



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-06-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0506 3809 HHR2000000015 4	<b>Procurement Folder:</b>	702547
<b>Document Name:</b>	CO 3	<b>Reason for Modification:</b>	Change order 03 Ton Renew Contract
<b>Document Description:</b>	Drug and Alcohol Testing Services		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2020-05-31
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-05-30

VENDOR			DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	VS0000012883		<b>Requestor Name:</b>	Mark S Fox	
RN EXPERTISE INC 214 HICKMAN DR STE 102			<b>Requestor Phone:</b>	(304) 356-4088	
SANFORD FL 32771 US			<b>Requestor Email:</b>	mark.s.fox@wv.gov	
<b>Vendor Contact Phone:</b>	407-321-8611	<b>Extension:</b>	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>			<b>Discount Days</b>
#1	No	0.0000			0
#2	No				
#3	No				
#4	No				

INVOICE TO		SHIP TO	
PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US		PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US	

*4/12/2023*

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

**ENTERED**

*OH 4/11/23*

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Touah 4/11/2023*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE  
*4/17/2023*

**ENCUMBRANCE CERTIFICATION**  
 DATE: *4/17/2023*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 03

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 05/31/23 thru 05/30/24

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	85121810			EA	31.330000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** All inclusive price drug & alcohol observed screening

**Extended Description:**

Observed

All inclusive price drug and alcohol observed screening for each specimen to include, collection, supplies, transportation, screening, etc. and sharing results per specifications 4.1.1-4.1.19.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	85121810			EA	31.330000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** All inclusive price drug & alcohol unobserved screening

**Extended Description:**

Unobserved

All inclusive price drug and alcohol unobserved screening for each specimen to include, collection, supplies, transportation, screening, etc. and sharing results per specifications 4.1.1-4.1.19.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	85121810			HOUR	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Hourly rate for witness testimony by collection expert

**Extended Description:**

Hourly rate for witness testimony by collection expert in person.  
Spec section 4.1.21.1

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	85121810			HOUR	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Hourly rate for witness testimony by laboratory expert

**Extended Description:**

Hourly rate for witness testimony by laboratory expert in person.  
Spec section 4.1.21.2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	85121810			HOUR	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Hourly rate for witness testimony by MRO expert

**Extended Description:**  
Hourly rate for witness testimony by MRO expert in person.  
Spec Section 4.1.21.3

April 3, 2023

Christine Steele  
RN Expertise Inc.  
214 Hickman Dr. Ste 102  
Sanford, FL 32771

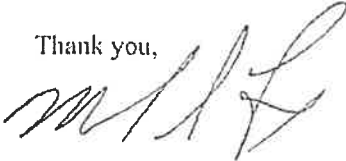
Subject: Contract# CMA HHR2000000015

Ms Steele,

The State of West Virginia is offering to renew Drug and Alcohol testing contract under the same terms, conditions and pricing. The renewal dates are May 31<sup>st</sup>, 2023 through May 30<sup>th</sup>, 2024. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to Mark.S.Fox@wv.gov

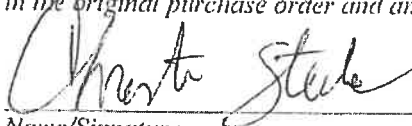
Please contact the email listed above if you have any questions.

Thank you,



Mark S. Fox  
Procurement Specialist

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

  
\_\_\_\_\_  
Name/Signature

4-3-23  
\_\_\_\_\_  
Date

President RN Expertise Inc.  
\_\_\_\_\_  
Title

Agreed

Heather White