



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 01-18-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0704 7887 INS2100000001 3	Procurement Folder:	829054
Document Name:	Actuarial Rate & Review life and Health	Reason for Modification:	Change Order #2 issued to renew the contract.
Document Description:	Actuarial Rate & Review Life and Health		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-02-14

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000192019	Requestor Name:	John L Hannan																				
INS CONSULTANTS INC 419 S 2ND ST PHILADELPHIA PA 19147 US		Requestor Phone:	(304) 558-6279																				
Vendor Contact Phone:	267-239-8904	Requestor Email:	John.L.Hannan@wv.gov																				
Discount Details:		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
<table border="1" style="width: 100%;"><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No				
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#1	No		0.0000	0																			
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE MANAGER OFFICES OF THE INSURANCE COMMISSIONER PO BOX 50540 CHARLESTON WV 25305-0540 US	OFFICES OF THE INSURANCE COMMISSIONER 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

[Handwritten Signature]
1/19/2023

Total Order Amount: _____ Open Er

Purchasing Division's File Copy

ENTERED

[Handwritten Signature] 1-18-2023

PURCHASING DIVISION AUTHORIZATION
 DATE: *[Signature]* 1-18-23
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *[Signature]*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 1/25/2023
 ELECTRONIC SIGNATURE ON FILE

1/24/2023

Extended Description:

Change Order

Change Order No. Two (2) is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal February 15, 2023 through February 14, 2024

Renewal Years/Months Remaining: one (1)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80101512			HOUR	180.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Actuarial consulting services

Extended Description:

Actuarial Rate Review of Life and Health Filings Year 1



STATE OF WEST VIRGINIA McVey Letterhead .docx
Offices of the Insurance Commissioner

Allan L. McVey
Insurance Commissioner

January 18, 2022

INS Consulting
Attn: Alan Shaw
419 S. 2nd Street New Market
Suite 206
Philadelphia, PA 19147

SUBJECT: CMA INS2100000001 Renewal

Dear Mr. Shaw:


The State of West Virginia, Offices of the Insurance Commissioner is offering to renew the subject contract according to the same terms, conditions, and prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: February 15, 2023 through February 14, 2024

If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

If you should have any questions, please do not hesitate to give me a call at (304) 414-8405 or by email at john.l.hannan@wv.gov

Sincerely,


John Hannan
Procurement Officer

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.



January 18, 2023

Name/Signature

Date

President

Title

