



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 01-25-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0805 0805 PTR2200000003 4	Procurement Folder:	972579
Document Name:	Consultant Services for PVTA	Reason for Modification:	Change Order #2 is issued to renew the contract per the attached documentation.
Document Description:	Consultant Services for PVTA		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-01-18
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-01-17

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000172976	Requestor Name:	John S Caldwell
RLS & ASSOCIATES INC		Requestor Phone:	(304) 558-9578
3131 S DIXIE HWY STE 545		Requestor Email:	john.s.caldwell@wv.gov
DAYTON	OH	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US	45439		
Vendor Contact Phone:	937-299-5007 Extension:		
Discount Details:			

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE	AUTHORIZED RECEIVER
PUBLIC TRANSIT DIVISION OF	PUBLIC TRANSIT DIVISION OF
BLDG 5 RM 663	BLDG 5 RM 663
1900 KANAWHA BLVD E	1900 KANAWHA BLVD E
CHARLESTON WV 25305-0432	CHARLESTON WV 25305-0432
US	US

2-7-23 Bar

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Two for 2/6/2023*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *2/7/2023*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Tolson
 DATE: *2-8-2023*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 2 is issued to renew and the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal January 18, 2023 through January 17, 2024

Renewal years remaining: 2 years

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	94131504			LS	0.000000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Consultant Services for PVTA

Extended Description:

Pricing Page attached for reference.

Consultant Services for PVTA to establish an open ended contract to determine the facility requirements and needs, as well as, the route and passenger requirements.



**Moving Public Transportation
Into the Future**

Received
West Virginia
JAN 13 2023
Department of Transportation
Division of Public Transit

January 10, 2023

Division of Multimodal Transportation Facilities
Public Transit
1900 Kanawha Blvd. East
Building 5, Room 663
Charleston, WV 25305

Dear Mr. Caldwell

This letter is submitted as a formal request for a no-cost contract renewal through January 17, 2024 for finalizing the PVT Transit Study under contract CMA PTR 22-3. With this agreement, RLS is requesting a renewal with no additional budget for our agreement which is set to expire on January 17, 2023.

The draft final plan for the study has been submitted. The renewal allows the team to continue billing work for hours spent toward completing any remaining portions of the scope of work included in the original contract agreement. The primary purpose of this extension is to allow adequate time for the West Virginia Department of Public Transit, and other interested parties to consider the recommendations and provide feedback into the draft final plan.

Respectfully,

A handwritten signature in black ink, appearing to read 'Robbie Sarles', is written over a circular stamp or seal.

Robbie Sarles, President
RLS & Associates, Inc.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Public Transit

1900 Kanawha Boulevard East • Building Five • Room 663

Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174

TDD: (800) 742-6991

William C. Robinson
Executive Director

Jimmy D. Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

September 28, 2022

MEMORANDUM

TO: David Pauline, Senior Buyer
Purchasing Division

FROM: John Caldwell, Purchasing Officer
Division of Multimodal Transportation Facilities, Public Transit

SUBJECT: Justification to Renew CMA PTR 22*3

A handwritten signature in black ink, appearing to read "John Caldwell", is written over the "FROM:" line of the memorandum.

Division of Multimodal Transportation Facilities, Public Transit, (DMTF-PT) requests to renew CMA PTR 22*3, Consultant Services for PVTa with RLS Associates Inc. for one year utilizing the same terms and conditions as outlined in the original contract.

Effective Date of Renewal: 01/18/2023 thru 01/17/2024

There are 2 renewals remaining on this contract.

If you have any questions or need additional information, please call me at 304-414-8976 or email at John.S.Caldwell@wv.gov Thank you