



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 05-16-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 0511 HHR2200000003 3	Procurement Folder:	1029629
Document Name:	Change Order 02	Reason for Modification:	Change Order 2 To renew contract
Document Description:	CHILLER MAINTENANCE		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-06-11
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-10

VENDOR			DEPARTMENT CONTACT	
Vendor Customer Code:	000000202408		Requestor Name:	George L. Montgomery
CASTO TECHNICAL SERVICES INC 540 LEON SULLIVAN WAY			Requestor Phone:	(304) 957-0217
CHARLESTON WV 25322			Requestor Email:	george.l.montgomery@wv.gov
US			<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	999-999-9999	Extension:		
Discount Details:				
	Discount Allowed	Discount Percentage		
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF OPERATIONS ONE DAVIS SQUARE, RM 115 CHARLESTON WV 25301 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

KIB 5-17-23

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

CH 5/16/23

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara 5/16/2023*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Tolson
 DATE: *5-25-2023*
 ELECTRONIC SIGNATURE ON FILE

5/25/2023

Extended Description:

Change Order
Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders
Effective date of renewal June 11, 2023 through June 10, 2024
Renewal Years/Months Remaining: Two (2)
No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72151003			HOUR	100.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Corrective Maintenance - Flat Hourly Rate

Extended Description:

Corrective Maintenance - flat hourly rate.
\$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	40101800			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Corrective Parts plus % markup

Extended Description:

Corrective Maintenance
Cost of Parts X 1.3 = PARTS PLUS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	72151003			MO	286.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Preventive Maintenance Monthly Cost

Extended Description:

Preventative Maintenance Monthly Cost
Monthly Rate: \$286.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	72151003			HOUR	70.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Freeze Protection - Flat Hourly Rate

Extended Description:

Corrective Maintenance - flat hourly rate.
\$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	40101800			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Freeze Protection Parts plus % markup

Extended Description:

Freeze Protection
 Cost of Parts X 1.25 = PARTS PLUS



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Office of Purchasing

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Bryan Rosen
Director

May 15, 2023

Casto Technical Services Inc
540 Leon Sullivan Way
PO BOX 627
Charleston, WV 25322

Re: CMA 0511 HHR2200000003 Renewal

Dear Sir or Madam

The Department of Health and Human Resources is offering to renew the subject contract under the same terms, conditions, and pricing. The renewal dates are June 11, 2023 to June 10, 2024. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please call if you have any questions.

Heather White
Procurement Specialist, Senior

Agree

We agree to renew the contract for the period as stated above under the same terms and conditions in the original contract agreement and any change orders thereto.

Printed Name/Signature

Title

Date

Sales Support

5/15/2023



**STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Office of Purchasing**

**Jeffrey H. Coben, MD
Interim Cabinet Secretary**

**Bryan Rosen
Director**

May 15, 2023

To: Robert Price
WV DHHR, Operations/Purchasing

From: Heather White
WV DHHR, Operations/Purchasing

RE: CMA 0511 HHR22*03 Renewal Justification Memo

The Department of Health and Human Resources is looking to renew CMA HH22*03, which is for the maintenance of the chiller unit on the roof of the Diamond Building. As an HVAC unit is important to maintaining a safe and comfortable work environment, it is important that we maintain this contract. The contract will be renewed from June 11, 2023 to June 10, 2024 with all terms, conditions, and pricing holding.