



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 03-06-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number: CPO 0313 9171 DEP2300000005 3	Procurement Folder: 1014786
Document Name: EOI - Blue Knob Complex	Reason for Modification: CO #2 Increase
Document Description: AML- Blue Knob Complex/EOI CO #2 Increase	
Procurement Type: Central Purchase Order	
Buyer Name: Joseph E Hager III	
Telephone: (304) 558-2306	
Email: joseph.e.hageriii@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2022-09-14
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2025-09-12

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000209609 CIVIL TECH ENGINEERING INC 300A PRESTIGE DR HURRICANE WV 25526 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table border="1"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>	#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Jessica S Chambers Requestor Phone: 304-926-0499 Requestor Email: jessica.s.chambers@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
#	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

3-8-23 BAT

Total Order Amount:	\$89,623.20
----------------------------	-------------

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>M. Deery - 3/08/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John D. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 3-9-23</i> ELECTRONIC SIGNATURE ON FILE
---	--	--

3/8/2023

Extended Description:

Change Order

Change Order No. 2 issued to increase the contract according to all terms, conditions and specifications contained in the contract including all authorized change orders.

Original Contract Sum: \$87,548.00
Change Order #2 Increase: \$2,075.20

New Contract Total: \$89,623.20

Effective Date: March 10, 2023

All provisions of the of the original contract and the subsequent change orders not modified herein shall remain in full force and effect. No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	89623.20
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: EOI Engineering Design Services

Extended Description:

EOI Engineering Design Services



APPROVED
[Signature]
3/8/23

west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Josh Hager, Senior Buyer, Purchasing Division

From: Jessica Chambers- Smith, ASM II, Department of Environmental Protection *JCS*

Date: March 6, 2023

Subject: CPO DEP2300000005 CO#2/AML Blue Knob Complex/ Request to Increase the Contract

WV Department of Environmental Protection requests to increase the contract per the attached memorandum from Katrina Dufourny, Procurement Specialist Senior with the Department of Environmental Protection.

Per Phase II of the contract, Section C, Environmental Sampling and Testing will be subcontracted to Kemron of Charleston, West Virginia.

This change order will increase the contract 2.37%. Please feel free to contact me with any questions or concerns at (304)926-0499 ext. 41140.



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

Date: March 1, 2023

To: Jessica Chambers Smith, ASM II

From: Katrina Dufourny, Procurement Specialist, Sr.

Subject: Additional Clarification CPO DEP23*05 EOI - Blue Knob Complex CO #2 Increase

This change order is to increase the contract for specialized testing services that are required for the environmental and laboratory testing of a metal above ground storage tank in the project site. The original awarded contract states that Phase II C includes these specialized services being performed by subcontractor Kemron. The original proposal included testing of the soil around the tank and that it was not known if there was liquid in the tank. After the initial testing was done, it was determined that there is liquid in the tank that now needs to be tested. These additional tests are needed to determine best method of removal.

The attached proposed increase on the header documents includes prices from Kemron for their services. The prices for items such as project manager are for Kemron staff for specialized subcontracted services, not for the awarded vendor, Civil Tech Engineering. There is a letter from the vendor indicating the need for services in the procurement folder.

CIVIL TECH ENGINEERING, INC.
300A Prestige Drive
Hurricane, West Virginia 25526
Phone: 304-757-8094 Fax: 304-757-8095
civiltech1@frontier.com

March 6, 2023

Mark Proctor, P.E.
Southern Design Administrator
WVDEP Division of Land Restoration
Office of Abandoned Mine Lands and Reclamation
57th ST SE
Charleston, WV 25304

Subject: **Change Order No. ²~~1~~ – AST Sampling and Testing**
DEP22*09 – Blue Knob Complex /CPO: DEP23*05 ~~1~~
Elkhurst, Clay County, West Virginia
Civil Tech Project No. 22120

Dear Mr. Proctor:

As you know, we sampled and tested the soil around the above ground storage tank (AST) at the Blue Knob Complex Site to determine if the tank had leaked and contaminated the soil. Results of the analysis indicate the soil around the tank is not contaminated. However, the AST contains liquid and we now need to sample and test the liquid to determine measures required to safely remove and dispose of the contents.

We trust this letter is satisfactory. Please let me know if you have questions or need additional information.

Very truly yours,

CIVIL TECH ENGINEERING INC.



Mark E. Pennington MS, PE
Principal Engineer

cc. Jonathan Holbert



west virginia department of environmental protection

Office of Abandoned Mine Lands & Reclamation
1159 Nick Rahall Greenway
Fayetteville, WV 25840
304-574-4465

Harold Ward, Cabinet Secretary
dep.wv.gov

February 16, 2023

Civil Tech Engineering, Inc.
Attn: Mark E. Pennington
300A Prestige Drive
Hurricane, WV 25526

Re: Change Order No. ~~1~~² HK
Blue Knob Complex
~~DEP22-09~~ CPO: DEP23*05 HK

A metal tank exists within the proposed construction limits of the Blue Knob Complex Project. Testing of the contents is necessary in order to determine the best course of action for removal and disposal. Change Order No. ~~1~~² in the ~~HK~~ amount of \$2,075.20, reflects the associated testing and administrative costs. The project completion date will remain the same.

Change Order No. ~~1~~² HK Approved by WVDEP

Name	Title	Signature	Date
Mark R. Proctor	WVDEP-AML		02-16-23

Completion of this change order approval process requires your signature below and a current copy of your insurance certificate. WVDEP must be listed as additional insured and the contract number must be listed in the extended description

I agree with the changes as outlined in this letter and Attachment A.

Name	Title	Signature	Date
MARK E. PENNINGTON	PRESIDENT		2-16-23



**TABLE 1
COST ESTIMATE
CIVIL TECH ENGINEERING
ABOVE GROUND STORAGE TANK SAMPLING
BLUE KNOB COMPLEX
CLAY COUNTY, WEST VIRGINIA
KEMRON PROPOSAL #23-CL-9028**

AST SAMPLING DESCRIPTION	QUANTITY	UNITS	RATE	MULTIPLIER	TOTAL
PERSONNEL					
Senior Project Manager (Coordination, Document Review)	1	Hrs	\$190.00		\$190.00
Project Manager I (Coordination, Data Summary)	6	Hrs	\$100.00		\$600.00
Technician III (Mob/Demob, Sample Collection, COC, Data Summary)	8	Hrs	\$75.00		\$600.00
Senior Word Processor	1	Hrs	\$55.00		\$55.00
EQUIPMENT					
Photoionization Detector	1	Day	\$100.00		\$100.00
Vehicle Mileage (140 Miles/Round Trip)	140	Miles	\$0.75		\$105.00
Long-Handled Dipper	1	Day	\$10.00		\$10.00
Polyethylene Bailer	1	Each	\$10.00		\$10.00
Peristaltic Pump	1	Day	\$40.00		\$40.00
Sample Ice	1	Cooler	\$7.50		\$7.50
Liquinox Cleaning Solution	1	Each	\$2.00		\$2.00
Distilled Water	1	Each	\$1.50		\$1.50
SUBCONTRACTOR					
Laboratory Analysis - Pace Analytical (TPH-GRO)	1	Each	\$36.00	1.15	\$41.40
Laboratory Analysis - Pace (TPH-DRO)	1	Each	\$46.00	1.15	\$52.90
Laboratory Analysis - Pace (TPH-ORO)	1	Each	\$46.00	1.15	\$52.90
Laboratory Analysis - Pace (Chromatograph)	1	Each	\$30.00	1.15	\$34.50
Laboratory Analysis - Pace (TCLP Benzene)	1	Each	\$70.00	1.15	\$80.50
Laboratory Analysis - Pace (Flash Point)	1	Each	\$40.00	1.15	\$46.00
Laboratory Analysis - Pace (Trip Blank)	1	Each	\$35.00	1.15	\$40.25
Laboratory Analysis - Pace (Environmental Impact Fee)	1	Each	\$5.00	1.15	\$5.75
				SUBTOTAL	\$2,075.20
			TOTAL ESTIMATED COST		\$2,075.20