



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 03-09-2023

Order Number:	CMA 0506 3021 WIC210000001 4	Procurement Folder:	784511
Document Name:	Change Order No. 3	Reason for Modification:	Change Order No. 3 To Extend Contract
Document Description:	Contract number 707FF632598		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-08-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-02-28

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 00000166458 GAINWELL TECHNOLOGIES LLC 1775 TYSONS BLVD STE 900 TYSONS VA 22102 US Vendor Contact Phone: 999-999-9999 Extension:	Requestor Name: Billie S Hancock Requestor Phone: 304-356-4097 Requestor Email: billie.s.hancock@wv.gov																				
Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>30</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	30	#2	No			#3	No			#4	No			<h1>23</h1> <p>FILE LOCATION _____</p>
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	30																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - NUTRITION SERVICES 350 CAPITOL ST, RM 519 CHARLESTON WV 25301-3717 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - NUTRITION SERVICES 350 CAPITOL ST, RM 519 CHARLESTON WV 25301-3717 US

3-15-23 BAT

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

CH 3/14/23

PURCHASING DIVISION AUTHORIZATION DATE: Tara H 3/14/2023 ELECTRONIC SIGNATURE ON FILE
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ATTORNEY GENERAL APPROVAL AS TO FORM DATE: John S. Gray ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION DATE: 3/20/2023 ELECTRONIC SIGNATURE ON FILE

3/20/2023

Extended Description:

Change Order

Change Order No. 3 is issued to extend the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of Extension: March 1, 2023 to February 28, 2024.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112200				0.000000
	Service From	Service To			Service Contract Amount
	2020-08-15	2024-02-28		0.00	

Commodity Line Description: Crossroads Software Maintenance and Enhancement Services

Extended Description:

Crossroads Software Maintenance and Enhancement Services



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Public Health
Office of Nutrition Services

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Matthew Q. Christiansen, MD, MPH
Commissioner & State Health Officer

MEMORANDUM

TO: Bryan Rosen
Director of Purchasing, WVDHHR

THROUGH: Billie Hancock
Interim Director of Purchasing, BPH Central Finance

FROM: Heidi Staats, MSW *HS*
Director, Office of Nutrition Services

DATE: February 6, 2023

RE: CMA WIC21*1 – Justification for Contract Extension and Year 7 Updated Pricing

The Crossroads (XR) Management Information System (MIS) computer application is one of three State Agency Model (SAM) systems developed nationwide to be used for WIC states that need a new MIS. The XR system was developed by Computer Sciences Corporation (CSC), and has been maintained and enhanced by Gainwell Technologies, LLC with the multi-consortium of Alabama (AL), Rhode Island (RI), Virginia (VA), and West Virginia (WV). There can only be one entity that is allowed to make any changes to the source code, so the need for one solicitation to cover the existing states, as well as future states that adopt the Crossroads system is imperative.

The United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) places the highest priority for SAM and Technology funding for member states of a SAM User's Group. Since March 1, 2017, WV has been a part of the XRUG. Continued participation is needed because WV could not support the costs of XR without technology funds; the WIC administrative grant is not sufficient for this infrastructure. As other states transfer the Crossroads system and become part of the XRUG, costs to the four states will decrease as the ongoing and enhancement costs will be spread across the additional states. In addition to cost sharing, the sharing of ideas, knowledge, problems, and resolutions, coupled with control of updates or enhancements to the common MIS system benefits a small state such as WV by ensuring a robust MIS.

The original Master Contract through the State of Virginia was completed as a three-year initial term contract with 2 one-year allowable renewals. A sixth-year extension was granted in 2022 because of a delay in releasing an RFP for maintenance and enhancement services. The current contract extension expires on February 28, 2023, and VA was able to work with their

procurement to obtain a 1-year contract extension for a second year while RFP evaluation and negotiations occur. This contract will start on March 1, 2023, through February 28, 2024. Although this 1-year extension was not part of the original contract terms, VA procurement rules allowed the extension to be granted.

In addition to the extension, the pricing of Year 7 of the contract increased based upon the original pricing sheet included on the original RFP through Virginia. This renewal should also include the Year 7 Pricing Sheet as an attachment to the CMA.

The original contract that started on March 1, 2017 under CMA WIC17*1 was issued with CSC Covansys Corporation. On October 13, 2020, under CMA WIC21*1 the original CMA WIC17*1 contract was memorialized to reflect the name change from CSC to DXC MS LLC which took effect on August 14, 2020. A new CMA WIC21*1 was issued under the DXC MS LLC vendor name to match the Virginia Master Contract, but all terms, conditions, and pricing did not change from the original RFP. Effective March 1, 2021, the vendor's name changed from DXC LLC MS to Gainwell Technologies LLC and this contract extension is under that name.

All projects under the WIC Program are 100% federally funded by the USDA FNS. The cost of this project is paid for using technology federal funding granted by USDA and cannot be used towards any other WIC objectives except for the monthly maintenance costs associated with the Crossroads MIS. If funding is not utilized for this project, it reverts to USDA as unspent. The funding specific to these costs for October 1, 2022 – September 30, 2024, is outlined in the cooperative grant agreement WISAM-23-WVA-1 in the amount of \$707,672.

Your consideration of our request is appreciated. If there are questions or need additional information, please contact me by phone at 304-558-0030 or by email at Heidi.E.Staats@wv.gov.



February 1, 2023

Heidi E. Staats, MSW
Director, Office of Nutrition Services
WVDHHR Bureau for Public Health
350 Capitol Street, Room 515
Charleston, WV 25301

Re: Contract CMA WIC 21*1 - West Virginia WIC Maintenance
and Enhancement Services

Dear Ms. Staats,

As you are aware, the current contract, CMA WIC21*1, between Gainwell Technologies LLC ("Gainwell") and the West Virginia Office of Nutrition Services ("DHHR") (the "Contract") expires on February 28, 2023. Pursuant to our previous conversations and DHHR's request, Gainwell, pursuant to this letter, agrees to extend its provision of Services under the same terms and conditions for the period of March 1, 2023, through February 28, 2024 (the "Extension Period"). The Virginia Department of Health WIC Crossroads Consortium Contract No. 707FF632598 (the "Primary Contract"), to which the DHHR Contract is subject, has already provided a signed contract for this Extension Period.

As a member of the Crossroads User Group, DHHR is subject to the terms of the Primary Contract. The updated pricing for the Extension Period is in Attachment A - Pricing. All other terms and conditions of the Primary Contract, as well as DHHR's Contract with Gainwell, remain unchanged and take priority over any purchase order terms.

Thank you for allowing us the opportunity to be a part of your team. If there are any questions or concerns, please feel free to contact Giovanni Ferreri, Account General Manager (john.ferreri@gainwelltechnologies.com) at 916.720.2693.

Sincerely,

Sas Mukherjee
Chief Financial Officer

Gainwell Technologies
355 Ledgelawn Dr.
Conway, AR 72034

T +1.816.210.0104
gainwelltechnologies.com

Agree



Attachment A - Pricing

West Virginia – Crossroads Maintenance & Enhancements (M&E) price of \$25,168.56 per month for the period of March 1, 2023 – February 28, 2024. Total annual cost of \$302,022.78. Please note that this does not include any change orders.

SA	Average Participation	Maintenance	Fixed Cost Share	Participant Cost Share	Discount Applied	Adjusted Participation Cost	Annual Cost	Fixed Cost Share Monthly Fee	Participant Cost Share Monthly Fee	Total Monthly Fee
Alabama	112,262	39.64%	\$196,752.37	\$311,945.04	\$13,116.82	\$325,061.87	\$521,814.24	\$16,396.03	\$27,088.49	\$43,484.52
Virginia	121,201	42.79%	\$196,752.37	\$336,784.05	\$39,350.47	\$297,433.58	\$494,185.95	\$16,396.03	\$24,786.13	\$41,182.16
Rhode Island	16,600	5.86%	\$196,752.37	\$46,126.81	\$13,116.82	\$59,243.63	\$255,996.00	\$16,396.03	\$4,936.97	\$21,333.00
West Virginia	33,164	11.71%	\$196,752.37	\$92,153.58	\$13,116.82	\$105,270.41	\$302,022.78	\$16,396.03	\$8,772.53	\$25,168.56
Totals	283,227	100.00%	\$787,009.48	\$787,009.48		\$787,009.48	\$1,574,018.96	\$65,584.12	\$65,584.12	\$131,168.25
										\$1,574,018.96



CONTRACT MODIFICATION/EXTENSION AGREEMENT

Contract Number: 707FF632598
Modification Number: 8
Issued By: Commonwealth of Virginia,
Virginia Department of Health
Office of Family Health Services Division of Community Nutrition
109 Governor Street, 9th Floor, Richmond, Virginia 23219
Contractor: Gainwell Technologies LLC
335 LedgeLawn Drive Conway,
AR 72034

Commodity: Crossroads Maintenance and Enhancement

This Agreement is entered into pursuant to the modification section of the contract. The period of performance is hereby extended from March 1, 2022 through February 28, 2024.

Amount of Modification/Extension: \$1,000,000.00

Supplemental Agreement is entered into pursuant to the provision of the basic contract. Description of Modification:

- See attached approval notification from VITA (PGR 22-060)

Except as provided herein, all terms and conditions of Contract Number 707FF632598, as heretofore changed, remained unchanged and in full force and effect.

GAINWELL TECHNOLOGIES LLC

By: Sas Mukherjee
3E51FE8F0BF7451...

Type Name: Sas Mukherjee

Title: CFO

Date: 12/7/2022 | 9:39:31 AM PST

EIN#: 27-1510177

DUNS#: 125884336

VIRGINIA DEPARTMENT OF HEALTH

By: Roxanne Ehardt
3A191A09A162404...

Type Name: Roxanne Ehardt

Title: Office Director of Procurement and General Services

Date: 12/8/2022 | 4:07:12 PM EST



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

**TO: Ron Courtney, Procurement Associate
Department of Health and Human Resources**

FROM: Joshua D. Spence, Chief Information Officer
Office of Technology

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR003905 CMA WIC21*1 IS&C NUMBER: 2023-9231**

DATE: February 14, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for 2nd 1yr Renewal Crossroads Management Information System Extension, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office’s official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.