



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 01-18-2023

Order Number:	CPO 0313 0313 DEP230000007 2	Procurement Folder:	1087371
Document Name:	REAP Truck Service Body, Topper and Winch	Reason for Modification:	Change Order CO#1 to contract to reduce by \$46,819.00, which includes \$41,441.00 for commodity line 1 and \$5,378.00 for commodity line 2.
Document Description:	CO#1 - REAP Truck Service Body, Topper and Winch decrease		
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000207508	Requestor Name:	Jessica S Chambers
BAKER TRUCK EQUIPMENT CO 6111 RT 60 HURRICANE WV 25526 US		Requestor Phone:	304-926-0499
Vendor Contact Phone:	304-722-3814	Requestor Email:	jessica.s.chambers@wv.gov
Extension:		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:			

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION REAP OFFICE 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION REAP OFFICE 601 57TH ST SE CHARLESTON WV 25304 US

Total Order Amount: \$19,330.00

Jan 19 2023

Purchasing Division's File Copy

ENTERED

Jan 18 2023

PURCHASING DIVISION AUTHORIZATION DATE: <i>Jan 18 23</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>Jan 24 2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>1/25/2023</i> ELECTRONIC SIGNATURE ON FILE
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1/24/2023

Extended Description:

Change Order No. 01 is issued to cancel the remainder of this contract/purchase order of undelivered commodities and funds associated with the commodities undelivered.

Original Contract Amount: \$66,149.00
Change Order No. 01: -\$46,819.00

New Contract Amount: \$19,330.00

Effective date of cancellation: January 18, 2023

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25170000	0.00000	EA	41441.000000	0.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 1 Knapheide Standard Service Body or equivalent - Vehicle 1

Extended Description:

Canceled per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	25170000	0.00000	EA	5378.000000	0.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 1-75-52000C HI Series Hydraulic Winch or equiv. - Vehicle 1

Extended Description:

Canceled per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	25170000	1.00000	EA	13706.000000	13706.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 1 DCU-Max26 Aluminum Truck Topper or equiv - Vehicle 2

Extended Description:

1 DCU-Max26 Aluminum Truck Topper or equivalent for a 2022 Ford F350 Vehicle 2 - per attached specifications.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	25170000	1.00000	EA	5378.000000	5378.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 1-75-52000C HI Series Hydraulic Winch or equiv. - Vehicle 2

Extended Description:

One (1) 1-75-52000C "HI Series" Hydraulic Winch or equivalent for a 2022 Ford F350 (Vehicle 2) - Per attached specifications

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	78121600	1.00000	EA	246.000000	246.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Installation and Delivery

Extended Description:

Installation and Delivery, per attached specifications



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Josh Hager, Senior Buyer, WV Purchasing Division

From: Jessica Chambers-Smith, ASM II, WV Department of Environmental Protection *JCS*

Date: January 18, 2023

Subject: **CPO DEP2300000007/REAP Truck Service Body, Topper and Winch/CO#1 Request to Decrease the Contract**

The WV Department of Environmental Protection is requesting to decrease the above referenced contract due to the fact that the manufacturer canceled CDO DEP2200000007 with Matheny Motor Truck Company and the truck accessories are no longer needed. Please see the attached two-party agreement where the vendor, Baker Truck Equipment Company has agreed to the contract change.

Your consideration for our request is appreciated and if any additional information is needed or you have any questions, please let me know.



west virginia department of environmental protection

Business and Technology Office
601 57th Street, S.E.
Charleston, WV 25304-2345
Phone: 304-926-0499 Fax: 304-926-0461

Harold D. Ward, Cabinet Secretary
dep.wv.gov

January 13, 2023

Baker Truck Equipment Co
Attn: Virgil Mayse
6111 Rt 60
Hurricane, WV 25526

Request to Reduce Contract Number: CPO DEP23*07 REAP Truck Service Body, Topper and Winch

The West Virginia Department of Environmental Protection is requesting to cancel commodity lines 1 and 2 of the above referenced contract, due to the fact that the truck we had on order was canceled by the manufacturer and therefore the purchase of the service body and winch are no longer necessary. The contract will be reduced by \$46,819.00, which includes \$41,441.00 for commodity line 1 and \$5,378.00 for commodity line 2. The new purchase order total will be: \$19,330.00.

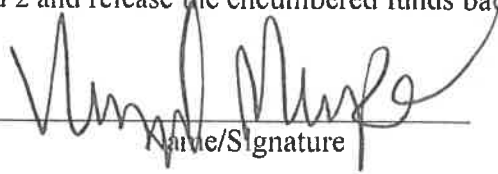
If your company agrees to this contract reduction, please sign below, and return to my attention as soon as possible.

Please let me know if you have questions.

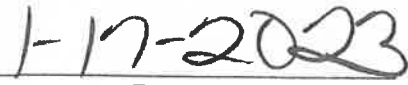
Sherri D Weathersbee, WVPBC
Business and Technology Office
WV Dept. of Environmental Protection
Phone (304)926-0499 X 41142
Sherri.weathersbee@wv.gov

To Be completed by the Vendor:

We agree to reduce the contract by \$46,819.00 per the above due to circumstances that are of no fault of the agency. By signature you are authorizing the agency to cancel commodity lines 1 and 2 and release the encumbered funds back to the agency.



Name/Signature



Date