



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 01-30-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0907 0907 RNB2000000001 4	Procurement Folder:	646250
Document Name:	WV RESTORE -FACILITATED SUPPORT GROUP MANAGEMENT	Reason for Modification:	
Document Description:	WV RESTORE -FACILITATED SUPPORT GROUP MANAGEMENT	CO#3 to renew the contact for 1 year per the attached documentation	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-01-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-12-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000019670 BIRCHWOOD SOLUTIONS LLC PO Box 254 Franklin TN 37065-0254 US Vendor Contact Phone: 813-334-5070 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Margaret Alston Requestor Phone: (304) 558-3596 Requestor Email: margaret.e.alston@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
WV BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES 5001 MACCORKLE AVE SW SOUTH CHARLESTON WV 25309 US	WV BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES 5001 MACCORKLE AVE SW SOUTH CHARLESTON WV 25309 US

KIB 2-3-23

Total Order Amount: _____ Open End

Purchasing Division's File Copy

ENTERED

JUH 2/3/23

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mindy Cuff 2/3/2023*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Toler
 DATE: *2-6-2023*
 ELECTRONIC SIGNATURE ON FILE

2/6/2023

Extended Description:

Change Order :

Change Order #3 is issued to renew contract for one (1) year according to all terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders.

Effective Dates: 01/01/2023 - 12/31/2023

NO Renewals Remaining

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	85121700			EA	55.000000
	Service From	Service To		Service Contract Amount	
	2020-01-01	2020-12-31		0.00	

Commodity Line Description: Price per Participant (Year 1)

Extended Description:

Year One Pricing per Participant Charge

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	85121700			EA	55.000000
	Service From	Service To		Service Contract Amount	
	2021-01-01	2021-12-31		0.00	

Commodity Line Description: Price per Participant (Year 2)

Extended Description:

Per Participant Charge for Optional Year #2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	85121700			EA	55.000000
	Service From	Service To		Service Contract Amount	
	2022-01-01	2022-12-31		0.00	

Commodity Line Description: Price per Participant (Year 3)

Extended Description:

Per Participant Charge for Optional Year #3.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	85121700			EA	55.000000
	Service From	Service To		Service Contract Amount	
	2023-01-01	2023-12-31		0.00	

Commodity Line Description: Price per Participant (Year 4)

Extended Description:

Per Participant Charge for Optional Year #4.



November 14, 2022

Margaret "Marty" Alston
Director of Finance and Operations
West Virginia RN Board
5001 MacCorkle Ave SW
South Charles, WV 25309

Dear Ms. Alston:

Subject: WV BOARD OF NURSING RESTORE PROGRAM AND
BIRCHWOOD SOLUTIONS
CONTRACT REFERENCE NUMBER RNB2000000002

Birchwood Solutions, LLC, and the WV Board of Nursing executed the above contract on or around December 29, 2019.

At this time, Birchwood Solutions is informing the WV Board of Nursing that we would like to continue managing the support group segment of the WV RESTORE program under contract reference number RNB2000000002.

Thank you for the opportunity to continue partnering with RESTORE.

Regards,

Elizabeth Temple, M.Ed
CEO

Y. Mea
11/14/2022
Margaret S. Alston

Dr. Sue Painter, DNP, RN
Executive Director

email: rnboard@wv.gov
web address: wvrnboard.wv.gov



TELEPHONE:

(304) 744-0900

FAX (304) 744-0600

STATE OF WEST VIRGINIA
BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES
5001 MacCorkle Avenue, SW
South Charleston, WV 25309

January 1, 2023

Purchasing Division, Division Director
West Virginia Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Dear Division Director:

Please consider this correspondence the "Justification Letter" of the West Virginia Board of Registered Nurses to renew the terms of the contract entered between the Board and Birchwood Solutions, LLC, which is the organization that administers the Board's WV Restore Program.

WV Restore is the Board's monitoring and recovery program that provides an opportunity for nurses to self-report conditions related to substance use disorders and certain mental health conditions that may affect their nursing practice.

Birchwood Solutions, LLC was awarded the contract on January 1, 2020 for one (1) year with a three (3) year renewal opportunity. Birchwood Solutions, LLC has been in compliance with the terms of the agreement and the Board desires to renew the contract with Birchwood Solutions, LLC.

This program has been an asset to the West Virginia nursing profession and the Board is requesting the contract be renewed. Thank you for your kind consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Margaret Alston".

Margaret Alston
Director of Finance and Operations