



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 05-11-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0439 0439 EBA2000000011 5	Procurement Folder:	717923
Document Name:	Central Master Agreement	Reason for Modification:	Change Order 4 To Renew Contract
Document Description:	Change Order 4		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-05-31

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000202390			Requestor Name:	Tammy L Treadway
SUTTLE & STALNAKER PLLC THE VIRGINIA CTR STE 100				Requestor Phone:	(304) 254-7842
CHARLESTON WV 25301				Requestor Email:	ttreadway@wvpublic.org
US				<div style="font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____	
Vendor Contact Phone:	304-343-4126	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
CHIEF FINANCIAL OFFICER EDUCATIONAL BROADCASTING  124 INDUSTRIAL PARK RD  BEAVER WV 25813  US	SITE MANAGER EDUCATIONAL BROADCASTING  WSWP-TV 124 INDUSTRIAL PARK RD  BEAVER WV 25813  US

Purchasing Division's File Copy

Total Order Amount: \_\_\_\_\_ Open End

ENTERED

*5/12/2023*

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Munt... - 5/12/2023*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John L. Gray*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Beverly Tolson*  
 DATE: *5-18-2023*  
 ELECTRONIC SIGNATURE ON FILE

*5/17/2023*

**Extended Description:**

CHANGE ORDER NO. 4

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITION, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL: 6/1/23 THROUGH 5/31/24

RENEWALS REMAINING: 0

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84111601			EA	42000.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** YEAR 1 -AUDIT SERVICES

**Extended Description:**

AUDIT SERVICES YEAR 1

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84111601			EA	43500.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** YEAR 2-AUDIT SERVICES

**Extended Description:**

AUDIT SERVICES YEAR 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	84111601			EA	45000.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** YEAR 3-AUDIT SERVICES

**Extended Description:**

AUDIT SERVICES YEAR 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	84111601			EA	46500.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** YEAR 4-AUDIT SERVICES

**Extended Description:**

AUDIT SERVICES YEAR 4



Dale Malcomb  
Purchasing Coordinator  
Phone: (304) 254-7858  
Email: [dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)

May 8th, 2023

Kelly Shafer  
CPA, Member  
Suttle & Stalnaker, PLLC  
1411 Virginia Street East, Suite 100  
Charleston, WV 25301  
Phone: (304) 343-4126  
Email: [KShafer@SuttleCPAs.Com](mailto:KShafer@SuttleCPAs.Com)

Subject: Third renewal of CMA\_0439\_EBA200000011, Audit Services.

Dear Ms. Shafer:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are June 1<sup>st</sup>, 2023, through May 31<sup>st</sup>, 2024. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Please call if you have any questions.

Thank you,

C. Dale Malcomb

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

Kelly Shafer  
Name

Kelly Shafer  
Signature

Member  
Title

5/8/2023  
Date