.00	14
000000207493	152	81102600	Oil-Grease	EA	\$45.00	14
000000207493	167	81102600	Cyanide, Total	EA	\$40.00	14
000000207493	198	81102600	Phenolics	EA	\$45.00	14
000000207493	200	81102600	TPH-DRO/ORO (8015B)	EA	\$65.00	14
000000207493	300	81102600	TPH-GRO/DRO (8015B)	EA	\$50.00	14
000000207493	301	81102600	TPH-GRO/DRO/ORO (8015B)	EA	\$115.00	14
000000207493	302	81102600	Bridgeport Office Pick Up Fee	EA	\$150.00	14
000000207493	351	81102600	Charleston Office Pick Up Fee	EA	\$100.00	14
000000207493	352	81102600	Fairmont Office Pick Up Fee	EA	\$200.00	14
000000207493	353	81102600	Logan Office Pick Up Fee	EA	\$25.00	14
000000207493	354	81102600	Fayetteville Office Pick Up Fee	EA	\$150.00	14
000000207493	355	81102600	Parkersburg Office Pick Up Fee	EA	\$150.00	14
000000207493	356	81102600	Philippi Office Pick Up Fee	EA	\$250.00	14
000000207493	357	81102600	Romney Office Pick Up Fee	EA	\$300.00	14
000000207493	358	81102600	Other locations as Cost Per	EA	\$0.68	14
000000207493	359	81102600	24 Hour Turn-Around Rush	EA	\$75.00	14
000000207493	360	81102600	48 Hour Turn-Around Rush	EA	\$50.00	14
000000207493	361	81102600	72 Hour Turn-Around Rush	EA	\$25.00	14
000000207493	362	81102600				

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

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### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### ACCULAB, INC.

#### Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	9/16/1991		9/16/1991	Domestic	Profit			

#### Organization Information

<b>Business Purpose</b>	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		<b>Capital Stock</b>	30000.0000
<b>Charter County</b>	Logan		<b>Control Number</b>	0
<b>Charter State</b>	WV		<b>Excess Acres</b>	0
<b>At Will Term</b>			<b>Member Managed</b>	
<b>Will Years</b>			<b>Par Value</b>	100.000000
<b>Authorized Shares</b>	300		<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Local Office Address</b>	459 HANGING ROCK HWY STE. B LOGAN, WV, 25601
<b>Mailing Address</b>	459 HANGING ROCK HWY STE. B LOGAN, WV, 25601 USA
<b>Notice of Process Address</b>	RANDALL CARPENTER 459 HANGING ROCK HWY STE B LOGAN, WV, 25601
<b>Principal Office Address</b>	459 HANGING ROCK HWY STE B LOGAN, WV, 25601 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Director</b>	(CEO) RANDALL CARPENTER, (NOT A DIRECTOR) 167 STOLLINGS AVE. LOGAN, WV, 25601
<b>Incorporator</b>	RANDALL P. CARPENTER PO BOX 185 LOGAN, WV, 25601 USA
<b>Incorporator</b>	WILLIAM F. BRINKLEY RT. 1, BOX 628 DANVILLE, WV, 25053 USA
<b>President</b>	CHRISTOPHER ELLIS 167 STOLLINGS AVE. ✓ LOGAN, WV, 25601
<b>Secretary</b>	OLIVIA CARPENTER 167 STOLLINGS AVENUE LOGAN, WV, 25601
<b>Treasurer</b>	RANDALL CARPENTER 167 STOLLINGS AVENUE LOGAN, WV, 25601
<b>Vice-President</b>	OLIVIA CARPENTER 167 STOLLINGS AVENUE LOGAN, WV, 25601
<b>Type</b>	<b>Name/Address</b>

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acculab



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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use: Buyer: <u>[Signature]</u> Date: <u>2-7-24</u> Solicitation No. <u>CMA DEP 21*15B</u> <u>clo #3</u>	Agency: <b>WVDEP</b> Procurement Officer Submitting Requisition: <b>Jessica Chambers Smith</b> Requisition No. <b>837746</b> PF No.: <b>CMA DEP21*15B</b>
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1 Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

**For Purchasing Division Use Only:**

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

