



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 04-19-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 1300 1300 STO2200000001 2	<b>Procurement Folder:</b>	1026254
<b>Document Name:</b>	Microsoft Enterprise Software Licensing	<b>Reason for Modification:</b>	Change Order #01  Year 2 Quote/Pricing for actual license count
<b>Document Description:</b>	Three-Year License Agreement		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Toby L Welch		
<b>Telephone:</b>	(304) 558-8802		
<b>Email:</b>	toby.l.welch@wv.gov		
<b>Shipping Method:</b>	Vendor	<b>Master Agreement Number:</b>	CMA 0212 LAR20 2
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000117794	<b>Requestor Name:</b>	Alberta Kincaid	
SHI INTERNATIONAL CORP 290 DAVIDSON AVE		<b>Requestor Phone:</b>	(304) 341-0723	
SOMERSET NJ 08873		<b>Requestor Email:</b>	alberta.kincaid@wvsto.com	
US		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Vendor Contact Phone:</b>	304-541-4288			<b>Extension:</b>
<b>Discount Details:</b>				
<b>#1</b>	No	0.0000	0	
<b>#2</b>	No			
<b>#3</b>	No			
<b>#4</b>	No			

INVOICE TO	SHIP TO
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE  CHARLESTON WV 25304  US	WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE  CHARLESTON WV 25304  US

<b>Total Order Amount:</b>	\$463,222.59
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Purchasing Division's File Copy

**ENTERED**

*tw 4/20/23*  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Mark City - 4/20/2023*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Renee Tolen 4-20-23*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order #01

Microsoft Licensing - Enterprise Volume Licensing Agreement - Anniversary 'True Up' for Year 2

Per Quotation # 23311250/ EA# 58938877 Anniversary Quote (ADSP016-130651)

Previous 3-year total: \$462,741.99

Year 2 increase: \$480.60

New Contract total: \$463,222.59

Term of Licensing: 5/1/2023 - 4/30/2024

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43230000	6.00000	EA	\$3,609.0000	\$21,654.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-01	2023-04-30			2022-05-01	

**Commodity Line Description:** Microsoft Licensing/Services - Azure Prepayment

**Extended Description:**

Quote # 21790364

Azure - prepayment / Microsoft Part# 6QK-00001

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43230000	156.00000	EA	\$164.5700	\$25,672.92
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-01	2023-04-30			2022-05-01	

**Commodity Line Description:** Microsoft Licensing/Services - Windows Server Infrastructure

**Extended Description:**

Quote # 21790364

CIS Suite Datacenter Core ALng SA 2L / Microsoft Part# 9GS-00135

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43230000	6.00000	EA	\$1,053.5400	\$6,321.24
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-01	2023-04-30			2022-05-01	

**Commodity Line Description:** Microsoft Licensing/Services - Visual Studio/GitHub Enterpr

**Extended Description:**

Quote # 21790364

Visual Studio & GitHub Enterprise / Microsoft Part# QEJ-00003

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43230000	64.00000	EA	\$35.2500	\$2,256.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - Windows Server Infrastructure

**Extended Description:**

Quote # 21790364

CIS Suite Standard Core ALng S 2L / Microsoft Part# 9GA-00313

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	43230000	1.00000	EA	\$721.4400	\$721.44
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - On-premises Exchange Server

**Extended Description:**

Quote # 21790364

ExchgSvrEnt ALNG SA MVL / Microsoft Part# 395-02504

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	43230000	5.00000	EA	\$188.9900	\$944.95
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - GitHub Enterprise

**Extended Description:**

Quote # 21790364

GitHub Enterprise / Microsoft Part# PEY-00002

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	43230000	165.00000	EA	\$33.8000	\$5,577.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - SQL Licensing

**Extended Description:**

Quote # 21790364

SQLCAL ALNG SA MVL UsrCAL / Microsoft Part# 359-00961

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	43230000	12.00000	EA	\$145.3200	\$1,743.84
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - SQL Licensing

**Extended Description:**

Quote # 21790364

SQLSvrStd ALNG SA MVL / Microsoft Part# 228-04433

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	43230000	4.00000	EA	\$580.4500	\$2,321.80
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - SQL Licensing

**Extended Description:**

Quote # 21790364

SQLSvrStdCore ALNG SA MVL 2Lic CoreLic / Microsoft Part# 7NQ-00292

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	43230000	5.00000	EA	\$134.9800	\$674.90
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - Visio Add-on

**Extended Description:**

Quote # 21790364

VisioPlan2GCC ShrdSvr ALNG SubsVL MVL PerUsr

Microsoft Part# P3U-00001

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	43230000	160.00000	EA	\$19.1300	\$3,060.80
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - Windows Server Infrastructure

**Extended Description:**

Quote # 21790364

WinSvrSTDCore ALNG SA MVL 2Lic CoreLic / Microsoft Part# 9EM-00270

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	43230000	1.00000	EA	\$84.4800	\$84.48
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Lic/Services - Teams Rooms& Placeholder Call Opts

**Extended Description:**

Quote # 21790364

Domestic Calling Plan GCC Sub Per User 240 / Microsoft Part# LM9-00002

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	43230000	1.00000	EA	\$126.7200	\$126.72
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Lic/Services - Teams Rooms& Placeholder Call Opts

**Extended Description:**

Quote # 21790364

Domestic Calling Plan GCC Sub Per User / Microsoft Part# LM9-00001

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	43230000	5.00000	EA	\$134.9800	\$674.90
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Lic/Services - Teams Rooms& Placeholder Call Opts

**Extended Description:**  
Quote # 21790364

TeamsRoomsStandGCC ShrdSvr ALNG Subs VL MVL PerDvc / Microsoft Part# MQH-00001

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	43230000	1.00000	EA	\$90.0000	\$90.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Lic/Services - Teams Rooms& Placeholder Call Opts

**Extended Description:**  
Quote # 21790364

Common Area Phone GCC Sub Per Device / Microsoft Part# KXJ-00001

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	43230000	4.00000	EA	\$1,354.3800	\$5,417.52
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - SQL Licensing

**Extended Description:**  
Quote # 21790364

SQLSvrStdCore ALNG LicSAPk MVL 2Lic CoreLic  
Microsoft Part# 7NQ-00302

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	43230000	159.00000	EA	\$551.7000	\$87,720.30
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - Microsoft 365 Licensing

**Extended Description:**  
Quote # 21790364

M365 G5 FSA GCC Sub Per User / Microsoft Part# AAL-48033

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
18	43230000	6.00000	EA	\$603.4200	\$3,620.52
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-05-01	2023-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - Microsoft 365 :Licensing

**Extended Description:**  
Quote # 21790364

M365 G5 GCC Sub Per User / Microsoft Part# AAL-45735

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
19	43230000	1.00000	EA	\$147,509.9300	\$147,509.93
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-05-01	2024-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - Year 2

**Extended Description:**

Quote # 23311250

Year 2 of Annual Licensing Agreement - per attached listing of products

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
20	43230000	1.00000	EA	\$147,029.3300	\$147,029.33
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-01	2025-04-30				2022-05-01

**Commodity Line Description:** Microsoft Licensing/Services - Year 3

**Extended Description:**

Quote # 21790364

Year 3 Estimated Expense. Adjustment may be required due to use of Azure product/service.



## State of West Virginia

OFFICE OF THE STATE TREASURER

PHONE: 304-558-5000 or 1-800-422-7498

www.wvtreasury.com


RILEY MOORE  
STATE TREASURER

STATE CAPITOL, ROOM E-145  
1900 KANAWHA BOULEVARD, EAST  
CHARLESTON, WV 25305

### MEMORANDUM

Date: April 19, 2023

To: Toby Welch, Senior Buyer  
WV Purchasing Division

From: Alberta Kincaid, Assistant Director of Purchasing 

Re: Change Order – Year 2 Microsoft Licensing - True-Up – CDO STO22\*001

The State Treasurer's Office (WVSTO) is requesting a change order to the above contract delivery order due to the annual true-up of licenses added/used since our first-year agreement award.

The quote from the vendor is attached for review. The difference in cost for Year 2 based on what we estimated previously is an increase of \$480.60. Please let me know if further information is needed to approve and process this contract modification.

Attachment



Pricing Proposal  
Quotation #: 23311250  
Reference #: EA# 58938877  
Created On: 4/5/2023  
Valid Until: 4/28/2023

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## WV-Office of State Treasurer

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**Brian Hively**  
322 70th Street  
Charleston, WV 25304  
UNITED STATES  
Phone: (304) 341-0748  
Fax:  
Email: brian.hively@wvsto.com

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## Microsoft Inside Account Manager

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**John Robertson**  
290 Davidson Ave  
Somerset, NJ 08873  
Phone: 800-527-6389  
Fax:  
Email: MSSouthAtlanticGov@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Retail	Your Price	Total
1 Project P1 GCC Sub Per User Microsoft - Part#: PF1-00002 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	5	\$0.00	\$89.98	\$449.90
2 SQL Server Standard ALng SA Microsoft - Part#: 228-04433 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	12	\$0.00	\$145.32	\$1,743.84
3 SQL CAL ALng SA User CAL Microsoft - Part#: 359-00961 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	165	\$0.00	\$33.80	\$5,577.00
4 Exchange Server Ent ALng SA Microsoft - Part#: 395-02504 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	1	\$0.00	\$721.44	\$721.44
5 SQL Server Standard Core ALng SA 2L Microsoft - Part#: 7NQ-00292 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20	4	\$0.00	\$580.45	\$2,321.80



Coverage Term: 5/1/2023 – 4/30/2024  
Note: 58938877 - Anniversary quote

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6	SQL Server Standard Core ALng LSA 2L Microsoft - Part#: 7NQ-00302 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	4	\$0.00	\$1,354.39	\$5,417.56
7	Win Server Standard Core ALng SA 2L Microsoft - Part#: 9EM-00270 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	160	\$0.00	\$19.13	\$3,060.80
8	CIS Suite Standard Core ALng SA 2L Microsoft - Part#: 9GA-00313 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	64	\$0.00	\$35.25	\$2,256.00
9	CIS Suite Datacenter Core ALng SA 2L Microsoft - Part#: 9GS-00135 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	156	\$0.00	\$164.57	\$25,672.92
10	M365 G5 GCC Sub Per User Microsoft - Part#: AAL-45735 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	6	\$0.00	\$603.43	\$3,620.58
11	M365 G5 FSA GCC Sub Per User Microsoft - Part#: AAL-48033 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	159	\$0.00	\$551.70	\$87,720.30
12	Teams Shared Devices GCC Sub Per Device Microsoft - Part#: KXJ-00001 Contract Name: Microsoft Licensing and Services Contract #: ADSPO16-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	1	\$0.00	\$71.94	\$71.94
13	Teams Domestic Calling Plan GCC Sub Per User Microsoft - Part#: LM9-00001 Contract Name: Microsoft Licensing and Services	1	\$0.00	\$126.72	\$126.72

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Contract #: ADSP016-130651  
 Subcontract #: LAR20  
 Coverage Term: 5/1/2023 – 4/30/2024  
 Note: 58938877 - Anniversary quote

14	Teams Domestic Calling Plan GCC Sub 240 Min Per User Microsoft - Part#: LM9-00002 Contract Name: Microsoft Licensing and Services Contract #: ADSP016-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	1	\$0.00	\$84.48	\$84.48
15	Teams Rooms Standard GCC Sub Per Device Microsoft - Part#: MQH-00001 Contract Name: Microsoft Licensing and Services Contract #: ADSP016-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	5	\$0.00	\$134.98	\$674.90
16	Visio P2 GCC Sub Per User Microsoft - Part#: P3U-00001 Contract Name: Microsoft Licensing and Services Contract #: ADSP016-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	5	\$0.00	\$134.98	\$674.90
17	GitHub Enterprise Sub Per User Microsoft - Part#: PEY-00002 Contract Name: Microsoft Licensing and Services Contract #: ADSP016-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	5	\$0.00	\$188.99	\$944.95
18	Visual Studio Ent with GitHub ALng SA Microsoft - Part#: QEJ-00003 Contract Name: Microsoft Licensing and Services Contract #: ADSP016-130651 Subcontract #: LAR20 Coverage Term: 5/1/2023 – 4/30/2024 Note: 58938877 - Anniversary quote	6	\$0.00	\$1,061.65	\$6,369.90
				<b>Total</b>	<b>\$147,509.93</b>

**Additional Comments**

Microsoft Licenses will typically be available 24-72 hours after receiving order confirmation from SHI.  
 Please note that for new Microsoft GOV Cloud (GCC) products being added on to your agreement, licenses will be available estimated 4-8 days after processing at SHI.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

SHI Vendor Number: 117794

Agreed / Accepted: *Albert Kincaid* 4/18/23  
 Asst Dir - STD Purchasing