

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 02-08-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0803 0758 DOT2300000029 1	Procurement Folder: 1177387
Document Name:	Rest Area Janitorial Service	Reason for Modification:
Document Description:	Rest Area Janitorial Service	Rest Area Janitorial Service
Procurement Type:	Central Delivery Order	
Buyer Name:	Kristine E James	
Telephone:	304-414-7104	
Email:	kristy.e.james@wv.gov	
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 WVARF23 1
Free on Board:	FOB Dest, Freight Prepaid	

		VENDOR				DEPARTMENT CONTACT	
WES	lor Customer Code: T VIRGINIA ASSOCIA OX 6764	00000020479 TION OF REHABII		FACILITIES INC	Requestor Name: Requestor Phone: Requestor Email:	Melissa J Jordan (304) 269-0400 melissa.j.jordan@wv.gov	
us	RLESTON	304-205-7970	WV Extensio	25362 n:)3	
Disco	ount Details: Discount Allowed	Discount Perc	entage	Discount Days	FIL	E LOCATION	
#1	No	0.0000	omago	0			
#2	No						
#3	No						
#4	No						

IN	OICE TO		SHIP TO		
DIVISION OF HIGHWAYS		STATE OF WEST VIRGINIA	A		
DISTRICT SEVEN		JOBSITE - SEE SPECIFICA	JOBSITE - SEE SPECIFICATIONS		
DRAWER 1228					
WESTON	WV 26452	No City	WV 99999		
us		us			

Purchasing Division's File Copy

Total Order Amount: \$536,310.72

ENTERED

Page: 1

JE 416/23

PURCHASING DIVISION AUTHORIZATION

ELECTRONIC SIGNATURE ON FILE

_3/16/2013

ENCUMBRANCE CERTIFICATION 2-16-23

ELECTRONIC SIGNATURE ON FILE

Date Printed: Feb 16, 2023 Order Number: CDO 0803 0758 DOT2300000029 1

FORM ID: WV-PRC-CDO-002 2020/05

Extended Description:

Rest Area Janitorial Service

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	5808.00000	HOUR	\$44.8100	\$260,256.48
Service From	Service To	Manufacturer		Model No	Delivery Date
					2023-02-10

Commodity Line Description:

Servia Rest Area Janitorial Service

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	76110000	5808.00000	HOUR	\$47.5300	\$276,054.24
Service From	Service To	Manufacturer		Model No	Delivery Date
					2023-02-10

Commodity Line Description:

Burnsville Rest Area Janitorial Service

Extended Description:

Date Printed: Feb 16, 2023

See Exhibit_A Pricing Pages for Contract Items and Pricing.

FORM ID: WV-PRC-CDO-002 2020/05

Page: 2



Service Agreement 20.HRA.007.23

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

SERVICE AGREEMENT

Contractor:

West Virginia Association of Rehabilitation Facilities, Inc.

Work Performed By:

Precision Services, Inc.

Work to be Performed:

Custodial / Grounds

Contract Site:

DOH Rest Area

I-79 North & South at Burnsville

Customer Contact:

Carla Rotsch

Period of Contract:

November 1, 2022 - June 30, 2023

Est. Hours

Rate

Total Period Amount:

5,808

47.53

\$276,054.24 annually

Billed Monthly As Follows:

2022	Days	Hours	Cost	2023	Days	Hours	Cost
				January	31	744	\$35,362.32
				February	28	672	\$51,940.16
				March	S1	744	\$35,562.52
				April	50	720	\$54,221,60
November	30	720	- \$84,221.60	May	31	7,44	\$95,562.52
December	31	744	535,362,32	June	30	720	\$54,221.60

Notes:

- . WVARF agrees to provice services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- The State agency agrees to furnish disposable Items, including but not limited to: tollet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:

Tara Martinez

10/26/2022

Tara Martinez

Date

CEO WVARF, Inc.

RECEIVED

NOV 0 2 2022

BUSINESS MANAGER'S OFFICE-

20.HRA.007.23 Burnsville

REST AREA PRICING

AGREEMENT: 20.HRA.007.23

CRP: Precision Services

CUSTOMER: Division of Highways - Maintenance Division LOCATION: Rest Area - 1-79 North & South at Burnsville

A. BUILDING DESCRIPTION

Lawn Acreage	11.07
North Acreage	6.02
South Acreage	5.05
Number of days per week cleaned	7.03

B. Wage Data

truge but			
Supervisor Wage	\$ 15.66		15.66
Supervisor Taxes	13.50%	1.135	
Direct Labor Wage	\$ 10.14		9.36
Direct Labor Taxes	13.50%	1.135	

C. Staffing Plan

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	56.00
	0.000
Total Time per day	64.00
Vacation-sick Supervisors (days)	30
Vacation-sick Direct Labor (days)	30

D. Monthly Direct Costs

Supervision Wage + Tax	\$ 4,331.67
Supervision Vacation + Sick	\$ 355.48
Direct Labor Wage + Tax	\$ 19,633.57
Direct Labor Vacation + Sick	\$ 1,611.25
Periodic Cleaning Wage + Tax	\$ u.
Total wages, benefits, taxes	\$ 25,931.96

E. Supplies and Equipment - per month

Supplies	\$ 884.52
Equipment	\$ 1,701.22
Telephone	
Uniforms	\$ 296.66
Floor mat service	\$ 53.70
Gas and Oil	\$ 87.64
Maintenance Lawn Equipment	\$ 87.64

\$95 per acre \$95 per acre

F. Overhead and Burden

F	9.50%	S	2,863.62

G. Additional labor not included in the DL hours above.

Additional 20 days per year	\$ 1,841.42
Extra Lawn Care 987 hours	\$ 11,359.28
Additional hours per year 560	\$ 6,444.98

H. Annual Price to State

\$ 276,054.24

WVARF Fee

(included in annual price above) \$ 11,325.60 annual

I. Contract Period

November 1, 2022 - June 30, 2023

J. Notes

A. Disposables Supplied by the State

B. Use of mobile crews authorized.

WVARF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

MAJOR & MINOR EQUIPMENT

AGREEMENT: 20.HRA.007.23

CRP: Precision Services

CUSTOMER: Division of Highways - Maintenance Division **LOCATION:** Rest Area - 1-79 North & South at Burnsville

		USEFUL	% USED ON	NO OF	UNIT	T	OTAL TO BE
NO.	DESCRIPTION	LIFE	CONTRACT	UNITS	PRICE*	D	EPRECIATED
	MAJOR						
1	Rider Mower	5	100%	1	\$ 15,656.00	\$	3,131.2
2	No-Touch Restroom Cleaning System	2	100%	1	\$ 3,995.00	\$	1,997.5
3	Commercial Weed Trimmer	2	100%	2	\$ 350.00	\$	350.0
4	Lawn Trailer	5	100%	1	\$ 1,300.00	\$	260.0
5	Low speed buffer, 175 rpm	5	100%	1	\$ 1,300.00	\$	260.0
6	Salt/Seed/Fertilizer Spreader	3	100%	1	\$ 300.00	\$	100.0
7	Back Pack Blower	2	100%	2	\$ 767.00	\$	767.0
8	Hose Reel/Hose	3	100%	1	\$ 441.00	\$	147.0
9	Mop/Bucket system	1	100%	1	\$ 200.00	\$	200.0
10	Tilt Truck rest area	5	100%	1	\$ 640.00	\$	128.0
11	Push Mower	2	100%	2	\$ 400.00	\$	400.0
12	Wet/Dry Vac	1	100%	1	\$ 700.00	\$	700.0
13	Comunication Equipment	1	100%	1	\$ 900.00	\$	900.0
14	Snow blower /Plow	3	100%	1	\$ 2,000.00	\$	666.6
15	Ladder	1	100%	1	\$ 200.00	\$	200.0
16		1	100%	0	\$ -	\$	-
17		1	100%	0	\$ •	\$	-
18		-1	100%	0	\$	\$	_
19		1	100%	0	\$	\$	-
20		1	100%	0	\$ _	\$	
21		1	100%	O	\$ -	\$	_
22		1	100%	O	\$ -	\$	
23		1	100%	0	\$ _	\$	-
		1	100%	0	\$ -	\$	-
					Annual	\$	10,207.3
					Monthly	\$	850

EXPENDABLE SUPPLIES

AGREEMENT: 20.HRA.007.23
CRP: Precision Services

CUSTOMER: Division of Highways - Maintenance Division

LOCATION: Rest Area - 1-79 North & South at Burnsville

NO.	DESCRIPTION	UNIT	NO. OF UNITS	PRICE PER UNIT	ANNUAL
1	1st Aid Kits	ea	1	\$250.00	\$250.00
2	Peroxide/ Bathroom cleaner	gal	26	\$25.00	\$650.00
3	Weed Trimmer Line	roll	1	\$40.00	\$40.00
4	Bowl Cleaner	cs/12	2	\$42.53	\$85.06
5	Biohazard Kits	ea	3	\$32.64	\$97.92
6	Nifty Nabber	ea	1	\$45.05	\$45.05
7	Bowl brush	ea	6	\$2.79	\$16.74
8	Push Broom Street 36	ea	2	\$40.00	\$80.00
9	Broom, house	ea	0	\$4.49	\$0.00
10	Broom handle	ea	0	\$4.57	\$0.00
11	Disinfectant	gal	4	\$25.00	\$100.00
12	Matting	ea	4	\$200.00	\$800.00
13	Supervisor Travel	ea	1	\$1,500.00	\$1,500.00
14	Postage/Copying/faxing	ea	1	\$200.00	\$200.00
15	Niffy Nabber	ea	2	\$29.00	\$58.00
16	Visa Versa	ea	2	\$34.00	\$68.00
17	Telescoping Pole	ea	1	\$180.00	\$180.00
18		éa	0	\$0.00	\$0.00
19		ea	0	\$0.00	\$0.00
20	Glass cleaner	ea	1	\$89.00	\$89.00
21			0		\$0.00
22			0		\$0.00
23	Latex gloves	box/100	40	\$12.00	\$480.00
24		ea	0	\$0.00	\$0.00
25	Lobby pan/broom combo	65	1	\$38.00	\$38.00
26	Wet Mops	cs	4	\$16.00	\$64.00
27	Mop handle	ea	3	\$30.00	\$90.00
28	Mop Bucket w/Ringer/Casters	ea	1	\$180.00	\$180.00
29		0	0	\$0.00	\$0.00
30	Razor Blade Stick	ea	1	\$21.96	\$21.96
31	Razor Blades	pk/10	1	\$9.73	\$9.73
32	Spray bottles	ea	24	\$1.82	\$43.68
33			0	\$32.64	\$0.00
34	Spray Disinfectant	ĊS	2	\$60.00	\$120.00
42					\$0.00
43	TOTAL EXPENDABLE SUPPLIES				\$5,307.14



Service Agreement 02.HRA.002.23

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

SERVICE AGREEMENT

Contractor:

West Virginia Association of Rehabilitation Facilities, Inc.

Work Performed By:

Clay County Services Unlimited, Inc.

Work to be Performed:

Custodial/Grounds

Contract Site:

DOH Rest Area

1-79 North & South at Servia

002

Customer Contact:

Carla Rotsch

Period of Contract:

November 1, 2022 - June 30, 2023

Approved

Est Hours

Rate

Total Period Amount:

5,808

\$44.81

\$260,256.48 annually

Billed Monthly As Follows:

2022	Days	Hours	Cost	2023	Days	Hours	Cost
				January	31	744	\$33,338.64
				February	-28	-672	\$50,112.32
				March	S1	744	\$35,338.64
				April	30	720	\$82,268.20
November	30	720	- \$52,265.20	May	91	744	\$35,338.64
December	31	744	\$33,338,64	June	80	720	\$52,265,20

Notes:

- . WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by: Tara Martines

Tara Martinez

CED

WVARF, Inc.

10/21/2022

Date

Print Name for the State Agency

RECEIVED

02.HRA.002.22 Servia

OCT 24 2022 **BUSINESS MANAGER'S**

OFFICE

REST AREA PRICING

AGREEMENT: 02.HRA.002.23

CRP: Clay County Services Unlimited

CUSTOMER: Division of Highways - Maintenance Division LOCATION: Rest Area - I-79 North & South at Servia

A. BUILDING DESCRIPTION

Lawn Acreage	7.62
North Acreage	4.69
South Acreage	2.93
Number of days per week cleaned	7.03

B. Wage Data

Supervisor Wage	\$ 17.68
Supervisor Taxes	13.50%
Direct Labor Wage	\$ 10.75
Direct Labor Taxes	13.50%

1.135 1.135

C. Staffing Plan

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	48.00
	0.000
Total Time per day	56.00
Vacation-sick Supervisors (days)	30
Vacation-sick Direct Labor (days)	30

D. Monthly Direct Costs

Supervision Wage + Tax	\$ 4,890.41
Supervision Vacation + Sick	\$ 401.34
Direct Labor Wage + Tax	\$ 17,841.16
Direct Labor Vacation + Sick	\$ 1,464.15
Periodic Cleaning Wage + Tax	\$ - 5
Total wages, benefits, taxes	\$ 24,597.05

E. Supplies and Equipment - per month

Supplies	\$	884.52
Equipment	\$	1,701.23
Telephone	\$	349.25
Uniforms	\$	285.84
Floor mat service	\$	
Gas and Oil	\$	69.85
Maintenance Lawn Equipment	5	69.85

527.08 625.08 349.25 285.84

60.33 \$110 per acre 60.33 \$110 per acre

F. Overhead and Burden

9.50%	1.6	2.721.77
3.3070	1.3	4.121.11

G. Additional labor not included in the DL hours above

-		***	
	Additional 20 days per year	\$	1,952.20
	Extra Lawn Care 723 hours	\$	6,359.69

H. Annual Price to Customer

\$ 260,256.48 annual

WVARF Fee

(included in annual price above) \$ 10,686.72 annual

i, Contract Period

November 1, 2022 - June 30, 2023

J. Notes

A. Disposables Supplied by the State

B. Use of mobile crews authorized.

WVARF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

MAJOR & MINOR EQUIPMENT

AGREEMENT: 02.HRA.002.23

CRP: Clay County Services Unlimited

CUSTOMER: Division of Highways - Maintenance Division LOCATION: Rest Area - 1-79 North & South at Servia

		USEFUL	% USED ON	NO OF		UNIT	TC	TAL TO B
NO.	DESCRIPTION	LIFE	CONTRACT	UNITS		PRICE*	DEPRECIAT	
	MAJOR							
1	Rider Mower	5	100%	1	Ś	15,656.00	\$	3,131.20
2	No-Touch Restroom Cleaning System	2	100%	1	\$	3,995.00	\$	1,997.50
3	Commercial Weed Trimmer	2	100%	2	\$	350.00	\$	350.00
4	Lawn Trailer	5	100%	1	\$	1,300.00	\$	260.00
5	Low speed buffer, 175 rpm	5	100%	1	\$	1,300.00	\$	260.00
6	Salt/Seed/Fertilizer Spreader	3	100%	1	\$	300.00	Ś	100.00
7	Back Pack Blower	2	100%	2	\$	767.00	Ś	767.00
8	Hose Reel/Hose	3	100%	1	\$	441.00	\$	147.00
9	Mop/Bucket system	1	100%	1	\$	200.00	\$	200.00
10	Tilt Truck rest area	5	100%	1	\$	640.00	\$	128.00
11	Push Mower	2	100%	2	\$	400.00	\$	400.00
12	Wet/Dry Vac	1	100%	1	\$	700.00	\$	700.00
13	Comunication Equipment	1	100%	1	\$	900.00	\$	900.00
14	Snow blower /Plow	3	100%	1	\$	2,000.00	\$	666.67
15	Ladder	1	100%	1	\$	200.00	\$	200.00
16		1	100%	0	\$	-	\$	-
17		1	100%	Q	\$		\$	-
18		1	100%	0	\$		\$	
19		1	100%	0	\$		\$	
20		1	100%	0	\$		\$	-
21		1	100%	0	\$	-	\$	
22		1	100%	0	\$		\$	
23		1	100%	0	\$	-	\$	
		1	100%	0	\$	-	\$	-
					•	Annual		10,207.37

Monthly \$ 850.61

EXPENDABLE SUPPLIES

AGREEMENT: 02.HRA.002.23

CRP: Clay County Services Unlimited

CUSTOMER: Division of Highways - Maintenance Division **LOCATION:** Rest Area - I-79 North & South at Servia

NO.	DESCRIPTION		NO. OF	PRICE PER	ANNUAL PRICE	
		UNIT	UNITS	UNIT		
1	1st Aid Kits	ea	1	\$250.00	\$250.00	
2	Peroxide/ Bathroom cleaner	gal	26	\$25.00	\$650.00	
3	Weed Trimmer Line	roll	1	\$40.00	\$40.00	
4	Bowl Cleaner	cs/12	2	\$42.53	\$85.06	
5	Biohazard Kits	ea	3	\$32.64	\$97.92	
6	Nifty Nabber	ea	1	\$45.05	\$45.05	
7	Bowl brush	ea	6	\$2.79	\$16.74	
8	Push Broom Street 36	ea	2	\$40.00	\$80.00	
9	Broom, house	ea	0	\$4.49	\$0.00	
10	Broom handle	ea	D	\$4.57	\$0.00	
11	Disinfectant	gal	4	\$25.00	\$100.00	
12	Matting	ea	4	\$200.00	\$800.00	
13	Supervisor Travel	ea	1	\$1,500.00	\$1,500.00	
14	Postage/Copying/faxing	ea	1	\$200.00	\$200.00	
15	Niffy Nabber	ea	2	\$29.00	\$58.00	
16	Visa Versa	ea	2	\$34.00	\$68.00	
17	Telescoping Pole	ea	1	\$180.00	\$180.00	
18		ea	0	\$0.00	\$0.00	
19		ea	0	\$0.00	\$0.00	
20	Glass cleaner	ea	1	\$89.00	\$89.00	
21			0		\$0.00	
22			0		\$0.00	
23	Latex gloves	box/100	40	\$12.00	\$480.00	
24		ea	0	\$0.00	\$0.00	
25	Lobby pan/broom combo	ea	1	\$38.00	\$38.00	
26	Wet Mops	CS	4	\$16.00	\$64.00	
2.7	Mop handle	ea	3	\$30.00	\$90.00	
28	Mop Bucket w/Ringer/Casters	ea	1	\$180.00	\$180.00	
29		0	0	\$0.00	\$0.00	
30	Razor Blade Stick	ea	1	\$21.96	\$21.96	
31	Razor Blades	pk/10	1	\$9.73	\$9.73	
32	Spray bottles	ea	24	\$1.82	\$43.68	
33			0	\$32.64	\$0.00	
34	Spray Disinfectant	CS	2	\$60.00	\$120.00	
42	abial ammeerant		- 4	\$00.00	\$0.00	
43	TOTAL EXPENDABLE SUPPLIES				\$5,307.14	

CMA 0212 WVARF23											
EXHIBIT_A PRICING PAGES Revised 09/22/2022											
FMP REFERENCE GUIDE WVARF19 CONTRACT	ITEM NUMBER	CRP	CRP PRODUCT/ ITEM DESCRIPTION		PRICE	Pcard Price (see CO#2)					
WVARF23 CONTRACT											
Commodity Line #1 DOH REST AREAS - Custodial/Grounds Maintenance											
Original Contract	RA001	Horizon Goodwill Industries	Custodial/ Grounds Maintenance DOH Rest Area I-81 Truckstop	Hour	\$ 25.39	\$ 26.1543					
Original Contract	RA002	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area— Williamstown	Hour	\$ 23.07	\$ 23.6337					
Original Contract	RA003	Clay County Services Unlimited, Inc.	Custodial/ Grounds Maintenance DOH Rest Area—Servia - NB & SB	Hour	\$ 44.81	\$ 46.1517					
Original Contract	RA004	Pace Enterprises, Inc.	Custodial/ Grounds Maintenance DOH Rest Area Morgantown - SB only	Hour	\$ 26.58	\$ 27.3753					
CO#9	RA005	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area Mineral Wells - NB & SB	Ноиг	\$ 45.07	\$ 46.4221					
Original Contract	RA006	The Op Shop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area Meadowbrook - MB & SB	Hour	\$ 49.56	\$ 51.0502					
Original Contract	RA007	Gateway Industries, Inc.	Custodial/ Grounds Maintenance DOH Rest Area White Sulphur - WB only	Hour	\$ 25.39	\$ 26.1543					
Original Contract	RA008	Goodwill Industries of Kanawha Valley, Inc.	Custodial/ Grounds Maintenance DOH Rest Area Hurricane - EB & WB	Hour	\$ 46.32	\$ 47.7137					
Original Contract	RA009	Goodwill of KYOWVA, Inc.	Custodial/ Grounds Maintenance DOH Rest Area Huntington - EB only	Hour	\$ 26.28	\$ 27.0686					
Original Contract	RA010	Preston County Workshop	Custodial/ Grounds Maintenance DOH Rest Area Hazelton - WB only	Hour	\$ 29.84	\$ 30.7388					
Original Contract	RA011	Precision Services, Inc.	Custodial/ Grounds Maintenance DOH Rest Area— Burnsville - NB & SB	Hour	\$ 47.53	\$ 48.9510					
Original Contract	RA012	W.A.T.C.H.,inc.	Custodial/ Grounds Maintenance DOH Rest Area— Valley Grove WB only	Hour	\$ 24.31	\$ 25.0370					
CO#1	RA013	Development Center & Workshop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area Marlow/Bunker Hill - NB & SB	Hour	\$ 67.15	\$ 69.1631					
CO#15	FG001	Development Center & Workshop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575					
CO#15	FG002	Goodwill Industries of Kanawha Valley, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575					
CO#15	FG003	Goodwill of KYOWVA, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575					
CO#15	FG004	Integrated Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575					
CO#15	FG005	Mercer County Opportunity Industries, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575					
CO#15	FG006	The Op Shop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575					
CO#15	FG007	SW Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575					