



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Date: 02-15-2023

Order Number:	CCT 0511 3117 BMS2000000001 14	Procurement Folder:	613750
Document Name:	Change Order No. 3	Reason for Modification:	Change Order 3 To Renew Contract
Document Description:	Disproportionate Share Hospital Audit Services		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-03-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-02-29

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000008314	Requestor Name:	Lucinda L Carroll
CARR RIGGS & INGRAM LLC PO BOX 311070		Requestor Phone:	(304) 352-4235
ENTERPRISE AL 36331-1070 US		Requestor Email:	lucinda.l.carroll@wv.gov
Vendor Contact Phone:	334-348-1325	<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Extension:			
Discount Details:			

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

2-16-23 Bax

Total Order Amount:	\$522,000.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Munx City - 2/16/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: <i>2/24/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: <i>2/24/2023</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order No. 3 to renew contract according to all terms, conditions, pricing and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 03/01/2023-02/29/2024

Renewals Remaining: Zero (0)

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	84111600	0.00000		0.000000	\$125,000.00
Service From	Service To	Manufacturer		Model No	
2020-03-01	2021-02-28				

**Commodity Line Description:** Audit for SFY2017

**Extended Description:**

Audit Services SFY2017 (07/01/2016-06/30/2017)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	84111600	0.00000		0.000000	\$130,000.00
Service From	Service To	Manufacturer		Model No	
2021-03-01	2022-02-28				

**Commodity Line Description:** Audit for SFY2018

**Extended Description:**

Audit Services SFY2018 (07/01/2017-06/30/2018)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	84111600	0.00000		0.000000	\$132,000.00
Service From	Service To	Manufacturer		Model No	
2022-03-01	2023-02-28				

**Commodity Line Description:** Audit for SFY2019

**Extended Description:**

Audit Services SFY2019 (07/01/2018-06/30/2019)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	84111600	0.00000		0.000000	\$135,000.00
Service From	Service To	Manufacturer		Model No	
2023-03-01	2024-02-29				

**Commodity Line Description:** Audit for SFY2020

**Extended Description:**


Audit Services SFY2020 (07/01/2019-06/30/2020)



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Medical Services

Jeffrey H. Coben, MD  
Interim Cabinet Secretary

Cynthia E. Beane  
Commissioner

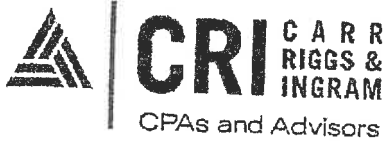
**TO:** Robert L. Price, CPPO, CPPB, NIGP-CPP  
**FROM:**  Lucinda Carroll, Procurement Specialist  
BMS Procurement Services  
**DATE:** February 7, 2023  
**RE:** PF613750, CCT BMS20\*01 Renewal

The Bureau for Medical Services (BMS) respectfully requests approval of Change Order No. 3. (Renewal of PF613750, CCT BMS20\*01), according to all terms, conditions, pricing, and specification included in the original contract, including all authorized change orders. The current contract expired 02/28/2023. This is the third of three optional renewals. There is zero (0) optional renewal remaining. The estimated cost of renewal is \$135,000.00.

These services are needed to provide audit services for the Disproportionate Share Hospitals (DSH) and are critical to the continued success of operating the Medicaid Program.

If you need any further information or have any questions, please feel free to contact me at 304-352-4235 or [Lucinda.Carroll@wv.gov](mailto:Lucinda.Carroll@wv.gov).

Thank you for your time and consideration in this matter.



Carr, Riggs & Ingram, LLC  
1117 Boll Weevil Circle  
Enterprise, AL 36330

(334) 347-0088  
(334) 347-7650 (fax)  
www.cricpa.com

January 10, 2023

West Virginia Department of Health and Human Services  
Bureau for Medical Services  
350 Capital St., Room 251  
Charleston, WV 25301

Re: Contract Number – CCT BMS20\*01

We are pleased to confirm the renewal of the services we are to provide for West Virginia Bureau for Medical Services (Agency).

We agree to renew the contract according to all terms, condition, prices, and specifications contained in the original contract, including all authorized change orders.

The renewed contract will become effective March 1<sup>st</sup>, 2023, and extends for a period of one year, to February 29<sup>th</sup>, 2024, with no renewals remaining for this contract.

Very truly yours,

Bryan Hall, CPA  
Partner  
Carr, Riggs & Ingram, LLC

Robert Price  
Agree



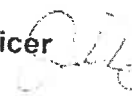
STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Allan L. McVey  
Cabinet Secretary

Joshua D. Spence  
Chief Technology Officer

**MEMORANDUM**

**TO:** Alicia Sodder, Administrative Services Manager 1  
Department of Health and Human Resources

**FROM:** Joshua D. Spence, Chief Technology Officer   
Office of Technology

**SUBJECT:** INFORMATION TECHNOLOGY PROCUREMENT  
HR000766; IS&C NUMBER: 2021-7015

**DATE:** February 26, 2021

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for contract renewal of audit services provided to the West Virginia Bureau of Medical Services 03/01/2021 – 02/29/2024, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).