



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 02-07-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0313 0313 DEP2200000018 2	Procurement Folder:	997061
Document Name:	HAZWOPER Training	Reason for Modification:	CO#1 Renewal
Document Description:	CO#1 HAZWOPER Training		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-03-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-03-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000209424 REGULATORY TRAINING CENTER 120 3RD AVE  SOUTH CHARLESTON WV 25303 US Vendor Contact Phone: 304-348-1346 Extension:	Requestor Name: April D O'Dell Requestor Phone: (304) 926-0499 Requestor Email: april.d.odell@wv.gov																				
<b>Discount Details:</b> <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

2-8-23 KIB

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *2-8-23*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Beverly Tolson*  
 DATE: *2-13-2023*  
 ELECTRONIC SIGNATURE ON FILE

2/13/2023

**Extended Description:**

Change Order #1

Change Order #01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 03/15/2023 to 03/14/2024.

Renewal Years/Months remaining (2) TWO

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	86101709			EA	425.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** HAZWOPER 40 Hour Training Class

**Extended Description:**

HAZWOPER 40 Hour Training  
per person

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	86101709			EA	130.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** HAZWOPER 8 Hour Refresher Class

**Extended Description:**

HAZWOPER 8 Hour Refresher Class  
per person



west virginia department of environmental protection

Administrative Services  
601 57th Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone  
304-926-0461 Fax

Harold Ward, Cabinet Secretary  
dep.wv.gov

December 28, 2022

Daniel Taaffe, Operations Manager  
Regulatory Training Center  
info@rtc4safety.com

Re: Renewal of Contract Number CMA DEP2200000018 HAZWOPER Training

The WV Department of Environmental Protection is offering to renew the subject contract under the same terms, conditions, pricing and specifications for one year. The renewal dates are March 15, 2023 through March 14, 2024. If your company agrees to this renewal, please sign below and return along with the other documents requested by 1/11/2023.

In addition to this letter, please include a current Certificate of Insurance. The certificate of coverage shall be for the same as the original contract with the State as additional insured.

Please feel free to contact me with any questions.

Thank you,

April D O'Dell  
Digitally signed by April D O'Dell  
DN: CN = April D O'Dell email = april.d.odell@wv.gov  
C = AD O = Department of Environmental Protection OU = Business Operations  
Date: 2022.12.28 15:11:05 -05'00'

April D. O'Dell, Procurement Specialist, Sr.  
Business Operations Office  
304-926-0499 x 41145(p)  
April.D.ODell@wv.gov

**To be completed by the vendor:**

We agree to renew the contract for the period state above according to the terms, conditions prices and specifications contained in the original contract including all authorized change orders.

  
Signature

01/04/2023  
Date

DANIEL J. TAATFE  
Printed Name