



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 01-11-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0402 0033 EDD2000000002 11	<b>Procurement Folder:</b>	666767
<b>Document Name:</b>	PARENT SURVEY	<b>Reason for Modification:</b> Change Order No. 5 issued to renew the contract as attached.	
<b>Document Description:</b>	WVDE Parent Survey		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2020-03-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-02-28

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000213844	<b>Requestor Name:</b>	Kelly L Hall
MEASUREMENT INC 423 MORRIS ST  DURHAM NC 27701 US		<b>Requestor Phone:</b>	(304) 558-3660
<b>Vendor Contact Phone:</b>	919-683-2413 <b>Extension:</b>	<b>Requestor Email:</b>	kelly.l.hall@k12.wv.us
<b>Discount Details:</b>		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
	<b>Discount Allowed    Discount Percentage    Discount Days</b>		
#1	No                      0.0000                      0		
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
OFFICE OF FINANCE & INTERNAL OPERATIONS DEPARTMENT OF EDUCATION BLDG 6, RM 700 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	SECRETARY DEPARTMENT OF EDUCATION OFFICE OF SPECIAL EDUCATION 1900 KANAWHA BLVD E, BLDG 6 RM 750 CHARLESTON WV 25305-0330 US

**Total Order Amount:** \$169,042.00

Purchasing Division's File Copy

**ENTERED**

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Don Day 1-12-23</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <i>John &amp; Grace</i> DATE: <i>1/17/2023</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> <i>John &amp; Grace 1/18/2023</i> DATE: <i>1/18/2023</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order

Change Order No. 5 issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Date: 03/01/2023 through 02/28/2024

Renewals Remaining: Zero (0)

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	86130000	0.00000		0.000000	\$1,496.00
Service From	Service To	Manufacturer	Model No		
2020-03-01	2023-02-28				

**Commodity Line Description:** DEVELOPMENT OF THE ON-LINE SURVEY SYSTEM

**Extended Description:**

One-time/lump sump fee for the development of the on-line survey system.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	86130000	15000.00000	EA	3.690000	\$55,350.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** PRICE PER SURVEY (ELECTONIC AND PAPER SURVEY)

**Extended Description:**

Price per Survey Mailed (not to exceed 15,000 number of surveys) to include paper and electronic survey, postage, sending survey, re-sending survey to non-respondents, data analysis by the State and LEA, report of data analysis and Indicator 8 requirements.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	86130000	15000.00000	EA	3.690000	\$55,350.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** PRICE PER SURVEY (ELECTONIC AND PAPER SURVEY)

**Extended Description:**

Price per Survey Mailed (not to exceed 15,000 number of surveys) to include paper and electronic survey, postage, sending survey, re-sending survey to non-respondents, data analysis by the State and LEA, report of data analysis and Indicator 8 requirements.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	86130000	0.00000		0.000000	\$1,496.00
Service From	Service To	Manufacturer	Model No		
2020-03-01	2023-02-28				

**Commodity Line Description:** DEVELOPMENT OF THE ON-LINE SURVEY SYSTEM FY22/23

**Extended Description:**

One-time/lump sump fee for the development of the on-line survey system.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	86130000	15000.00000	EA	3.690000	\$55,350.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** PRICE PER SURVEY (ELECTONIC AND PAPER SURVEY) - 2023/2024

**Extended Description:**

Price per Survey Mailed (not to exceed 15,000 number of surveys) to include paper and electronic survey, postage, sending survey, re-sending survey to non-respondents, data analysis by the State and LEA, report of data analysis and Indicator 8 requirements.



1900 Kanawha Boulevard, East, Building 6 • Charleston, WV 25305  
wvde.us

November 15, 2022

Mr. Thomas Kelsh  
Measurement Inc.  
423 Morris Street  
Durham, NC 27701

Subject: CCT 0402 EDD200000002 Contract Renewal – Change Order No. 5  
Parent Survey

The West Virginia Department of Education is offering to renew subject contract under the same terms, conditions, pricing and specifications as contained in the original contract and all approved change orders. The renewal dates are March 1, 2023 through February 28, 2024. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.


Remaining renewals: 0 (zero)

Please call if you have any questions.

Very truly yours,

Sheila Paltzel  
Director  
Office of Special Education

*\*Vendor signature required below:*

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.	
 Vendor Name / Signature	12 / 15 / 22 Date
Senior Vice President Title	

David L. Romo Jr  
State Superintendent of Schools

L. Paul Hardesty  
President, West Virginia Board of Education