



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 03-22-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CCT 0708 1000 ABC2100000001 3	<b>Procurement Folder:</b>	849034
<b>Document Name:</b>	Maintenance and Technical Support for GLSuite software.	<b>Reason for Modification:</b>	Change Order #2 issued to renew the original contract with same pricing, terms, and conditions.
<b>Document Description:</b>	Maintenance and Technical Support for GLSuite software.		
<b>Procurement Type:</b>	Central Sole Source		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-04-21
<b>Free on Board:</b>		<b>Effective End Date:</b>	2024-04-20

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000186731	<b>Requestor Name:</b>	Randy L Haynes
GL SUITE INC PO BOX 591		<b>Requestor Phone:</b>	(304) 356-5531
		<b>Requestor Email:</b>	randy.l.haynes@wv.gov
<b>BEND</b>	<b>OR</b>	<div style="font-size: 48pt; font-weight: bold;">23</div> <b>FILE LOCATION</b> _____	
97709			
<b>US</b>			
<b>Vendor Contact Phone:</b>	541-312-3662 <b>Extension:</b> 119		
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
ACCOUNTING DEPARTMENT ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

**Total Order Amount:** \$173,246.10

Purchasing Division's File Copy

**ENTERED**

<b>PURCHASING DIVISION AUTHORIZATION</b>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>	<b>ENCUMBRANCE CERTIFICATION</b>
DATE: <i>Mar 23 - 3/23/2023</i>	DATE: <i>John S. Gray</i>	DATE: <i>3/24/2023</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

*3/24/2023*

**Extended Description:**

Change Order

Change Order #2 issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract.

Effective date of renewal 4/21/2023 through 4/20/2024

Renewals Remaining- 1 remaining

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112201	1.00000	YR	57748.700000	\$57,748.70
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-04-21	2022-04-20				

**Commodity Line Description:** Maintenance and Technical Support recurring monthly charge.

**Extended Description:**

Year One Maintenance and Support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	1.00000	YR	57748.700000	\$57,748.70
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-04-21	2023-04-20				

**Commodity Line Description:** Maintenance and Technical Support recurring monthly charge.

**Extended Description:**

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112201	1.00000	YR	57748.700000	\$57,748.70
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-04-21	2024-04-20				

**Commodity Line Description:** Maintenance and Technical Support recurring monthly charge.

**Extended Description:**



STATE OF WEST VIRGINIA  
DEPARTMENT OF REVENUE  
ALCOHOL BEVERAGE CONTROL ADMINISTRATION

900 Pennsylvania Ave., 4<sup>th</sup> Floor  
Charleston, West Virginia 25302

FREDRIC L. WOOTON  
COMMISSIONER

DAVE HARDY  
CABINET SECRETARY

February 1, 2023

GL Suite Inc  
Attn: William S. Moseley  
PO Box 591  
Bend, OR 97709

Subject: CCT ABC2100000001

Dear Mr. Moseley:

The State of West Virginia, Office of the West Virginia Alcohol Beverage Control Administration, is offering to renew the contract under same terms, conditions and pricing as per the prior contract (CCT ABC21\*1). The contract dates are April 21, 2023 through April 20, 2024. If your company agrees to this renewal, please sign and return the document to me via email at [Betty.L.Hodge@wv.gov](mailto:Betty.L.Hodge@wv.gov) or by mail as soon as possible.

Please call me directly at 304-356-5513 with any questions.

Very truly yours,

Betty L. Hodge  
Procurement

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

William S. Moseley, CEO  
Name/Signature/Title

03/09/23  
Date

CCT #2023-9258  
CO#2



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**TO: Julia Jones, Comptroller  
Alcohol and Beverage Control Administration**

**FROM: Joshua D. Spence, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
CCT 21\*1 IS&C NUMBER: 2023-9258**

**DATE: March 15, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for GL Suite for forty-three (43) users & additional support, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).