



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 03-03-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0603 0603 ADJ2300000001 3	Procurement Folder:	1053673
Document Name:	Moorefield Readiness Center- HVAC Replacement	Reason for Modification:	Change Order # 2 To Extend Contract
Document Description:	Change Order No. 2- To extend contract time only		
Procurement Type:	Central Purchase Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-07-27
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-02-22

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000039796	Requestor Name:	Timothy D Hersman		
TRUETECH MECHANICAL LLC PO BOX 3		Requestor Phone:	304-561-6337		
MOUNT NEBO WV 26679		Requestor Email:	timothy.d.hersman.nfg@army.mil		
US		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	3046519413			Extension:	
Discount Details:					
	Discount Allowed			Discount Percentage	Discount Days
#1	No			0.0000	0
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR	Moorefield Readiness Center 157 FREEDOM WAY
CHARLESTON WV 25311	MOOREFIELD WV 26836
US	US

Total Order Amount:	\$495,000.00
----------------------------	--------------

Purchasing Division's File Copy

3/06/2023

3/3/23

ENTERED

PURCHASING DIVISION AUTHORIZATION	ATTORNEY GENERAL APPROVAL AS TO FORM	ENCUMBRANCE CERTIFICATION
DATE: <i>Tanya 3/3/2023</i>	DATE: <i>John & Joan</i>	DATE: <i>Beverly 10/3-7-23</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

3/7/2023

Extended Description:

CHANGE ORDER

Change Order No. 2-is issued to extend the original contract to 02/22/2023 according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders. The extension of this contract is provided in order to complete the project because of winter weather delays.

Effective date of Change: 12/13/2022

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	400000.00
Service From	Service To	Manufacturer		Model No	
2022-07-27	2023-02-22				

Commodity Line Description: Moorefield Readiness Center-Drill Hall HVAC Equipment

Extended Description:

Contract Item#1- Labor, materials and all associated costs to remove and dispose of old HVAC units and install new HVAC system for the Drill Hall per the attached specifications.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	95000.00
Service From	Service To	Manufacturer		Model No	
2022-07-27	2023-02-22				

Commodity Line Description: Moorefield Readiness Center Kitchen HVAC Replacement

Extended Description:

Contract Item #2- .Labor, materials and all associated costs to remove and dispose of old HVAC unit and install new HVAC system for the Kitchen per the attached specifications.



DEPARTMENT OF THE ARMY
ADJUTANT GENERAL'S OFFICE
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

3 March 2023

TO: Ms. Tara Lyle, Buyer Supervisor
West Virginia Division of Purchasing

FROM: Mr. Dean Wingerd, Procurement Analyst
Office of the Adjutant General, State of West Virginia

RE: Change Order Justification
CPO-ADJ2300000001
CO#2 Moorefield Readiness Center HVAC Replacement
TrueTech Mechanical, LLC.

This change order request for the project noted above is to extend the contract time until February 22, 2023. The extension of time is needed because of delays receiving the equipment to complete the project. This change order request is late because of, staff vacations and illness, and because of staff workload and the need to obtain a valid insurance form from the vendor.

Per this justification, we respectfully request the approval of Change Order #2 as submitted.

The point of contact for this correspondence is the undersigned at 304-561-6629 or email at claude.d.wingerd.nfg@army.mil.

A handwritten signature in black ink that reads "Dean Wingerd".

Dean Wingerd
Procurement Analyst
WV Military Authority
Construction & Facilities Management Office

Extension
and back
app
HJ



*PO Box 3
Mt. Neo, WV 26679
304-651-9413*

Mr. Skaggs,

I would like to request a 90 day time extension for the Moorefield AFRC project CPO-ADJ2300000001.
The equipment is scheduled to arrive on January 31st 2023.

Respectfully,

Chad Tiller

A handwritten signature in black ink, appearing to read "Chad Tiller", is written below the printed name.