



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 02-08-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0310 6377 DNR2100000001 8	Procurement Folder:	788438
Document Name:	District 6 - New Office Complex Construction	Reason for Modification:	
Document Description:	District 6 - New Office Complex Construction Project	Change Order No. 04 issued to increase the contract and adjust to final quantities per the attached documentation.	
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-03-22
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-03-01

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000176773	Requestor Name:	James H Adkins
GRAE CON CONSTRUCTION INC PO BOX 1778		Requestor Phone:	(304) 558-3397
STEUBENVILLE OH 43952 US		Requestor Email:	jamie.h.adkins@wv.gov
Vendor Contact Phone:	999-999-9999		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

24
 FILE LOCATION _____

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV 25305 US	DIVISION OF NATURAL RESOURCES DISTRICT VI OFFICE 76 CONSERVATION WAY PARKERSBURG WV 26101-2559 US

2-13-2460

Total Order Amount:	\$4,967,911.93
----------------------------	----------------

Purchasing Division's File Copy

JA 2-9-2024

PURCHASING DIVISION AUTHORIZATION DATE: <i>2/23/24</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>2/22/2024</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>2-23-24</i> ELECTRONIC SIGNATURE ON FILE
--	---	--

Extended Description:

Change Order

Change Order No. 04 is issued to increase the original contract according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders. This change order represents FINAL QUANTITIES.

Effective: 03/01/2023.

Original Contract Price: \$4,616,000.00
 Change Order No. 03 Increase: 258,824.46
 Change Order No. 04 Increase: 93,087.47

Contract New Total:	\$4,967,911.93
---------------------	----------------

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72120000	0.00000		0.000000	4598000.00
Service From	Service To	Manufacturer		Model No	
2021-03-22	2023-03-01				

Commodity Line Description: Building Construction Services

Extended Description:

Construction of new office complex at District 6, Parkersburg, WV.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72120000	0.00000		0.000000	18000.00
Service From	Service To	Manufacturer		Model No	
2021-03-22	2023-03-01				

Commodity Line Description: "B" Alternate No.1

Extended Description:

Labor and material to provide and install 3 5/8" Masonry veneer over continuous insulation. See sheet A010 of the plans for Alternate wall type details.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72120000	0.00000		0.000000	258824.46
Service From	Service To	Manufacturer		Model No	
2021-03-22	2023-03-01				

Commodity Line Description: Change Order No. 03

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72120000	0.00000		0.000000	93087.47
Service From	Service To	Manufacturer		Model No	
2021-03-22	2023-03-01				

Commodity Line Description: Change Order No. 04 Final Quantities

Extended Description:



APPROVED
[Signature]
2/7/24

Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins *[Signature]*

FROM: Roger C. Wolfe
Engineer Associate *[Signature]*

DATE: December 13, 2023

SUBJECT: District 6 Headquarters
Change Order #4 FINAL QUANTITY
CPO 0310 6377 DNR2100000001

Please find the attached Change Order #4 (FINAL QUANTITY) for the above referenced project. This change order is to cover essential services that were required or encountered during construction of the New District 6 Office Complex. Several of the items were presented early in the project (prior to previous change orders), but were not deemed a requirement to complete the project until all other avenues were exhausted and therefore not approved for completion. All items included in the final quantity change were vital and critical to completion success of the project. The project was completed within the contract period ending March 1, 2023.

As part of the construction process the contractor encountered supply chain and other issues that required changes be made to the construction. The additional cost for the added services is \$93,087.47 and appears to be reasonable for the scope of work as detailed in the attached pages. Previous change orders amounted to \$258,824.46 with the addition of this change order \$93,087.47 is a total increase of \$351,911.93 which is approximately 7.6%. The FINAL contract amount will be \$4,967,911.93. I have included the letter of request from the contractor with the appropriate backup information and a letter of concurrence from the architect on this project.

It is understood that this contract is beyond 20 days past the original end date of the contract. There were uncontrollable delays in obtaining all the documentation required and there for delayed the preparation of this document.

If you have any questions or need any additional information, Please contact me.

CC: Matt Yeager



Architects • Engineers • Surveyors

Roger C. Wolfe
West Virginia Division of Natural Resources
324 4th Avenue
Charleston, WV 25305

November 17, 2023

Re: CPO DNR 210000001, District 6 New Office Complex – Request for Final Quantities

Mr. Wolfe,

Pickering Associates has received and evaluated the following contractor proposals, change order proposals, and request for proposals from Grae-Con Construction, Inc., for additional work on the above-mentioned project.

- RFC 06, dated February 7, 2022 in the amount of \$1,602.06, to change the wall tile and base tile due to material supply chain delays.
- RFC 07 Rev 1, dated May 4, 2022 in the amount of \$9,221.30 to provide and install roof exhaust fans for proper attic space ventilation.
- RFC 11 Rev 2, dated July 20, 2022 in the amount of \$34,072.22, for providing and installing water and meter pit due to material supply chain delays.
- RFC 12, dated July 7, 2022 in the amount of \$3,777.40, for providing and installing an additional 10 foot wide double gate in the rear of the facility for better access on site.
- RFC 14, dated July 20, 2022 in the amount of \$5,505.05, for providing and installing sensors to the driveway access gate for better control/access of vehicles in and out of the facility.
- RFC 15 Rev 1, dated July 21, 2022 in the amount of \$1,647.61, for adding 120V power supply to ADA access buttons located at doorways.
- RFC 16, dated July 21, 2022 in the amount of \$2,999.70, for providing and installing additional wireless access points throughout the building area.
- RFC 17, dated July 21, 2022 in the amount of \$3,627.42 for providing and installing different types of light fixtures as required.
- RFC 18, dated August 3, 2022 in the amount of \$18,609.25 for providing and installing access control and intercom features at the main entrance gate.
- RFC 20, Rev 1 dated November 14, 2022 in the amount of \$10,887.80 for providing additional carpenter and labor work for change orders.
- RFC 21, dated November 15, 2022 in the amount of \$1,137.66 for providing and installing additional exit signs inside the building as directed by the Fire Marshall.

After evaluating the above changes, Pickering Associates makes the recommendation to approve this work for a total of \$93,087.47 to the project.



11283 Emerson Avenue • Parkersburg, WV 26104
304.464.5305 • 800.954.5305 • 304.464.4428
www.pickeringusa.com

Architects • Engineers • Surveyors

Please feel free to contact us if you have any questions regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Welch".

Mark A. Welch, PE
Director of Commercial & Municipal Design



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
 District VI Office Complex
 Division of Natural Resources
 CEOJ: DNR1900000010
 Emerson Avenue, Parkersburg, WV
 26104

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: March 22, 2021

CHANGE ORDER INFORMATION:
 Change Order Number: 004
 Date: December 11, 2023

OWNER: (Name and address)
 WV Dept. of Natural Resources
 324 Fourth Avenue
 S Charleston, WV 25303

ARCHITECT: (Name and address)
 Pickering Associates
 11283 Emerson Avenue
 Parkersburg, WV 26104

CONTRACTOR: (Name and address)
 Grae-Con Construction, Inc.
 101 Industry Rd.
 Marietta, Ohio 45750

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

RFC 06, in the amount of \$1,602.06, to change the wall tile and base tile due to material supply chain delays.

RFC 07 Rev 1, in the amount of \$9,221.30 to provide and install roof exhaust fans for proper attic space ventilation.

RFC 11 Rev 2, in the amount of \$34,072.22, for providing and installing water and meter pit due to material supply chain delays.

RFC 12, in the amount of \$3,777.40, for providing and installing an additional 10 foot wide double gate in the rear of the facility for better access on site.

RFC 14, in the amount of \$5,505.05, for providing and installing sensors to the driveway access gate for better control/access of vehicles in and out of the facility.

RFC 15 Rev 1, in the amount of \$1,647.61, for adding 120V power supply to ADA access buttons located at doorways.

RFC 16, in the amount of \$2,999.70, for providing and installing additional wireless access points throughout the building area.

RFC 17, in the amount of \$3,627.42 for providing and installing different types of light fixtures as required.

RFC 18, in the amount of \$18,609.25 for providing and installing access control and intercom features at the main entrance gate.

RFC 20 Rev 1, in the amount of \$10,887.80 for providing additional carpenter and labor work for change orders.

RFC 21, in the amount of \$1,137.66 for providing and installing additional exit signs inside the building as directed by the Fire Marshall.

After evaluating the above changes, Pickering Associates makes the recommendation to approve this work .

Total = \$93,087.47

The original Contract Sum was	\$ 4,616,000.00
The net change by previously authorized Change Orders	\$ 258,824.46
The Contract Sum prior to this Change Order was	\$ 4,874,824.46
The Contract Sum will be increased by this Change Order in the amount of	\$ 93,087.47
The new Contract Sum including this Change Order will be	\$ 4,967,911.93

AIA Document G701 – 2017. Copyright © 1979, 1987, 2000, 2001 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 15:11:43 ET on 12/11/2023 under Order No.4104245056 which expires on 09/05/2024, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.

User Notes:

(3B9ADA36)

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be March 1, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

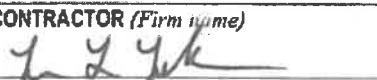
NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Pickering Associates

Grae-Con Construction, Inc.

West Virginia Division of Natural Resources

ARCHITECT


CONTRACTOR (Firm name)


OWNER (Firm name)


SIGNATURE

SIGNATURE

SIGNATURE

Mark Welch, P.E., Vice President of Construction

Jesse L. Johnson, Vice President

Brett W. McMillion, Director

PRINTED NAME AND TITLE
12-13-23

PRINTED NAME AND TITLE
12-12-2023

PRINTED NAME AND TITLE
1/8/24

DATE

DATE

DATE

RIDER TO CHANGE AMOUNT OF SURETYSHIP

FOR USE ON BONDS OTHER THAN FIDELITY

To be attached to and form part of

Performance Bond and Labor and Material Payment Bond (TYPE OF BOND)

No 108356W

issued by

- WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

in favor of

State of West Virginia, Purchasing Division

Obligee on behalf of Grae-Con Construction, Inc., PO Box 1778, 880 Kingsdale Road, Steubenville, OH 43952

Principal in the amount of Ninety-Three Thousand Eighty-Seven Dollars and 47/100

Dollars (\$93,087.47), effective the 8th day of January, 2024

It is hereby agreed that effective the 8th day of January, 2024, the amount of this bond shall be increased to Four Million Nine Hundred Sixty-Seven Thousand Nine Hundred Eleven and 93/100

Dollars (\$4,967,911.93) (New Amount)

The Surety's liability prior to the effective date of the change in amount shall not exceed Four Million Eight Hundred Seventy-Four Thousand Eight Hundred Twenty-Four and 46/100 (Previous Amount)

Dollars (\$4,874,824.46) (Previous Amount), and after said date shall not exceed Four Million Nine Hundred Sixty-Seven Thousand Nine Hundred Eleven and 93/100 (New Amount)

Dollars (\$4,967,911.93) (New Amount)

However, the Surety's liability shall not be cumulative or in any event exceed in the aggregate the larger amount.

SIGNED AND DATED this 8th day of January, 2024

ACCEPTED:

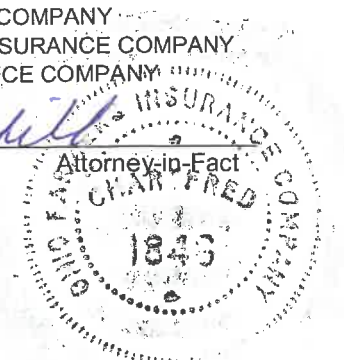
Grae-Con Construction, Inc. Principal

Matt Yezzer Obligee
By 1/23/24 Deputy Chief Title

By Jesse L. Johnson -VP Principal

- WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By Debbie Hukill, Attorney-in-Fact




ACKNOWLEDGMENTS


Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20____
6. Notary Seal _____
7. _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20____

Acknowledgment by Principal if Corporation

9. STATE OF Ohio
10. County of Washington to-wit:
11. I, Pamela K. Thompson, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Jesse L. Johnson
13. who as, Vice President signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 23rd day of January 2024
 16. Pamela K. Thompson
Notary Seal
Notary Public
State of Ohio
My Comm. Expires
January 22, 2025
17. _____
(Notary Public)
18. My commission expires on the 22nd day of January 2025

Acknowledgment by Surety

19. STATE OF OHIO
20. County of Jefferson to-wit:
21. I, Timothy Walters, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Debbie Hukill
23. who as, Attorney-in-fact signed the foregoing writing for
24. Ohio Farmers Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 8th day of January 2024
 26. Timothy Walters
Notary Seal
Notary Public
State of Ohio
My Comm. Expires
September 14, 2025
27. _____
(Notary Public)
28. My commission expires on the 14th day of September 2025

Sufficiency in Form and Manner
of Execution Approved

This 22nd day of February 2024

By: John S. Gray
Attorney General
(Deputy Attorney General)

General
Power
of Attorney

CERTIFIED COPY

POWER NO. 3408162 01

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
DEBBIE HUKILL, JEFF CRISS, DEANNE ROY, JOINTLY OR SEVERALLY

of STEUBENVILLE and State of OH its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit. - - - - -

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 01st day of MAY A.D., 2022 .

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:
Gary W. Stumper, National Surety Leader and Senior Executive

State of Ohio
County of Medina ss.:

On this 01st day of MAY A.D., 2022 , before me personally came **Gary W. Stumper** to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina, OH**; that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, **Frank A. Carrino**, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 8th day of January A.D., 2024



Frank A. Carrino, Secretary



Date: 10-16-2023

Pickering Associates
11283 Emerson Avenue
Parkersburg, WV 26104

Attn: Mark Welch

Re: WV DNR District 6 Office Complex
Job #M20L19

Request for Final Quantities

Corporate Office

P.O. Box 1778
880 Kingsdale Road
Steubenville, OH 43952

Phone: 740/282-6830
Fax: 740/282-6849

Regional Office

101 Industry Road
Marietta, OH 45750

Phone: 740/373-0849
Fax: 740/373-0863

Dear Mr. Welch,

Grae-Con is pleased to provide, for your review the following Request for Final Quantities for the WV DNR District 6 Office Complex.

- RFC #06 -Ceramic Tile Change \$1,6 02.06
- RFC #07- Roof Exhaust Fans \$9,221.30
- RFC #11R2Water Meter Pit \$34,072.22
- RFC #012- Rear Gate \$3,777.40
- RFC #014- Exit Loops for gate \$5,505.05
- RFC #15R- ADA Power \$1,647.61
- RFC #016- Wireless Access Points \$2,999.70
- RFC #017- RFI 42 & 56 \$3,627.42
- RFC #018- Access Control and Intercom for gate \$18,609.25
- RFC #020R- General Work \$10887.80
- RFC #021- Additional Exit Signs per WVFM \$1,137.66

Total request for Final Quantities is \$93,087.47.

If you should have any questions, feel free to contact our Marietta office.

Sincerely,

Jesse Johnson/at



GRAE-CON

PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305

Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 006

Date: 2/7/2022

Description: Change Wall Tile and Ceramic Base to Daltile Linear Collection 6 x 18 tile.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$1,602.06 will be added to the contract price.

Authorized Signature: _____

Grae Con Construction Inc

Date: 02/07/2022

Authorized Signature: _____

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

Date: _____



GRAE-CON

PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305


Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 007R1
Date: 5/4/2022
Description: Cost to provide and install three (3) 115/230 volt roof exhaust fans and curbs for attic ventilation and to seal three (3) roof curbs in and cut through roof deck to attic. Roof curbs to be fabricated to fit pitch of room.

Roofing Subcontract	\$3,935.00
Electrical Subcontract	\$4,365.00
Subtotal	\$8,300.00
OH&P 10%	\$ 830.00
Subtotal	\$9,130.00
P&P Bond 1%	\$ 91.30
TOTAL RFC	\$9,221.30

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$9,221.30 will be added to the contract price.

Authorized Signature:  Date: 5/4/2022
Grae Con Construction Inc

Authorized Signature: _____ Date: _____
WEST VIRGINIA DIVISION OF NATURAL RESOURCES



Roofing & Sheet Metal Company
(304) 485-6593 (Phone)
(304) 485-2841 (Fax)

CHANGE ORDER REQUEST #2 – REVISION 3

To: Grae-Con Construction
Zach Goudy zgoudy@graecon.com
Ed Gribben egribben@graecon.com

From: Randy Gainer

Date: March 15, 2022

Re: WV DNR District 6
TSR Project #64746 – GC #M20L19-03

Please consider the following ADD for the WV DNR project:

- Provide and install three (3) 6" 120V 100 CFM inline duct fans in attic per Pickering Associates request.
- Provide and install 6" pipe with goose neck for three (3) fans.
- Provide and install roof flashing and make watertight.

NOTE: Electric and disconnect for fans by others.

To perform the work above, ADD:.....\$3,935.00

Approved by:

Date

*Please send a signed copy back to Tri-State via fax or email –
fax: 304-485-2841, email: parkersburg@tri-stateservice.com*



DPC Contractors
165 Enterprise Drive, Marietta, Ohio
45750
Office: 740-373-5896
Fax: 740-373-8638
dpcccontractors.com

May 3, 2022

Attention: Ed Gribbon
Contractor: Grae-Con Construction

Project: District 6 WVDNR

Change Order # 2

Provide power for 3 attic exhaust fans in the Office Building. It is assumed the fans will run continuously on one 20-amp 120-volt circuit and come with a disconnect integrally mounted. No controls have been included.

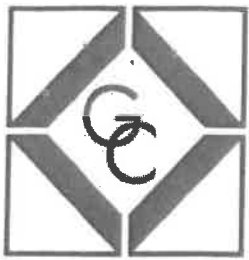
Labor	\$ 3,749.00
Material	\$ 616.00
Total	\$ 4,365.00

Due to the additional work being added we are asking for an additional 2 days to the schedule.

Respectfully Submitted

Scott Offenberger

DAVIS PICKERING COMPANY
165 Enterprise Drive Marietta, OH 45750
E-mail: scott@dpcccontractors.com
Mobile: 740-236-0120
Office: 740-373-5896



GRAE-CON

Equal Opportunity Employer

July 20, 2022

Pickering Associates
11283 Emerson Avenue
Parkersburg, WV 26104

Corporate Office

P.O. Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: 740/282-6830
Fax: 740/282-6849

Attn: Mark Welch

Re: WVDNR District 6 Office Complex
Request for Change #011R2 Water Meter & Pit

Dear Mark:

Please see the REVISED breakout below for Grae-Con's RFC #011R2 Water Meter & Pit for District 6:

- Plumbing Subcontract (attached) \$29,342.00
- Mini Hoe – 1 day @ \$40/hour \$ 320.00
- Operator – 1 day @ \$77.63/hour \$ 621.04
- Laborer – 1 day @ \$48.13/hour \$ 385.04

Subtotal	\$30,668.08
10% OH&P	\$ <u>3,066.80</u>
Subtotal	\$33,734.88
1% Bond	\$ <u>337.34</u>
TOTAL AMOUNT	\$34,072.22

We appreciate your consideration with this matter.

Sincerely,

Edward W. Gribben, PE
Vice President

EWG/al

cc: File



GRAE-CON

PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305

Project: WVDNR DIST #6 OFFICE COMPLX LS


RFC No: 012
Date: 7/7/2022

Description: Add 10" wide double drive gate in rear of facility.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$3,777.40 will be added to the contract price.

Subcontract	\$3,400.00
OH&P	<u>\$ 340.00</u>
Subtotal	\$3,740.00
P&P Bond	<u>\$ 37.40</u>
Total RFC	\$3,777.40

Authorized Signature:  Date: 7/7/22
Grae Con Construction Inc

Authorized Signature: _____ Date: _____
WEST VIRGINIA DIVISION OF



GRAE-CON

PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305

Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 014
Date: 7/20/2022
Description: Price includes to add SOS sensor at gate, add Free Exit Loop for egress when gate is close, and add Shadow loop for gate protection.

Subcontract	\$4,550.00
OH&P	<u>\$455.00</u>
Subtotal	\$5,005.00
P&P Bond	<u>50.05</u>
Subtotal	\$5,055.05

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$5,055.05 will be added to the contract price.

Authorized Signature: _____

Grae Con Construction Inc

Date: _____

7/20/22

Authorized Signature: _____

WEST VIRGINIA DIVISION OF

Date: _____



GRAE-CON

PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849

11/14 @ 11:19

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305
Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 015R
Date: 7/21/2022
Description: ADA Door120V power and buttons.

Subcontract.....	\$1,483.00
10% OH&P.....	\$ 148.30
Subtotal	\$1,631.30
1% P&P Bond.....	\$ 16.31
Total RFC.....	\$1,647.61

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$1,647.61 will be added to the contract price.

Authorized Signature:  Date: Nov. 14, 2022
Grae Con Construction Inc

Authorized Signature: _____ Date: _____
WEST VIRGINIA DIVISION OF



GRAE-CON
PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849



Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305
Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 016
Date: 7/21/2022
Description: Install Wireless Access Point Communication wiring per Joe's walk thru with the owner.

- \$2,700.00 Subcontractor
- \$ 270.00 OH&P
- \$2,970.00 Subtotal
- \$ 29.70 P&P Bond
- \$2,999.70 TOTAL

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$2,999.70 will be added to the contract price.

Authorized Signature:  Date: 7/21/2022
Grae Con Construction Inc

Authorized Signature: _____ Date: _____
WEST VIRGINIA DIVISION OF NATURAL RESOURCES



DPC Contractors
165 Enterprise Drive, Marietta, Ohio
45750
Office: 740-373-5896
Fax: 740-373-8638
dpccontractors.com

July 19, 2022

Attention: Ed Gribbon
Contractor: Grae-Con Construction

Project: District 6 WVDNR

Change Order # 3 EWO

Install Wireless Access Point communication wiring per Joe's walk thru with the owner

Labor	\$ 2,006.00
Material	\$ 694.00
Total	\$ 2,700.00

Due to the additional work being added we are asking for an additional 2 days to the schedule.

Respectfully Submitted

Scott Offenberger

DAVIS PICKERING COMPANY
165 Enterprise Drive Marietta, OH 45750
E-mail: scott@dpccontractors.com
Mobile: 740-236-0120
Office: 740-373-5896



GRAE-CON
PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849

E-MAILED

on 10:18 am Jul 21, 2022

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305

Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 017
Date: 7/21/2022
Description: RFI #42 and RFI #56 costs.

- \$3,265.00 Subcontract
- \$ 326.50 OH&P
- \$3,591.50 Subtotal
- \$ 35.92 P&P Bond
- \$3,627.42 TOTAL

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$3,627.42 will be added to the contract price.

Authorized Signature: _____


Grae Con Construction Inc

Date: 7/21/2022

Authorized Signature: _____

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

Date: _____



DPC Contractors
165 Enterprise Drive, Marietta, Ohio
45750
Office: 740-373-5896
Fax: 740-373-8638
dpcccontractors.com

July 19, 2022

Attention: Ed Gribbon
Contractor: Grae-Con Construction

Project: District 6 WVDNR

Change Order # 4

This Change Order is in response to GC RFI # 42 and GC RFI # 56

42

Labor	\$ 301.00
Material	\$ 451.00
Total	\$ 752.00

56

Labor	\$ 702.00
Material	\$ 1,811.00
Total	\$ 2,513.00

Change Order Total	\$ 3,265.00
---------------------------	--------------------

Due to the additional work being added we are asking for an additional 2 days to the schedule.

Respectfully Submitted

Scott Offenberger

DAVIS PICKERING COMPANY
165 Enterprise Drive Marietta, OH 45750
E-mail: scott@dpcccontractors.com
Mobile: 740-236-0120
Office: 740-373-5896



GRAE-CON

PO Box 1778

880 Kingsdale Road

Steubenville, OH 43952

Phone: (740) 282-6830

Fax: (740) 282-6849

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305

Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 018

Date: 8/3/2022

Description: Provide access control and intercom for the main gate.

- \$16,750.00 Subcontract
- \$ 1,675.00 OH&P
- \$18,425.00 Subtotal
- \$ 184.25 P&P Bond
- \$18,609.25 TOTAL

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$18,609.25 will be added to the contract price.

Authorized Signature: _____

Grae Con Construction Inc

Date: _____

8/3/2022

Authorized Signature: _____

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

Date: _____



DPC Contractors
165 Enterprise Drive, Marietta, Ohio
45750
Office: 740-373-5896
Fax: 740-373-8638
dpcccontractors.com

August 1, 2022

Attention: Ed Gribbon
Contractor: Grae-Con Construction

Project: District 6 WVDNR

Change Order # 4

Provide access control and intercom for the main gate.

- Digging and foundations by others.
- Card reader support by others.
- Gate controller by others.

Access Control for the gate

Labor	\$ 7,000.00
Material	\$ 9,750.00
Total	\$ 16,750.00

Due to the additional work being added we are asking for an additional 5 days to the schedule.

Respectfully Submitted

Scott Offenberger

DAVIS PICKERING COMPANY
165 Enterprise Drive Marietta, OH 45750
E-mail: scott@dpcccontractors.com
Mobile: 740-236-0120
Office: 740-373-5896

OthP

P&P

Contract



GRAE-CON

PO Box 1778

880 Kingsdale Road
Steubenville, OH 43952

Phone: (740) 282-6830

Fax: (740) 282-6849

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305

Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 020R1

Date: 11/14/2022

Description: Carpenter and Labor for additional work for CO #4 that has not already been completed.

Carpenter Foreman 10 Days....	\$ 5,500.00
Labor for Additional Work.....	\$ 4,000.00
Subtotal.....	\$ 9,800.00
10%OH&P.....	\$ 980.00
Subtotal	\$10,780.00
1% P&P Bond.....	\$ 107.80
Total RFC.....	\$10,887.80

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$10,887.80 will be added to the contract price.

Authorized Signature: _____

Grae Con Construction Inc

Date: November 14, 2022

Authorized Signature: _____

WEST VIRGINIA DIVISION OF

Date: _____



GRAE-CON

PO Box 1778
880 Kingsdale Road
Steubenville, OH 43952
Phone: (740) 282-6830
Fax: (740) 282-6849

Request For Change Order

To: WEST VIRGINIA DIVISION OF
NATURAL RESOURCES
324 4TH AVENUE
CHARLESTON, WV 25305

Project: WVDNR DIST #6 OFFICE COMPLX LS

RFC No: 021
Date: 11/15/2022
Description: Install 2 additional Exit signs as directed by the Fire Marshall.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$1,137.66 will be added to the contract price.

Authorized Signature: _____

Grae Con Construction Inc

Date: _____

Nov. 15, 2022

Authorized Signature: _____

WEST VIRGINIA DIVISION OF

Date: _____



DPC Contractors
165 Enterprise Drive, Marietta, Ohio
45750
Office: 740-373-5896
Fax: 740-373-8638
dpcontractors.com

November 15, 2022

Attention: Ed Gribbon
Contractor: Grae-Con Construction

Project: District 6 WVDNR

Change Order # 8

Install 2 additional Exit Signs as directed by the Fire Marshal

Labor	\$ 784.00
Material	\$ 240.00
Total	\$ 1,024.00

Due to the additional work being added we are asking for an additional 1 days to the schedule.

Respectfully Submitted

Scott Offenberger

DAVIS PICKERING COMPANY
165 Enterprise Drive Marietta, OH 45750
E-mail: scott@dpcontractors.com
Mobile: 740-236-0120
Office: 740-373-5896

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

GRAE-CON CONSTRUCTION, INC.

Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	2/17/1987		2/17/1987	Foreign	Profit			

Organization Information

Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		Capital Stock	0.0000
Charter County			Control Number	0
Charter State	OH		Excess Acres	0
At Will Term			Member Managed	
At Will m Years			Par Value	0.000000
Authorized Shares	0		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	880 KINSDALE ROAD STEUBENVILLE, OH, 43952
Mailing Address	880 KINGSDALE RD. PO BOX 1778 STEUBENVILLE, OH, 43952 USA
Principal Office Address	880 KINGSDALE RD. PO BOX 1778 STEUBENVILLE, OH, 43952 USA
Type	Address

Officers	
Type	Name/Address
President	ROBERT GRIBBEN 880 KINGSDALE RD STEUBENVILLE, OH, 43952
Type	Name/Address

Date	Amendment
12/5/1990	AMENDMENT ADDRESS OF PRINCIPAL OFFICE IN WV, 120 LEXINGTON COURT, WEIRTON, WV26062
8/21/1990	AMENDMENT ADDRESS OF PRINCIPAL OFFICE IN WV, 429 MINERAL AVENUE, WEIRTON, WV 26062
Date	Amendment

Annual Reports	
Filed For	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	

Close

Vendor/Customer

Vendor/Customer

✓ Address

Address Information

Prenote/EFT

Remittance Advice

Contact Information

Contact Address Information

Geographic Designation

Change Management

Business Type

Service Area

Commodity

W-8 Form

Authorized Dept.

Prevent Spending

Prevent Orders

Certification

Disclosures

Vendor User Information

Vendor Attachments

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal
✓ Payment	101 INDUSTRY ROAD	MARIETTA	OH	45750	
Payment	880 KINGS DALE RD	STEUBENVILLE	OH	43952	Default Cont
Ordering	101 INDUSTRY RD	MARIETTA	OH	45750	ROBERT A C
Ordering	PO BOX 1778	STEUBENVILLE	OH	43952	ROBERT A C
Ordering	429 MINERAL AVE	WEIRTON	WV	26062	KIM CARFA

First Prev Next Last

Save [Undo](#) Delete Insert [Copy](#) Paste

Vendor/Customer : 000000176773

Active From

GRAE CON CONSTRUCTION INC

Active T

Address Type : Payment

Default Recor

Division/Department :

Mail Returne

Additional Address Info. :

Active Address

Prevent New Spending :

Default Currency : USD - US Dollar

▼ Address Information

Address ID : AD000001	Country Phone Code : 1
Street 1 : 101 INDUSTRY ROAD	Phone : 000-000-0000
Street 2 :	Phone Extension :
City : MARIETTA	County :
State/Province : OH	County Name :
Zip/Postal Code : 45750	Country : US
DUNS :	
Extended DUNS :	
Unique Entity Identifier :	
CAGE Code :	

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

▶ Geographic Designation

▶ Change Management

[Top](#)

[Modify Existing Record](#) [Add New Address](#)

[Master Address](#)

[Master Contacts](#)

[Languages](#)

[Vendor Transaction History](#)



Cease Using the Entity Management API for Reps and Certs Information

Show Details

Dec 13, 2023



See All Alerts

Entity Validation Processing Show Details

Jan 31, 2024



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

All Words

e.g. 1606N020Q02

Select Domain
All Domains



Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

Any Words

All Words

Exact Phrase

e.g. 1606N020Q02

"GRAE-CON CONSTRUCTION, INC."

Federal Organizations



Enter Code or Name

Status

Active

Inactive

Reset



No matches found

Your search did not return any results.

To view Entity Registrations, you must sign in.

[Sign In](#)

Would you like to include inactive records in your search results?

[Yes](#)

[Go Back](#)



Feedback

Our Website

[About This Site](#)

[Our Community](#)

[Release Notes](#)

[System Alerts](#)

Policies

[Terms of Use](#)

[Privacy Policy](#)

Our Partners

[Acquisition.gov](#)

[USASpending.gov](#)

[Grants.gov](#)

[More Partners](#)

Customer Service

[Help](#)

[Check Entity Status](#)

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Adams</u> Date: <u>2-7-24</u> Solicitation No. <u>CPO DNR 26204</u> <u>C/0#4</u>	Agency: Division of Natural Resources Procurement Officer Submitting Requisition: Jamie H. Adkins Requisition No. CPO DNR21*01 CO4 PF No.: 788438
--	--

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*