



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 04-24-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0511 2680 BMS2200000026 5	Procurement Folder:	1027874
Document Name:	Change Order #1 Balance Closure	Reason for Modification:	Change Order No. 1 is issued to reduce the hours per the attached documentation.
Document Description:	Data Improvement Project-Phase 3		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 HHR2100000003 5
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR			DEPARTMENT CONTACT		
Vendor Customer Code:	000000100150		Requestor Name:	Lucinda L Carroll	
BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST			Requestor Phone:	(304) 352-4235	
PORTLAND ME 04102			Requestor Email:	lucinda.l.carroll@wv.gov	
US			<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	6813138905	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage			Discount Days
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount:	\$590,710.00
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Purchasing Division's File Copy

ENTERED

CA 4/25/23
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara Ke 4/25/2023*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Tolson 4-26-23*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No.1 is issued to reduce the hours on delivery order from 4,622.5 to 3,587.2 per attached document:

Original Contract Total: \$767,700.00

Change Order No. 1 Decrease: (\$176,990.00)

New Contract Total: \$590,710.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	0.00000		\$0.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-01	2023-02-28				

Commodity Line Description: Lead Project Manager: Base Year One

Extended Description:

Lead Project Manager: Base Year One

Hourly Rate: \$215.00

Ed Daranyi: 20 Hours @ \$215.00=\$4,300.00

Actual 0 hrs @ \$215.00=\$0.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	0.00000		\$0.0000	\$648.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-01	2023-02-28				

Commodity Line Description: Engagement Manager: Base Year One

Extended Description:

Engagement Manager: Base Year One

Hourly Rate: \$270.00

Nicole Becnel: 40 Hours @ \$270.00=\$10,800.00

Actual 2.4 hrs @ \$270.00=\$648.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	0.00000		\$0.0000	\$558,670.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-01	2023-02-28				

Commodity Line Description: General Project Manager: Base Year One

Extended Description:

General Project Manager: Base Year One

Hourly Rate: \$175.00

Jim Highland: 40 Hours @ \$175.00=\$7,000.00
 Andrea Clark: 200 Hours @ \$175.00=\$35,000.00
 Peter Alfrey: 100 Hours @ \$175.00=\$17,500.00
 Jeff Stoddard: 900 Hours @ \$175.00=\$157,500.00
 Susan Chugha: 300 Hours @ \$175.00=\$52,500.00
 Lloyd Butler: 480 Hours @ \$175.00=\$84,000.00
 Danielle Joslyn: 900 Hours @ \$175.00=\$157,500.00
 Fei Zou: 440 Hours @ \$175.00=\$77,000.00
 Arisara Miller: 290 Hours @ \$175.00=\$50,750.00
 Chris Fanikos: 300 Hours @ \$175.00=\$52,500.00
 Dawn Webb: 30 Hours @ \$175.00=\$5,250.00
 Ryan Wrisley: 50 Hours @ \$175.00=\$8,750.00
 Jim Strassenburgh: 50 Hours @ \$175.00=\$8,750.00

Total: 4,080 Hours @ \$175.00=\$714,000.00

Actual 3192.4 hrs @ \$175.00=\$558,670.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	0.00000		\$0.0000	\$31,392.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-01	2023-02-28				

Commodity Line Description: Project Management Support Staff: Base Year One

Extended Description:

Project Management Support Staff: Base Year One

Hourly Rate: \$80.00

Megan Blount: 402.5 Hours @ \$80.00=\$32,200.00
 Jordan Ramsey: 10 Hours @ \$80.00=\$800.00
 Karla Fossett: 10 Hours @ \$80.00=\$800.00
 Carol Ann Guay: 10 Hours @ \$80.00=\$800.00
 Caitlin Cabral: 10 Hours @ \$80.00=\$800.00
 Bethany Pike: 10 Hours @ \$80.00=\$800.00
 Emily Hendrickson: 10 Hours @ \$80.00=\$800.00
 Molly Hawkinson: 10 Hours @ \$80.00=\$800.00
 Jon Williams: 10 Hours @ \$80.00=\$800.00

Total: 482.5 Hours @ \$80.00=\$38,600.00

Actual 392.4 hrs @ \$80.00=\$31,392.00



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Cynthia E. Beane
Commissioner

DATE: April 13, 2023
TO: Ed Daranyi
Berry Dunn McNeil & Parker LLC
FROM: Lucinda Carroll
Procurement Specialist, BMS Procurement Services
RE: Balance closure of CDO BMS22*26

Please be advised that there is a remaining balance on CDO BMS22*26, for Berry Dunn McNeil & Parker LLC. This delivery order expired 2/28/23. If you agree that all work has been invoiced, and that a remaining balance of \$176,990.00 exists, please sign and date in the space provided below and return to my attention. If you dispute this amount, please contact me at (304) 352-4235 or Lucinda.Carroll@dhhr.wv.gov. If no response is received by 05/13/2023, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration.

Signature: Eduardo Digitally signed by Eduardo G. Daranyi
G. Daranyi Date: 2023.04.14 11:47:32 -04'00'

Robert Price
Agree



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Cynthia E. Beane
Commissioner

DATE: April 14, 2023
TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II
FROM: Lucinda Carroll *LC*
Procurement Specialist, BMS Procurement Services
RE: PF1027874 CDO BMS22*26

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$176,990.00 on the above referenced CDO with Berry Dunn McNeil & Parker LLC. The vendor has concurred that all invoices have been paid. The vendor was able to perform all required services at a lesser cost than was originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for future budgeting use.

Please feel free to contact me if additional documentation or details are needed. I can be reached at (304) 352-4235 or lucinda.lcarroll@wv.gov. Thank you for your time and consideration in this matter.

Robert Price
Agree