



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 05-11-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0932 4931 DRS210000003 7	Procurement Folder:	837808
Document Name:	REHABILITATION SERVICES	Reason for Modification:	Change order #2 is issued to reduce the unused balance per the attached documentation.
Document Description:	TO PROVIDE REHABILITATION SERVICES		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Linda B Harper		
Telephone:	(304) 558-0468		
Email:	linda.b.harper@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR		DEPARTMENT CONTACT																
Vendor Customer Code:	00000207756	Requestor Name:	Charlyn A Miller															
COMMUNITY ACCESS INC PO BOX 8885		Requestor Phone:	(304) 356-2103															
SOUTH CHARLESTON WV 25303 US		Requestor Email:	charlyn.a.miller@wv.gov															
Vendor Contact Phone:	999-999-9999 Extension:	<div style="font-size: 2em; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																
Discount Details:																		
	<table border="1"> <thead> <tr> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1 No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2 Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3 Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4 Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>			Discount Allowed	Discount Percentage	Discount Days	#1 No	0.0000	0	#2 Not Entered			#3 Not Entered			#4 Not Entered		
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#2 Not Entered																		
#3 Not Entered																		
#4 Not Entered																		

INVOICE TO	SHIP TO
FIELD OFFICE SUPPORT DIVISION OF REHABILITATION SERVICES STATE CAPITOL PO BOX 50890 CHARLESTON WV 25305 US	FIELD OFFICE SUPPORT DIVISION OF REHABILITATION SERVICES #10 MCJUNKIN ROAD NITRO WV 25143 US

Total Order Amount:	\$1,565,663.33
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark O'Connell</i> 5/12/2023 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John L. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Beverly Tolson</i> DATE: 5-23-2023 ELECTRONIC SIGNATURE ON FILE
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5/17/2023

Extended Description:

CHANGE ORDER 2 IS ISSUED TO REDUCE THE UNUSED BALANCE ON DELIVERY ORDER FROM JULY 1, 2021 - JUNE 30, 2022 FOR UNUSED AMOUNT OF \$1,029,395.67 PER ATTACHED DOCUMENT.

ORIGINAL CONTRACT TOTAL: \$2,595,059.00
CHANGE ORDER # 2 DECREASE: (\$1,029,395.67)

NEW CONTRACT TOTAL: \$1,565,663.33

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	86131904	0.00000		0.000000	\$26,695.00
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: One conference for DRS and Vendor Staff to initiate the proj

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	86131904	0.00000		0.000000	\$219,909.39
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: In-person conferences and training

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	86131904	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: One conference for Pre-ETS (attendees TBD)

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	86131904	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: One conference for DRS staff only

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	86131904	0.00000		0.000000	\$127,271.96
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: One transition fair

Extended Description:

Annual Fixed Cost Year One - for high school students with disabilities, teachers, parents, and other stakeholders in West Virginia

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	86131904	0.00000		0.000000	\$266,438.10
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: Research, develop, and deliver outreach materials

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	86131904	0.00000		0.000000	\$135,946.13
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: Research development needs, update, expand PathwaysWV.gov

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	86131904	0.00000		0.000000	\$37,090.40
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: Lessons for Life for students with significant disabilities

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	86131904	0.00000		0.000000	\$24,040.16
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: Align career and college readiness standards

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	86131904	0.00000		0.000000	\$22,503.82
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: Leverage partnerships with other agencies and groups

Extended Description:

Annual Fixed Cost Year One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	86131904	0.00000		0.000000	\$705,768.37
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: Provide the 5 Pre-ETS activities training

Extended Description:

Annual Fixed Cost Year One



WEST VIRGINIA DIVISION OF
REHABILITATION SERVICES

Administrative Offices
State Capitol P.O. Box 50890
Charleston, West Virginia 25305-0890
P: 304.356.2060 | F: 304.558.1421
Toll-free: 1.800.642.8207
wvdrs.org
Pisnu Bua-Iam, Director

4/19/23

Ms. Martha Minter
Community Access, Inc
PO Box 8885
South Charleston, WV 25303

RE: CCT DRS2100000003

Dear Ms. Minter,

The above referenced Contract in the amount of \$2,595,059.00 was issued on 7/1/21. We are requesting your approval to cancel the remaining balance of \$1,029,395.67 that still exists on order# CCT DRS2100000003.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this Contract. Please mail this letter back to my attention at the address above, or email to me at Roger.D.Green@wv.gov.

This cancellation does not impact any current or future contract(s) which you may have with this office. It pertains to this specific Contract only.

Sincerely,

Roger Green
Procurement Officer

Signature

4/20/2023

Date