



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Date: 01-17-2023

<b>Order Number:</b>	CMA 0313 0313 DEP210000015D 3	<b>Procurement Folder:</b>	838358
<b>Document Name:</b>	Inorganic and Organic Analysis Services	<b>Reason for Modification:</b>	Change Order #02 Renewal
<b>Document Description:</b>	Change Order #02- Renewal Inorganic/Organic Analysis Srvc		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-02-15
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-02-14

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000202288	<b>Requestor Name:</b>	Jessica S Chambers
STANDARD LABORATORIES INC 1196 WHITMAN RUN RD		<b>Requestor Phone:</b>	304-926-0499
BELINGTON WV 26250		<b>Requestor Email:</b>	jessica.s.chambers@wv.gov
US		<div style="font-size: 48pt; font-weight: bold;">23</div> FILE LOCATION _____	
<b>Vendor Contact Phone:</b>	999-999-9999 Extension:		
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

*[Handwritten Signature]*  
 1/20/2023

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

**ENTERED**

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>[Signature]</i> 1-19-2023 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>[Signature]</i> 1/24/2023 ELECTRONIC SIGNATURE ON FILE
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1/24/2023

**Extended Description:**

Change Order

Change Order No. 02 issued to renew the original contract according to all terms, conditions, prices, and specifications, contained in the original contract including all authorized change orders.

Effective date of renewal: 02/15/2023-02/14/2024

One (1) year renewal remaining.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81102600				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Analysis Services

**Extended Description:**



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west virginia department of environmental protection

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Administrative Services  
601 57<sup>th</sup> Street SE  
Charleston, WV 25304  
Phone: (304)926-0499

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

November 29, 2022

Standard Laboratories Inc  
1196 Whitman Rd  
Belington, WV 26250  
Via email: [jlynch@standardlabs.com](mailto:jlynch@standardlabs.com)

Re: Inorganic and Organic Analysis Services – CMA DEP210000015D

The WV Department of Environmental Protection is offering to renew the subject contract under the same terms, conditions, and pricing, pending confirmation of appropriate lab certifications. The renewal dates will be 02/15/2023 through 02/14/2024. DEP will confirm lab certifications are in order prior to processing the renewal. If certifications are not in place, all, or part of the renewal, will not be completed and vendor will be notified.

In addition to this form, please provide a current copy of your Certificate of Insurance in the original contract limits with the State as certificate holder.

If your company agrees to this renewal, please sign below and return the required documents to the address listed above or via email to [Katrina.J.Dufourny@wv.gov](mailto:Katrina.J.Dufourny@wv.gov) by December 13<sup>th</sup>, 2022.

Please let me know if you have any questions.

Sincerely, **Katrina J  
Dufourny**

Digitally signed by: Katrina J  
Dufourny  
DN: CN = Katrina J Dufourny email =  
katrina.j.dufourny@wv.gov C = AD  
O = DEP OU = Business Operations  
Date: 2022.11.29 11:32:34 -0500

Katrina Dufourny, Procurement Specialist, Sr.

To Be Completed by the Vendor:

We agree to renew the above referenced contract for the period as stated above according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

James Lynch

Printed Name

James Lynch  
Signature

11/30/2022

Date