



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 02-23-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0511 2545 HHR2200000002 2	Procurement Folder:	996428
Document Name:	HVAC PREVENTIVE/CORRECTIVE MAINTENANCE	Reason for Modification:	CHANGE ORDER 1 TO RE-ASSIGN CONTRACT
Document Description:	HVAC PREVENTIVE/CORRECTIVE MAINTENANCE		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-04-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-02-23

VENDOR				DEPARTMENT CONTACT			
Vendor Customer Code:	000000201569	Requestor Name:	Robert L Price				
POWELL INC		Requestor Phone:	(304) 957-0218				
170 STRINGTOWN RD		Requestor Email:	robert.l.price@wv.gov				
BELINGTON	WV	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>					
US	26250						
Vendor Contact Phone:	3046217494					Extension:	
Discount Details:							
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>				
#1	No	0.0000	0				
#2	No						
#3	No						
#4	No						

INVOICE TO	SHIP TO
BUYER - 304-957-0209	BUYER - 304-957-0209
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
OFFICE OF OPERATIONS	OPERATIONS DIAMOND PROJECT
ONE DAVIS SQUARE, RM 115	350 CAPITOL ST
CHARLESTON WV 25301	CHARLESTON WV 25301
US	US

3-1-23 120x

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

CH 2/23/23

<b>PURCHASING DIVISION AUTHORIZATION</b>
DATE: <i>Tanya 2/23/23</i>
ELECTRONIC SIGNATURE ON FILE

<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE

<b>ENCUMBRANCE CERTIFICATION</b>
<i>Beverly Tolson</i>
DATE: 3-2-2023
ELECTRONIC SIGNATURE ON FILE

3/2/2023

**Extended Description:**

CHANGE ORDER 1

CHANGE ORDER NO. 1 IS ISSUED TO ASSIGN THE CONTRACT FROM WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES (DHHR) TO GENERAL SERVICES DIVISION (GSD). SYSTEM LIMITATIONS REQUIRE THAT THIS CONTRACT BE GIVEN A NEW NUMBER MOVING FORWARD BUT THE ORIGINAL CONTRACT, INCLUDING ALL TERMS, CONDITIONS, PRICES, SPECIFICATIONS, AND CHANGE ORDERS CONTAINED THEREIN REMAIN IN FULL FORCE AND EFFECT.

EFFECTIVE DATE OF CHANGE: 02/23/2023

NEW PROCUREMENT FOLDER: 1183931

NO OTHER CHANGES.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72151003			HOUR	90.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Corrective Maintenance - Flat Hourly Rate

**Extended Description:**

Corrective Maintenance - flat hourly rate.  
\$90.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	40101800			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Parts plus % markup

**Extended Description:**

Cost of Parts X 1.25 = PARTS PLUS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	72151003			MO	4875.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Preventive Maintenance Monthly Cost

**Extended Description:**

Preventative Maintenance Monthly Cost per attached listing.  
Monthly Rate: \$4,875.00



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Jeffrey H. Coben, MD  
Interim Cabinet  
Secretary

Office of Purchasing  
One Davis Square, Suite 100 West  
Charleston, West Virginia 25301  
Telephone: (304) 558-3801 Fax: (304) 558-2892

Bryan D. Rosen  
Director

January 20, 2023

Via e-mail only:

Carl Allen  
POWELLINCO@YAHOO.COM

RE: CMA HHR220000002 HVAC Preventive/Corrective Maintenance

Dear Carl Allen:

In reference to CMA HHR220000002 HVAC Preventive/Corrective Maintenance contract, which commenced on April 1, 2022, and currently runs to March 31, 2023, there has been a change in the Agency responsible for this maintenance. As of January 1, 2022 the Diamond Building (General Services Division referenced Building 35) has been transferred to the Department of Administration, under the care of the General Services Division.

With the consent of Powell, Inc., as indicated by their signature to this letter, Powell, Inc. agrees to the transfer of the subject contract, in accordance with the original contract including all terms, conditions, prices, specifications and previously authorized changes orders contained therein will remain in full force and effect.

Bryan D. Rosen, Director  
WVDHHR, Office of Purchasing

James (Jamie) R. Jones  
Procurement Administrator  
General Services Division

Carl Allen  
Powell, Inc.