



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 02-17-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0439 0439 EBA2300000002 2	Procurement Folder:	1091630
Document Name:	EBAr71066 EMERGENCY TOWER CONSTRUCTION SERVICES	Reason for Modification:	
Document Description:	EBAr71066 EMERGENCY TOWER CONSTRUCTION SERVICES	Change Order No 1 Administrative Change of Commodity Lines from an Item to a Service.	
Procurement Type:	Central Emergency Purchase		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-08-03
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-01-31

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000186939			Requestor Name:	Cecil Dale Malcomb
PILLAR INNOVATIONS LLC				Requestor Phone:	(304) 254-7858
92 CORPORATE DR				Requestor Email:	dmalcomb@wvpublic.org
GRANTSVILLE	MD	21536-1259		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	304-983-8900	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
CHIEF FINANCIAL OFFICER EDUCATIONAL BROADCASTING 124 INDUSTRIAL PARK RD	PURCHASING ADMINISTRATOR EDUCATIONAL BROADCASTING 600 CAPITOL ST
BEAVER WV 25813	CHARLESTON WV 25301-1223
US	US

2-21-23 BAT

Total Order Amount:	\$80,000.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mindy O'Connell - 2/21/2023</i>	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John D. Gray</i>	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 2-27-23</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

2/27/2023

Extended Description:

Change Order:

Change Order No. 1 is issued for administrative purposes only and is intended to inactivate commodity Line (CL#1) which was entered as a line-item type and to insert commodity Line 2 (CL#2) to a service type line.

The original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72141118	0.00000	EA	80000.000000	0.00
Service From	Service To	Manufacturer	Model No		
2022-08-03	2023-01-31				

Commodity Line Description: EBAr71072 TOWER CONSTRUCTION SERVICES

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72141118	0.00000		0.000000	80000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: EBAr71072 TOWER CONSTRUCTION SERVICES

Extended Description:



Toby L. Welch, Buyer
West Virginia Purchasing Division
2019 Washington Street East
Capitol Complex Building 15
Charleston, WV 25305
304-558-8802 ext 57522
Toby.L.Welch@wv.gov

February 17th, 2023

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

Re: Explanation for commodity change to EBAr71066 / CPO 0439 EBA2300000002, emergency repair of the grounding system at our Garfield tower site.

Toby:

When CPO 0439 EBA2300000002 was originally entered into OASIS the commodity line type was entered as "item" but the work is a service with multiple invoices. We need to change the line type from "item" to "service" so we can pay multiple invoices.

Please let me know if anything is unclear, you have questions, or need anything further from me. I appreciate your time and consideration.

Sincerely,

A handwritten signature in black ink that reads 'C. Dale Malcomb'.

C. Dale Malcomb