

Extended Description:

Change Order 7

Change Order 7 is being issued to renew the contract according to all original contract terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal June 4, 2023 - June 3, 2024.

Renewal Years Remaining: 0

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2018-06-04	2019-06-03		0.00	

Commodity Line Description: System or application programming management service

Extended Description:

Contract Item #1

AVS Services Web Portal Access by July 19, 2018 per ADO 0511 3818 MIS180000061 (Section 3.1.1 of REQUEST FOR QUOTATION-Asset Verification Services)

Line Total \$109,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2018-06-04	2019-06-03		0.00	

Commodity Line Description: System or application programming management service

Extended Description:

Contract Item #2

AVS Services Interface by November 15, 2018 per ADO 0511 3818 MIS190000003 (Section 3.1.2 of REQUEST FOR QUOTATION-Asset Verification Services)

Line Total \$249,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2018-06-04	2019-06-03		0.00	

Commodity Line Description: System or application programming management service

Extended Description:

Contract Item #3

AVS Services Delivery by January 13, 2019 (Section 3.1.3 of REQUEST FOR QUOTATION-Asset Verification Services)

\$2.50 per transaction

Year 1 - Individual Asset Verification Rate-Liquid Assets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2018-06-04	2019-06-03		0.00	

Commodity Line Description: System or application programming management service

Extended Description:

Contract Item #3

AVS Services Delivery by January 13, 2019 (Section 3.1.3 of REQUEST FOR QUOTATION-Asset Verification Services)

\$2.50 per transaction

Year 1 - Individual Asset Verification Rate-Real Property and Life Insurance

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	81111511			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: System or application programming management service

Extended Description:

Contract Item #4
 Future AVS Services Licensing Costs (Section 3.1.4 of REQUEST FOR QUOTATION-Asset Verification Services)
 \$0.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2019-06-04	2020-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 2

Extended Description:

Contract Item #3
 AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)
 Optional Renewal Year 2 - Individual Asset Verification Rate - Liquid Assets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2019-06-04	2020-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 2

Extended Description:

Contract Item #3
 AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)
 Optional Renewal Year 2 - Individual Asset Verification Rate - Real Property and Life Insurance

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2020-06-04	2021-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 3

Extended Description:

Contract Item #3
 AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)
 Optional Renewal Year 3 - Individual Asset Verification Rate - Real Property and Life Insurance

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2020-06-04	2021-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 3

Extended Description:

Contract Item #3
 AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)
 Optional Renewal Year 3 - Individual Asset Verification Rate - Liquid Assets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2021-06-04	2022-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 4

Extended Description:

Contract Item #3
AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)

Optional Renewal Year 4 - Individual Asset Verification Rate - Liquid Assets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2021-06-04	2022-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 4

Extended Description:

Contract Item #3
AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)

Optional Renewal Year 4 - Individual Asset Verification Rate - Liquid Assets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2022-06-04	2023-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 5

Extended Description:

Contract Item #3
AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)
Liquid Assets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2022-06-04	2023-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 5

Extended Description:

Contract Item #3
AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)
Real Estate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2023-06-04	2024-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 6

Extended Description:

Contract Item #3
AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)
Liquid Assets

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	81111511				0.000000
	Service From	Service To		Service Contract Amount	
	2023-06-04	2024-06-03		0.00	

Commodity Line Description: System or application programming management service-Year 6

Extended Description:

Contract Item #3

AVS Services Delivery (Section 3.1.3 of Request for Quotation - Asset Verification Services)

Real Estate



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services
Commissioner's Office

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Cynthia E. Beane, MSW, LCSW
Commissioner

MEMORANDUM

Date: February 27, 2023

To: OT/DHHR Purchasing

From: Brandon Lewis 
Director, Office of Medicaid & CHIP Enterprise Systems

RE: Softheon Optional Renewal Year 6 Request - CMA 0511 3084 HHR18*9

The Department of Health and Human Resources (DHHR), Bureau for Medical Services hereby submits the request on behalf of Softheon to renew the awarded contract - CMA 0511 3084 HHR1800000009 West Virginia DHHR Asset Verification System (AVS) for one year, beginning on June 4, 2023, and ending June 3, 2024. The cost per transaction is \$2.65. The estimated cost of the Liquid Asset service will be \$95,400. The estimated cost of the Real Property and Life Insurance service will be \$95,400. The total estimated cost for the twelve-month period is \$190,800.

The renewal is for AVS transactions referenced in Master Agreement, CMA05113084HHR18*9, Line 13 (Contract Item #3 – Liquid Assets) and Line 14 (Contract Item #3 – Real and Life Insurance Assets). It is beneficial to renew the contract with Softheon for one year so that verification of disclosed and identification of undisclosed liquid and real property assets for applicants of programs administered by DHHR, i.e. Medicaid Aged, Blind and Disabled (ABD), Supplemental Nutrition Assistance Program (SNAP) and Temporary Assistance for Needy Families (TANF). The AVS will continue to assist in identifying Fraud, Waste and Abuse (FWA).

This Option Year #6 request is in accordance to the Master Agreement, CMA05113084HHR18*9, honoring all pricing, terms, and conditions carried throughout the duration of the delivery orders.

February 15, 2023

Via Email

kimberly.a.beckett@wv.gov

Kimberly Beckett- Procurement Associate
Purchasing Unit
WV DHHR- Office of Management Information Systems
One Davis Square- Ste 200
Charleston, WV 25301

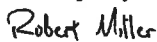
**Re: WV Department of Health and Human Resources, Bureau for Medical Services
Contract Renewal- #CMA 0511 3084 HHR180000009**

Dear Ms. Beckett:

Softheon Inc. agrees to renew Contract #CMA 0511 3084 HHR18*9 for another one (1) year term, effective 06/04/2023 to 06/03/2024 under the same terms, conditions, prices and specifications as the original contract, including any change orders. Also enclosed is the updated Certificate of Insurance naming the State of West Virginia as an Additional Insured as well as the fully executed Purchasing Affidavit.

Thank you.

Sincerely,

DocuSigned by:

23837A1AAF51478...

Robert Miller
GM & SVP, Gov't Solutions

Enclosures



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

**TO: Ron Courtney, Procurement Associate
Department of Health and Human Resources**

FROM: Joshua D. Spence, Chief Information Officer
Office of Technology

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR003990 CMA HHR18*09 IS&C NUMBER: 2023-9244**

DATE: March 6, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for 2023-9244 CMA HHR18*09 Final Renewal, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.