



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 01-10-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0810 0805 DMT2300000025 1	<b>Procurement Folder:</b>	1160089
<b>Document Name:</b>	CDO off CMA DMT 23-2 to Purchase One (1) Vehicle	<b>Reason for Modification:</b>	
<b>Document Description:</b>	CDO off CMA DMT 23-2 to Purchase One (1) Vehicle		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	David H Pauline		
<b>Telephone:</b>	304-558-0067		
<b>Email:</b>	david.h.pauline@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b> CMA 0810 DMT2300000002 1	
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000172406			<b>Requestor Name:</b>	John S Caldwell
BUS SERVICE INC				<b>Requestor Phone:</b>	(304) 558-9578
8120 HOWE INDUSTRIAL PKWY				<b>Requestor Email:</b>	john.s.caldwell@wv.gov
CANAL WINCHESTER	OH	43110		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
<b>Vendor Contact Phone:</b>	614-833-0222	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

<b>Total Order Amount:</b>	\$87,799.00
----------------------------	-------------

Purchasing Division's File Copy

**ENTERED**

1/27/23  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tina H* 1/27/2023  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *[Signature]* 1/30/2023  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO off CMA DMT 23-2 to purchase one (1) Vehicle, Class H, One wheelchair position, Fixed Route Package, Exterior Paint Scheme.  
To be utilized and titled to:  
Bluefield Area Transit  
3208 John Nash Blvd.  
PO Box 1838  
Bluefield, WV 24701  
Replacement Vehicle:  
VIN# 9471

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25101502	1.00000	EA	\$87,799.0000	\$87,799.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2023-06-09	

**Commodity Line Description:** Mid Size Medium duty Transit Vehicle

**Extended Description:**

CDO off CMA DMT 23-2 to purchase one (1) vehicle, Vehicle, One wheelchair position, Fixed Route Package, Exterior Paint Scheme.  
To be utilized and titled to:  
Bluefield Area Transit  
3208 John Nash Blvd.  
PO Box 1838  
Bluefield, WV 24701  
Replacement Vehicle:  
VIN# 9471



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**

**Division of Public Transit**

1900 Kanawha Boulevard East • Building Five • Room 663

Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174

TDD: (800) 742-6991

**William C. Robinson**  
Executive Director

**Jimmy D. Wriston, P.E.**  
Secretary of Transportation  
Commissioner of Highways

January 6, 2023

**MEMORANDUM**

**TO:** David Pauline, Senior Buyer  
Purchasing Division

**FROM:** John Caldwell, Purchasing Officer *John Caldwell*  
Division of Multimodal Transportation Facilities - Public Transit

**SUBJECT:** Justification to Purchase off of CMA DMT 23-2

The Division of Multimodal Transportation Facilities – Public Transit will be purchasing one (1) Passenger Type Dual Rear Tire Van (Non-Raised Roof) from Bus Service Inc. in the amount of \$87,799.00.

This vehicle will be utilized and titled to:

Bluefield Area Transit  
3208 John Nash Blvd.  
PO Box 1838  
Bluefield, WV 24701.

This vehicle will be used to provide transportation services to the elderly and disabled citizens in its area of service.

The funding for this vehicle is from the Federal Transit Administration's Section 5311 Program. Under the Section 5311 Program, this vehicle will be paid at 80% by the Federal Transit Administration.

If you have any questions or need additional information, please call me at 304-414-8976 or email at [John.S.Caldwell@wv.gov](mailto:John.S.Caldwell@wv.gov) Thank you

**EXHIBIT A PRICING PAGE**  
**CMA DMT 23-2**  
**PASSENGER TYPE DUAL REAR TIRE VAN (NON-RAISED ROOF)**

CLASS	VEHICLE DESCRIPTION	UNIT PRICE
A	Vehicle with Two Wheelchair (WC) Position	\$80,164.00
B	Vehicle with One Wheelchair (WC) Position	\$80,119.00
C	Vehicle Non-Accessible	\$72,584.00
D	Vehicle/ Two WC / Fixed Route Package	\$86,819.00
E	Vehicle One WC / Fixed Route Package	\$86,274.00
F	Vehicle / No WC / Fixed Route Package	\$79,309.00
G	Vehicle / Two WC / Fixed Route Package Exterior Paint Scheme	\$88,094.00
H	Vehicle / One WC / Fixed Route Package / Exterior Paint Scheme	\$87,799.00
I	Vehicle / No WC / Fixed Route Package / Exterior Paint Scheme	\$80,264.00



9/28/22