



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 01-12-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0702 7819 TAX1900000003 16	Procurement Folder:	543646
Document Name:	GenTax Tax Processing Application	Reason for Modification:	Change Order #4 issued to renew contract
Document Description:	Change Order No.4		
Procurement Type:	Central Sole Source		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2019-02-16
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-02-15

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000104476	Requestor Name:	Rodney A Abbott
FAST ENTERPRISES LLC 7229 S ALTON WAY		Requestor Phone:	(304) 558-0973
		Requestor Email:	rodney.a.abbott@wv.gov
CENTENNIAL US	CO 80112-2202	23 FILE LOCATION _____	
Vendor Contact Phone:	208-433-9244	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748 CHARLESTON WV 25339-1748 US	INFORMATION TECHNOLOGY DIVISION TAX DIVISION OF 1001 LEE STREET STE M CHARLESTON WV 25301 US

Total Order Amount: \$16,661,000.00

Handwritten signature and date: 1/13/2023

Purchasing Division's File Copy

ENTERED

Handwritten initials and date: JH 1.12.2023

PURCHASING DIVISION AUTHORIZATION DATE: <i>12-12-23</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>1/18/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>1/18/2023</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order No. 4

Change Order No. 4 is issued to renew and increase the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders. The contract unit prices is increase as defined in the attached documents.

Effective date of renewal: 2/16/2023 through 2/15/2024

No Renewals Remaining

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	4.00000	QT	550000.000000	\$2,200,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: MAINTENANCE AND SUPPORT SERVICES FOR GENTAX SYSTEM.

Extended Description:

MAINTENANCE AND SUPPORT SERVICES FOR GENTAX SYSTEM.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81111902	1.00000	LS	400000.000000	\$400,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: FRAUD SERVICE IMPLEMENTATION

Extended Description:

FRAUD SERVICE IMPLEMENTATION

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81111902	1.00000	LS	450000.000000	\$450,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: FRAUD SERVICE

Extended Description:

FRAUD SERVICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	4.00000	QTR	70000.000000	\$280,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Extended Description:

ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	8111902	1.00000	LS	460000.000000	\$460,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 2 - ANNUAL FDS SUBSCRIPTION

Extended Description:
FRAUD SERVICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112200	4.00000	QTR	75000.000000	\$300,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 2 - ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Extended Description:
ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81112200	4.00000	QT	575000.000000	\$2,300,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 2 - MAINTENANCE AND SUPPORT SERVICES GENTAX SYSTEM

Extended Description:
MAINTENANCE AND SUPPORT SERVICES FOR GENTAX SYSTEM.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	8111902	1.00000	LS	475000.000000	\$475,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 3 - ANNUAL FDS SUBSCRIPTION

Extended Description:
FRAUD SERVICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81112200	4.00000	QTR	78000.000000	\$312,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 3 - ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Extended Description:
ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81112200	4.00000	QT	600000.000000	\$2,400,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 3 - MAINTENANCE AND SUPPORT SERVICES GENTAX SYSTEM

Extended Description:
MAINTENANCE AND SUPPORT SERVICES FOR GENTAX SYSTEM.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	81111902	1.00000	LS	490000.000000	\$490,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 4 - ANNUAL FDS SUBSCRIPTION

Extended Description:
FRAUD SERVICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	81112200	8.00000	QTR	81000.000000	\$648,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 4 - ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Extended Description:
ENHANCEMENT SUPPORT SERVICES PER RESOURCE
REQUESTING 2 RESORUCES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	81112200	4.00000	QT	625000.000000	\$2,500,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 4-
MAINTENANCE AND SUPPORT SERVICES GENTAX SYSTEM

Extended Description:
MAINTENANCE AND SUPPORT SERVICES FOR GENTAX SYSTEM.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	81111902	1.00000	LS	510000.000000	\$510,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 5 - ANNUAL FDS SUBSCRIPTION

Extended Description:
FRAUD SERVICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	81112200	8.00000	QTR	42000.000000	\$336,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 5 - ENHANCEMENT SUPPORT SERVICES PER RESOURCE

Extended Description:
ENHANCEMENT SUPPORT SERVICES PER RESOURCE
REQUESTING 2 RESORUCES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	81112200	4.00000	QT	650000.000000	\$2,600,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR 5-
MAINTENANCE AND SUPPORT SERVICES GENTAX SYSTEM

Extended Description:
MAINTENANCE AND SUPPORT SERVICES FOR GENTAX SYSTEM.



Dave Hardy
Secretary of Revenue

STATE TAX DEPARTMENT

Matt Irby
State Tax Commissioner

December 8, 2022

FAST Enterprises, LLC
Attn: Megan Mooney
7229 S. Alton Way
Centennial, CO 80112

Re: Renewal CCT TAX19*3 – GenTax Licenses & Support

Dear Ms. Mooney

The West Virginia State Tax Department, Information Technology Division would like to renew our contract with you for another year. If agreed and approved, the dates of services will be February 16, 2023 through February 15, 2024.

Please sign below in acceptance of the renewal of this contract for one year at the same terms and conditions as the original contract. Pricing for Year 5 shall be as defined in the original agreement as follows: Annual FDS Subscription \$510,000.00; Two (2) Enhanced Support Services at \$336,000.00 each; GenTax Licensing Package \$2,600,000.00 for a total of \$3,782,000.00

Upon acceptance, please return all documents to me via email to George.C.Mitchell@wv.gov or via U.S. Mail at: WV State Tax Department, Attn: Operations Division, P.O. Box 11748, Charleston, WV 25301-1748. If you should have any questions or need additional information, please contact me at (304) 558-2554.

Sincerely,


George Mitchell, Procurement Specialist
WV State Tax Department, Operations Division

Accepted by:

Company Name: East Enterprises, LLC
Signature: James G. J. J. J.
Title: Partner/Authorized Signatory
Date: 12-19-2022

State Tax Department, Operations Division
1001 Lee Street, East Revenue Center
Charleston, West Virginia 25301
Telephone (304) 558-3834 or Fax (304) 558-3947

ATTACHMENT B

Fraud, Licensing and Support Services Specification Agency: *West Virginia Department of Revenue* Term:

I. Fraud Services

Fast Enterprises, LLC or its affiliated entity, Fast Data Services, LLC (FDS) will configure the Agency's current implementation of GenTax to implement enhanced fraud services as agreed upon by the parties. After the fraud services are implemented, the Agency will subscribe to the annual FDS subscription which includes unlimited real time access to public data and dedicated support services.

Specifically, FDS services include:

- Advanced fraud scoring (analytics as a service) integrated with the GenTax Fraud Manager allowing the Agency to combine its own fraud rules and analytics with a leading multi-state fraud analytics service.
- Automated and manual public records access, allowing the Agency to integrate this data directly into its business processes and analytics.
- Continued improvement, refining and enhancement of FDS services in order to adapt and mitigate new fraud and identity theft tactics.

The costs associated with the implementation and the subscription fee are included below:

Cost Schedule for FDS Implementation (one time set up fee)

- \$400,000 - Invoiced on a mutually agreed upon date.

Cost Schedule for Annual FDS Subscription

- Y1 \$450,000
- Y2 \$460,000
- Y3 \$475,000
- Y4 \$490,000
- Y5 \$510,000

II. Enhancement Support Services

Enhancement Support Services ensure that the Agency has immediate access to product experts for the purpose of implementing modifications and enhancements to GenTax. Enhancement Support Services are provided by full time on-site FAST Enterprises representatives. The FAST resources allocated under the Enhancement Support Services work on enhancement projects and assist with new site configurations as assigned by the Agency's Director of Information Technology.

Responsibilities may include but are not limited to:

- On Call Production Support
- Configuration Assistance
- New application development
- Enhancements to existing processes, letters, and reports
- User and developer Training
- Updates due to changes in Legislation

III. GenTax Licensing Package

Under the GenTax Licensing Package, full time, on-site, FAST Enterprises representatives provide support and ensure immediate responses to issues. The number of FAST representatives will vary depending upon the number and complexity of software updates required to keep the agency current.

Responsibilities of FAST representatives under the GenTax Licensing Package:

- Defect evaluation and repair including:
 - FAST Enterprises Core Code
 - West Virginia Site Code
 - West Virginia Site Configuration
- Continued GenTax performance tuning
- Analysis and installation of GenTax® Service Packs
- Upgrades to future versions of GenTax

IV. Costs

Package	Y1	Y2	Y3	Y4	Y5
Enhancement Support Services – price per resource per year	\$280,000	\$300,000	\$312,000	\$324,000	\$336,000
GenTax Licensing Package	\$2.2 Million	\$2.3 Million	\$2.4 Million	\$2.5 Million	\$2.6 Million

At the beginning of each year, the Agency shall communicate in writing the number of FAST resources to be engaged under the Enhancement Support Services. Such notice shall include recommendations for competencies and qualifications for the personnel on site. FAST shall provide, to the extent practicable, personnel meeting the competencies and qualifications provided in the request by the Agency. The Agency may choose to withdraw from enhancement support services if the competencies and qualifications of the resource personnel do not meet the Agency's request. The cost for each resource is included in the table above. FAST shall invoice the Agency for Enhancement Support Services quarterly for the services provided in the previous quarter.

Cost Schedule for GenTax Licensing Package (not including Enhanced support services)

• Y1			
○	2/16/2019 – 5/15/2019	\$550K	Invoiced on 6/1/2019
○	5/16/2019 – 8/15/2019	\$550K	Invoiced on 9/1/2019
○	8/16/2019 – 11/15/2019	\$550K	Invoiced on 12/1/2019
○	11/16/2019 – 2/15/2020	\$550K	Invoiced on 3/1/2020
• Y2			
○	2/16/2020 – 5/15/2020	\$575K	Invoiced on 6/1/2020
○	5/16/2020 – 8/15/2020	\$575K	Invoiced on 9/1/2020
○	8/16/2020 – 11/15/2020	\$575K	Invoiced on 12/1/2020
○	11/16/2020 – 2/15/2021	\$575K	Invoiced on 3/1/2021
• Y3			
○	2/16/2021 – 5/15/2021	\$600K	Invoiced on 6/1/2021
○	5/16/2021 – 8/15/2021	\$600K	Invoiced on 9/1/2021
○	8/16/2021 – 11/15/2021	\$600K	Invoiced on 12/1/2021
○	11/16/2021 – 2/15/2022	\$600K	Invoiced on 3/1/2022
• Y4			
○	2/16/2022 – 5/15/2022	\$625K	Invoiced on 6/1/2022
○	5/16/2022 – 8/15/2022	\$625K	Invoiced on 9/1/2022
○	8/16/2022 – 11/15/2022	\$625K	Invoiced on 12/1/2022
○	11/16/2022 – 2/15/2023	\$625K	Invoiced on 3/1/2023
• Y5			
○	2/16/2023 – 5/15/2023	\$650K	Invoiced on 6/1/2023
○	5/16/2023 – 8/15/2023	\$650K	Invoiced on 9/1/2023
○	8/16/2023 – 11/15/2023	\$650K	Invoiced on 12/1/2023
○	11/16/2023 – 2/15/2024	\$650K	Invoiced on 3/1/2024

V. Licensing Specifications

1. Service Packs

Service Packs are a packaged set of repaired defects, enhancements to existing software and occasionally new software components. Each Service Pack is provided with Documentation that identifies affected software components and classifies the Service Pack item as either:

- **Low impact** – software component is backward compatible
- **Medium impact** – software component is backward compatible; configuration or Documentation changes are required
- **High impact** – software component requires either new database structures, data fixes, or recompilation of site-specific components; existing business processes may be impacted

Service Packs are scheduled to be released on a quarterly basis but may be released more or less frequently as required. Service Packs released during the term of this



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

**TO: George Mitchell, Administrative Services Assistant I
State Tax Department**

**FROM: Joshua D. Spence, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
CCT TAX19*03 IS&C NUMBER: 2023-8290**

DATE: January 6, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to renew CCT Tax19*03, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.