



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 02-06-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2680 BMS2200000013 6	Procurement Folder:	955446
Document Name:	Change Order #1 Balance Closure	Reason for Modification: Change Order 1 to cancel the unused balance of \$427,128.50 on the expired CDO.	
Document Description:	MITA SS-A Assessment Maintenance and Annual Update		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 HHR2100000003 6
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	000000100150	Requestor Name:	Lucinda L Carroll		
BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST		Requestor Phone:	(304) 352-4235		
PORTLAND ME 04102		Requestor Email:	lucinda.l.carroll@wv.gov		
US		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	6813138905			Extension:	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Purchasing Division's File Copy

Total Order Amount:	\$214,621.50
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ENTERED

CH 2/17/23
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Dunham 2-8-23*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Bewley Tda 2-8-2023*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1 to cancel the unused balance of \$427,128.50 on the expired CDO.

Original amount: \$641,750.00
Balance Closure Amount: (\$427,128.50)

New CDO Amount: \$214,621.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	0.00000		\$0.0000	\$2,580.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-10	2022-08-09				

Commodity Line Description: Lead Project Manager: Base Year One

Extended Description:

Lead Project Manager: Base Year One

Hourly Rate: \$215.00

Ed Daranyi: 40 Hours @ \$215.00 = \$8,600.00

Actual: 12 hrs @ \$215.00 = \$2,580.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	0.00000		\$0.0000	\$8,640.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-10	2022-08-09				

Commodity Line Description: Engagement Manager: Base Year One

Extended Description:

Engagement Manager: Base Year One

Hourly Rate: \$270.00

Nicole Becnel: 32 Hours @ \$270.00 = \$8,640.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	0.00000		\$0.0000	\$179,497.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-12-10	2022-08-09				

Commodity Line Description: General Project Manager: Base Year One

Extended Description:

General Project Manager: Base Year One

Hourly Rate: \$175.00

Peter Alfrey: 400 Hours @ \$175.00 = \$70,000.00
 Susan Chugha: 430 Hours @ \$175.00 = \$75,250.00
 Tom Hunter: 140 Hours @ \$175.00 = \$24,500.00
 Ed Crawford: 100 Hours @ \$175.00 = \$17,500.00
 Dot Ball: 400 Hours @ \$175.00 = \$70,000.00
 Paula Almond: 400 Hours @ \$175.00 = \$70,000.00
 Dawn Webb: 330 Hours @ \$175.00 = \$57,750.00
 Sarah Ratliff: 330 Hours @ \$175.00 = \$57,750.00
 Cynthia Taylor: 347 Hours @ \$175.00 = \$60,725.00
 Vicki Handy: 325 Hours @ \$175.00 = \$56,875.00

Total: 3202 Hours @ \$175.00 = \$560,350.00

Actual: 1,025.7 Hours @ \$175=\$179,497.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	0.00000		\$0.0000	\$23,904.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-12-10	2022-08-09				

Commodity Line Description: Project Management Support Staff: Base Year One

Extended Description:

Project Management Support Staff: Base Year One

Hourly Rate: \$80.00

Alex Glowacky: 300 Hours @ \$80.00 = \$24,000.00
 Melinda Trail: 180 Hours @ \$80.00 = \$14,400.00
 JT Smith: 182 Hours @ \$80.00 = \$14,560.00
 Jordan Ramsey: 20 Hours @ \$80.00 = \$1,600.00
 Karla Fossett: 20 Hours @ \$80.00 = \$1,600.00
 Carol Ann Guay: 20 Hours @ \$80.00 = \$1,600.00
 Molly Hawkinson: 20 Hours @ \$80.00 = \$1,600.00
 Emily Hendrickson: 20 Hours @ \$80.00 = \$1,600.00
 Kyle Melton: 20 Hours @ \$80.00 = \$1,600.00
 Jon Williams: 20 Hours @ \$80.00 = \$1,600.00

Total: 802 Hours @ \$80.00 = \$64,160.00

Actual: 298.8 Hours @ \$80=\$23,904.00



STATE OF WEST VIRGINIA
 DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 Bureau for Medical Services

Jeffrey H. Coben, MD
 Interim Cabinet Secretary

Cynthia E. Beane
 Commissioner

DATE: February 1, 2023
 TO: Ed Daranyi
 Berry Dunn McNeil & Parker LLC
 FROM: Lucinda Carroll *LC*
 Procurement Specialist, BMS Procurement Services
 RE: Balance closure of CDO BMS22*13

Please be advised that there is a remaining balance on CDO BMS22*13, for Berry Dunn McNeil & Parker LLC. This delivery order expired 08/09/2022. If you agree that all work has been invoiced, and that a remaining balance of \$427,128.50 exists, please sign and date in the space provided below and return to my attention. If you dispute this amount, please contact me at (304) 352-4235 or ed.daranyi@dhhr.wv.gov. If no response is received by 03/02/2023, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration.

Signature: Eduardo Digitally signed by Eduardo G. Daranyi
G. Daranyi Date: 2023.02.01
 Date: 11:55:29 -05'00'

Robert Price
 Agree



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services

Jeffrey H. Coben, MD
Interim Cabinet Secretary

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Commissioner

DATE: February 1, 2023
TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II
FROM: Lucinda Carroll *LC*
Procurement Specialist, BMS Procurement Services
RE: PF955446 CDO BMS22*13

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$427,128.50 on the above referenced CDO with Berry Dunn McNeil & Parker LLC. The vendor has concurred that all invoices have been paid. The vendor was able to perform all required services at a lesser cost than was originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for future budgeting use.

Please feel free to contact me if additional documentation or details are needed. I can be reached at (304) 352-4235 or lucinda.l.carroll@wv.gov. Thank you for your time and consideration in this matter.

Robert Price
Agree