



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 05-04-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0511 2754 CSE2000000003 8	Procurement Folder:	709044
Document Name:	Change order 5	Reason for Modification:	Admin change only- need to change signature from electronic to a real signature
Document Description:	Maintenance and support for Document imaging		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-12-31

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000174277	Requestor Name:	Virginia G Hill																				
NORTHWOODS CONSULTING PARTNERS INC 5200 RINGS RD		Requestor Phone:	(304) 558-3780																				
DUBLIN OH 43017 US		Requestor Email:	virginia.g.hill@wv.gov																				
Vendor Contact Phone:	614-781-7800	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
Extension:																							
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
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#2	Not Entered																						
#3	Not Entered																						
#4	Not Entered																						

INVOICE TO	SHIP TO
FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV 25301-3703 US	REGIONAL AREA MANAGER, 304-347-8688 HEALTH AND HUMAN RESOURCES BUREAU FOR CHILD SUPPORT ENFORCEMENT 231 CAPTIOL ST, STE 111 CHARLESTON WV 25301 US

Total Order Amount: \$2,960,120.00

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>5/5/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>5/5/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>5/5/2023</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change order 5

Admin change only- need to change signature from electronic to a real signature

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	1.00000	YR	769787.000000	\$769,787.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: software support for document imaging

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	1.00000	YR	796730.000000	\$796,730.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: software support for document imaging renewal year 1

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	1.00000	YR	824618.000000	\$824,618.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: software support for document imaging renewal year 2

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	8.00000	MO	71123.125000	\$568,985.00
Service From	Service To	Manufacturer		Model No	
2023-05-01	2023-12-31				

Commodity Line Description: software support for document imaging renewal year 3

Extended Description:

5200 Rings Road
Dublin, OH 43017



VIA ELECTRONIC MAIL

April 14, 2023

West Virginia Bureau of Child Support Enforcement
350 Capitol St. Rm 147
Charleston, WV 25301

Re: *Pricing & Terms Confirmation for Contract CCT CSE20*3 Renewal*

To Whom it May Concern:

This letter is to confirm that Northwoods Consulting Partners, Inc., would like to renew contract number CCT CSE20*3 with the State of West Virginia, Bureau of Child Support and Enforcement, effective 5/1/2023 through 12/31/2023 under the terms, conditions, and specifications as set forth in the original contract including any change orders. However, the price will be prorated to the amount of \$568,985.00 as Northwoods and West Virginia have agreed to end this contract on 12/31/2023.

Sincerely,

Nick Patel

Nick Patel
Chief Financial Officer

Kimberly S. Iba
Approved