



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 01-06-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0705 0705 LOT2200000008 5	Procurement Folder:	960733
Document Name:	ARCHITECTURAL SERVICES FOR WV LOTTERY ROOF PROJECT	Reason for Modification: Change Order 3 To Issue Notice to Proceed	
Document Description:	Architectural/Engineering Services for Roofing Project		
Procurement Type:	Central Purchase Order		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-05-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-05-19

VENDOR		DEPARTMENT CONTACT																			
Vendor Customer Code:	000000206862	Requestor Name:	Jodi R Hash																		
MCKINLEY AND ASSOCIATES INC		Requestor Phone:	(304) 558-0500																		
32 20TH ST STE 100		Requestor Email:	jhash@wvlottery.com																		
WHEELING	WV 26003	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION</div>																			
US																					
Vendor Contact Phone:	304-233-0140 Extension:																				
Discount Details:																					
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
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#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067 CHARLESTON WV 25327-2067 US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

Total Order Amount:	\$33,651.25
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[Handwritten Signature]
 1/17/2023

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Signature]</i> 1-17-23 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> 1/20/2023 ELECTRONIC SIGNATURE ON FILE
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1/19/2023

Extended Description:

Change Order 3

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

As per Section Three (3) of the General Terms and Conditions, Vendor must have all work completed within Three hundred and sixty-five (365) calendar days.

Contract Term: May 20, 2022, through May 19, 2023.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101508	0.00000		0.000000	33000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Architectural engineering

Extended Description:

In accordance with W. Va. Code 5G-1-1 (et seq)
A/E Services for a method of correction for the WV Lottery HQ Building Roof.
AIA Article 11.1 Compensation:
Fixed Fee of \$33,000.00 based on Scope of Work described in Section 1.1.1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101508	0.00000		0.000000	534.18
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Architectural engineering

Extended Description:

In accordance with W. Va. Code 5G-1-1 (et seq)
A/E Services for a method of correction for the WV Lottery HQ Building Roof.
AIA Article 11.1 Compensation:
Fixed Fee of \$33,000.00 based on Scope of Work described in Section 1.1.1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81101508	0.00000		0.000000	117.07
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Architectural engineering

Extended Description:

In accordance with W. Va. Code 5G-1-1 (et seq)
A/E Services for a method of correction for the WV Lottery HQ Building Roof.
AIA Article 11.1 Compensation:
Fixed Fee of \$33,000.00 based on Scope of Work described in Section 1.1.1



Welch, Toby L <toby.l.welch@wv.gov>

CPO LOT22*08

1 message

Jodi Hash <JHash@wvlottery.com>
To: "Welch, Toby L" <toby.l.welch@wv.gov>

Tue, Jan 10, 2023 at 3:10 PM

The NTP for this purchase order was overlooked and inadvertently not issued by change order. Please process the change order now to comply with the terms and conditions.

Jodi Hash

Procurement specialist, Senior

WV Lottery Finance Division

PO Box 2067 Charleston, WV 25302

304-558-0500 ext. 354



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P.O. BOX 2067
CHARLESTON, WV 25327

JOHN A. MYERS
DIRECTOR

PHONE: 304.558.0500
wwlottery.com

Date: May 20, 2022

To: Ernie Dellatorre, McKinley and Assoc. Inc.

From: Jodi Hash, WV Lottery

A handwritten signature in cursive script, appearing to read "Jodi Hash", written in black ink.

Re: CPO LOT22*08

Please consider this memo as notice to proceed for the above referenced purchased order effective May 20, 2022 for architectural/engineering services related to the roof project for the 13th floor penthouse. According to the terms and conditions, all work must be completed with 365 days from this date. Thank you.