



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 02-17-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2680 BMS2200000005 6	Procurement Folder:	934452
Document Name:	Change Order #1 Balance Closure	Reason for Modification:	Change Order 1 to cancel the unused balance of \$202,938.00 on the expired CDO.
Document Description:	Mental Health Parity and Behavioral Health Support		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 HHR2100000003 6
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000100150			Requestor Name:	Lucinda L Carroll
BERRY DUNN MCNEIL & PARKER LLC				Requestor Phone:	(304) 352-4235
2211 CONGRESS ST				Requestor Email:	lucinda.l.carroll@wv.gov
PORTLAND	ME	04102			
US					
Vendor Contact Phone:	6813138905	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

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FILE LOCATION _____

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286	PROCUREMENT OFFICER: 304-352-4286
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES	BUREAU FOR MEDICAL SERVICES
350 CAPITOL ST, RM 251	350 CAPITOL ST, RM 251
CHARLESTON WV 25301-3709	CHARLESTON WV 25301-3709
US	US

Total Order Amount:	\$165,227.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara B. 2/27/2023*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Tolson 2-27-23*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1 to cancel the unused balance of \$202,938.00 on the expired CDO.

Original amount: \$368,165.00
Balance Closure Amount: (\$202,938.00)

New CDO Amount: \$165,227.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	0.00000		\$0.0000	\$3,762.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-10-01	2022-09-30				

Commodity Line Description: Lead Project Manager: Base Year One

Extended Description:

Lead Project Manager: Base Year One

Hourly Rate: \$215.00

Eduardo Daranyi: 32 hours @ \$215.00 = \$6,880.00

Actual 17.5 hrs @ \$215.00=\$3,762.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	0.00000		\$0.0000	\$135.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-10-01	2022-09-30				

Commodity Line Description: Engagement Manager: Base Year One

Extended Description:

Engagement Manager: Base Year One

Hourly Rate: \$270.00

Nicole Becnel: 27 hours @ \$270.00 = \$7,290.00

Actual .5 hrs @ \$270.00=\$135.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	0.00000		\$0.0000	\$16,832.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-10-01	2022-09-30				

Commodity Line Description: Project Management Support Staff: Base Year One

Extended Description:

Project Management Support Staff: Base Year One

Hourly Rate: \$80.00

Melinda Trail: 512 hours @ \$80.00 = \$40,960.00
 Support Staff: 297 hours @ \$80.00 = \$23,760.00 (Consists of the following;)
 Carole Anne Guay
 Molly Hawkinson
 Emily Hendrickson
 Jordan Ramsey
 Jon Williams
 Mary Corley
 Kyle Melton

Total: 809 hours @ \$80.00 = \$64,720.00

Actual 210.4 hrs @ \$80.00=\$16,832.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	0.00000		\$0.0000	\$144,497.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-10-01	2022-09-30				

Commodity Line Description: General Project Manager: Base Year One

Extended Description:

General Project Project Manager: Base Year One

Hourly Rate: \$175.00

Rachel Moss Capper: 444 hours @ \$175.00 = \$77,700.00
 Peter Alfrey: 125 hours @ \$175.00 = \$21,875.00
 Valerie Hamilton: 248 hours @ \$175.00 = \$43,400.00
 Jennifer Elwood: 248 hours @ \$175.00 = \$43,400.00
 Ethan Wiley: 175 hours @ \$175.00 = \$30,625.00
 Andrea Clark: 413 hours @ \$175.00 = \$72,275.00

Total: 1,653 hours @ \$175.00 = \$289,275.00

Actual 825.7 hrs @ \$175.00=\$144,497.50



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Cynthia E. Beane
Commissioner

DATE: February 16, 2023
TO: Ed Daranyi
Berry Dunn McNeil & Parker LLC
FROM: Lucinda Carroll *lc*
Procurement Specialist, BMS Procurement Services
RE: Balance closure of CDO BMS22*05

Please be advised that there is a remaining balance on CDO BMS22*05, for Berry Dunn McNeil & Parker LLC. This delivery order expired 09/30/2022. If you agree that all work has been invoiced, and that a remaining balance of \$202,938.00 exists, please sign and date in the space provided below and return to my attention. If you dispute this amount, please contact me at (304) 352-4235 or lucinda.carroll@dhhr.wv.gov. If no response is received by 03/17/2023, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration.

Signature: Eduardo G. Daranyi Digitally signed by Eduardo G. Daranyi
Date: 2023.02.16 10:58:12 -05'00'

Robert Price
Agree



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services

Jeffrey H. Coben, MD
Interim Cabinet Secretary

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Commissioner

DATE: February 16, 2023
TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II
FROM: Lucinda Carroll *LC*
Procurement Specialist, BMS Procurement Services
RE: PF934452 CDO BMS22*05

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$202,938.00 on the above referenced CDO with Berry Dunn McNeil & Parker LLC. The vendor has concurred that all invoices have been paid. The vendor was able to perform all required services at a lesser cost than was originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for future budgeting use.

Please feel free to contact me if additional documentation or details are needed. I can be reached at (304) 352-4235 or Lucinda.L.Carroll@wv.gov. Thank you for your time and consideration in this matter.

Robert Price
Agree