



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Purchase Order

Order Date: 03-13-2023

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CPO 0310 6332 DNR2200000002 6	Procurement Folder:	861570
Document Name:	Guyandotte Boat Ramp Facility New Construction	Reason for Modification:	Change Order No. 03 issued to extend the contract per the attached documentation.
Document Description:	Guyandotte Boat Ramp Facility New Construction		
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-10-25
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-03-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000037778 SQP CONSTRUCTION GROUP INC 281 SMILEY DR  ST ALBANS WV 25177 US Vendor Contact Phone: 3045323659 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: James H Adkins Requestor Phone: (304) 558-3397 Requestor Email: jamie.h.adkins@wv.gov  <b>23</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS  No City WV 99999 US

Total Order Amount: \$3,384,255.62

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>3/13/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>3/13/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 3-14-23</i> ELECTRONIC SIGNATURE ON FILE
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3/13/2023

**Extended Description:****Change Order**

Change Order No. 03 is issued to extend and increase the original contract according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders. No change in contract total.

Effective date of extension 01/01/2023 through 03/31/2023.

Original Contract Price: \$2,994,032.00

Change Order No. 03 Increase: \$ 390,223.62

Contract New Total: \$3,384,255.62

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72120000	0.00000		0.000000	2994032.00
Service From	Service To	Manufacturer		Model No	
2021-10-25	2023-03-31				

**Commodity Line Description:** Building Construction Services

**Extended Description:**

Construction of Guyandotte Boat Ramp New Facilities

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72120000	0.00000		0.000000	390223.62
Service From	Service To	Manufacturer		Model No	
2021-10-25	2023-03-31				

**Commodity Line Description:** Change Order No. 03

**Extended Description:**

Construction of Guyandotte Boat Ramp New Facilities

APPROVED  
*[Signature]***MEMORANDUM**

**TO:** Jamie Adkins *[Signature]*  
**FROM:** Roger C. Wolfe  
Engineer Associate *[Signature]*  
**DATE:** December 21, 2022  
**SUBJECT:** Guyandotte Boat Ramp  
Change Order #3  
CPO 0310 6332 DNR2200000002


Please find the attached Change Order #3 for the above referenced project. This change order seeks to extend the end of contract date by 90 calendar days to allow for the completion of the project. The original substantial completion date was October 24, 2022. With the approval of Change Order #2 the new completion date for the project was December 31, 2022. This change Order (#3) is to cover services to complete the project and seeks to extend the completion date until March 31, 2023.

As part of the additional services the contractor is being asked to remove hazardous trees near the site, replace a utility pole and replace unsuitable soils encountered under the submerged portion of the ramp. The additional cost for the added services is \$390,233.62 and appears to be reasonable for the scope of work as detailed in the attached pages. This change amounts to approximately a 13% increase from the original contract making the final contract price \$3,384,255.62 (\$2,994,032.00+\$390,223.62). The final amount exceeds a 10% increase due to the specialized nature of the underwater material removal. I have included the letter of request from the contractor with the appropriate backup information and a letter of concurrence from the architect on this project. The additional bond will be submitted by the contractor.

If you have any questions or need any additional information, please contact me.

**MEMORANDUM**

**TO:** Jamie Adkins  
Chief Procurement Officer

**FROM:** Roger C. Wolfe  
Associate Engineer 

**DATE:** January 19, 2023

**SUBJECT:** Guyandotte Boat Ramp  
CPO 0310 6332 DNR2200000002  
Change Order #3, Beyond 20 Days

We, the West Virginia Division of Natural Resources, Planning, Engineering and Maintenance Section requests a renewal of the above contract under the current terms, conditions, and pricing. Associated construction project is still ongoing and nearing completion.

It is understood that this contract is beyond 20 days past the existing end date of the contract. There were delays in obtaining all the documentation from the vendor.

If you have any questions or need any additional information, please feel free to contact me.

RW/rw



**Chapman  
Technical  
Group**  
a division of  
GRW

November 17, 2022

Mr. Roger C. Wolfe Jr., P.E.  
WV Division of Natural Resources  
324 4<sup>th</sup> Avenue  
South Charleston, West Virginia 25303

**Re: Guyandotte Boat Ramp  
Change Order**

Dear Mr. Wolfe:

As the Guyandotte Boat Ramp Project progresses, the following issues need to be addressed.

1. It was discovered that some of the remaining trees were diseased and potentially hazardous, so they were removed.
2. A utility pole that was used to support the power line crossing to the restroom was rotten at the base and needed to be replaced.
3. During the boat ramp excavation, unsuitable soil was encountered below the surface of the water, which was removed and replaced with stone backfill.
4. To avoid encountering additional unsuitable materials, the location of boarding dock gangway was adjusted, which required a longer gangway.

The contractor has provided the attached proposals to complete the work described above as Change Order 3. We feel that their proposed cost of \$390,233.62 for this work is fair and appropriate.

Sincerely,

**CHAPMAN TECHNICAL GROUP**

Roger J. Kennedy, ASLA

200 Sixth Avenue  
Saint Albans, WV 25177

304.727.5501  
304.727.5580 Fax

Buckhannon, WV  
Lexington, KY

[www.chapttech.com](http://www.chapttech.com)



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[ccantrell@sqqgc.com](mailto:ccantrell@sqqgc.com) 281 Smiley Drive, St. Albans, West Virginia 25177

August 15, 2022

Chapman Technical Group  
200 Sixth Avenue  
St. Albans, WV 25177

Attention: Mr. Roger Kennedy

Re: Request for Construction Change Oder  
Guyandotte Boat Ramp and Dock Project

Mr. Kennedy,

Once construction was underway, we encountered multiple unforeseen conditions that were not and could not have possibly been identified at the time of bidding. These items include hazard tree removal, electrical upgrades, unsuitable subsoil encountered during the launch ramp excavation, additional stone replacing the over excavation of unsuitable material, and a required relocation of the boarding dock gangway which necessitated a longer gangway.

Accordingly, SQP requests a Change Order for performance of the additional scope. The proposed Change Order and supporting documentation are attached.

Thank you for your consideration and contact me with any questions.

**SQP Construction Group, Inc.**

*Casey Cantrell*  
Casey Cantrell  
Project Manager  
304-590-4326

cc: Donald O. Gatewood

# INCREASE PENALTY RIDER

BOND AMOUNT \$2,994,032.00 BOND NO. PB02597100342

To be attached and form a part of Bond No. PB02597100342 dated the 5th Day of August, 2021, executed by Philadelphia Indemnity Insurance Company as surety, on behalf of SQP Construction Group, Inc. as current principal of record, and in favor of State of West Virginia, Department of Administration, Purchasing Division, as Obligee for Guyandotte Boat Ramp Facility - New Construction, and in the amount of Two Million Nine Hundred Ninety Four Thousand Thirty Two Dollars and 00/100 (\$2,994,032.00).

In consideration of the agreed premium charged for this bond, it is understood and agreed that Philadelphia Indemnity Insurance Company hereby consents that effective from the 3rd Day of January, 2023, said bond shall be amended as follows:

THE BOND PENALTY SHALL BE INCREASED:

FROM: Two Million Nine Hundred Ninety Four Thousand Thirty Two Dollars and 00/100 (\$2,994,032.00)

TO: Three Million Three Hundred Eighty Four Thousand Two Hundred Fifty Five Dollars and 62/100 (\$3,384,255.62)

The INCREASE of said bond penalty shall be effective as of the 3rd Day of January, 2023, and does hereby agree that the continuity of protection under said bond subject to changes in penalty shall not be impaired hereby, provided that the aggregate liability of the above mentioned bond shall not exceed the amount of liability assumed by it at the time the act and/or acts of default were committed and in no event shall such liability be cumulative.

Signed, sealed and dated this 6th Day of February, 2023

BY

 President

**SQP Construction Group, Inc.**

**PRINCIPAL**

BY

  
**Philadelphia Indemnity Insurance Company**

**SURETY**

  
**Kimberly L. Miles, ATTORNEY-IN-FACT**

**THE ABOVE BOND IS HEREBY AGREED TO AND ACCEPTED BY:**

State of West Virginia, Department of Administration, Purchasing Division

**OBLIGEE**

BY



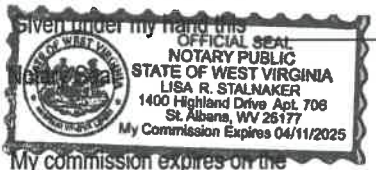
**TITLE**

# ACKNOWLEDGMENTS

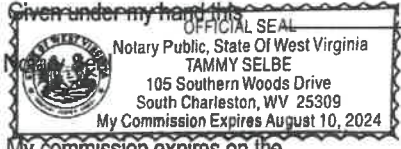
## Acknowledgment by Principal if individual or Partnership

1. STATE OF \_\_\_\_\_
2. County of \_\_\_\_\_ to-wit: \_\_\_\_\_
3. I, \_\_\_\_\_, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that \_\_\_\_\_  
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_
6. Notary Seal \_\_\_\_\_ 7. \_\_\_\_\_  
(Notary Public)
8. My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_

## Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Kanawha to-wit: \_\_\_\_\_
11. I, Lisa R. Stalnakier, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Donald O. Gatewood
13. who as, President signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 6th day of February 2023
16.  17. Lisa R. Stalnakier  
(Notary Public)
18. My commission expires on the 11th day of April 2025

## Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit: \_\_\_\_\_
21. I, Tammy Selbe, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Kimberly L. Miles
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Philadelphia Indemnity Insurance Company a corporation,  
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 6th day of February 2023
26.  27. Tammy Selbe  
(Notary Public) Tammy Selbe
28. My commission expires on the 10th day of August 2024

## Sufficiency in Form and Manner of Execution Approved

This 13th day of March 2023

By: John S. Gray  
Attorney General  
(Deputy Attorney General)



**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

One Bala Plaza, Suite 100  
Bala Cynwyd, PA 19004-0950

**Power of Attorney**

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, Tammy S. Selbe and Jessica J. Bentley**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$50,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** on the 14<sup>th</sup> of November, 2016.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, **PHILADELPHIA INDEMNITY INSURANCE COMPANY** HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.

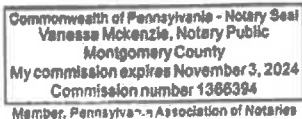


(Seal)

John Glomb, President & CEO  
Philadelphia Indemnity Insurance Company

On this 5<sup>th</sup> day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5<sup>th</sup> day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 6th day of February, 20 23



Edward Sayago, Corporate Secretary  
**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

# **AIA** Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Guyandotte Boat Ramp Facility Huntington, WV	<b>CONTRACT INFORMATION:</b> Contract For: Boat Ramp and Dock Date: 10/25/2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 003 Date: 1/3/2023
<b>OWNER:</b> <i>(Name and address)</i> WV Division of Natural Resources 324 4 <sup>th</sup> Avenue South Charleston, WV 25303	<b>ARCHITECT:</b> <i>(Name and address)</i> Chapman Technical Group 200 Sixth Avenue St. Albans, WV 25177	<b>CONTRACTOR:</b> <i>(Name and address)</i> SQP Construction Group, Inc. 281 Smiley Drive, St. Albans, WV 25177

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

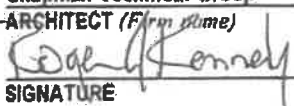
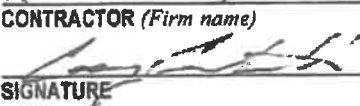

Hazard tree removal; utility pole replacement; unsuitable soil replacement; 80 foot gangway; and a time extension for material and weather delays.

The original Contract Sum was	\$ 2,994,032.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,994,032.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 390,223.62
The new Contract Sum including this Change Order will be	\$ 3,384,255.62

The Contract Time will be increased by ninety (90) days.  
 The new date of Substantial Completion will be 3/31/2023

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Chapman Technical Group <b>ARCHITECT</b> <i>(Firm name)</i>  <b>SIGNATURE</b> Roger J. Kennedy, Project Manager <b>PRINTED NAME AND TITLE</b> 1/3/2023 <b>DATE</b>	SQP Construction Group, Inc. <b>CONTRACTOR</b> <i>(Firm name)</i>  <b>SIGNATURE</b> Casey Cantrell, Project Manager <b>PRINTED NAME AND TITLE</b> 1/3/23 <b>DATE</b>	WV Division of Natural Resources <b>OWNER</b> <i>(Firm name)</i>  <b>SIGNATURE</b> Brett W. McMillion, Director <b>PRINTED NAME AND TITLE</b> 1/31/27 <b>DATE</b>
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## CHANGE ORDER REQUEST FORM

**DATE: 1/5/2022**

**PROJECT: Guyandotte Boat Ramp**

**CHANGE ORDER DESCRIPTION:** Removal of 4 large trees.

**CONTRACTOR.: CHERRY RIVER CONSTRUCTION, LLC**

**CONTRACTOR COR NO.:** COR-Tree Removal

## MATERIAL

Description	Quantity (Q)	Unit of Measure (U)	Unit Cost (UC)	Total Cost (Q x UC)	Total Material Cost
(A) TOTAL MATERIALS				\$0.00	
(E) SUBTOTAL					\$0.00

## LABOR

Trade	No. of Workers	Total Hours (H)	Total Rate w/Fringes (HR)	Total Cost (H x HR)	Total Labor Cost
OPERATOR	1.0	20.00	\$55.85	\$1,117.00	
LABORER	2.0	30.00	\$52.90	\$3,174.00	
	(F) SUBTOTAL LABOR			\$4,291.00	
				\$0.00	
	(H) SUBTOTAL				\$4,291.00

## EQUIPMENT AND TOOLS

Equipment	Quantity (Q)	Hours	Rental Rate (R)	Total Cost (HR x R)	Total Equip. Cost
Medium Excavator	1	20.00	\$95.00	\$1,900.00	
Skid Steer	1	20.00	\$45.00	\$900.00	
Dump Truck	1	8.00	\$95.00	\$760.00	
	(I) SUBTOTAL EQUIPMENT COSTS			\$3,560.00	
				\$0.00	
	(K) SUBTOTAL				\$3,560.00

## SUBCONTRACTORS \*\* AND / OR DEDUCTS

Company	Type of Work Provided	Total Cost**	Total SC Cost **
	(L) SUBTOTAL	\$0.00	
	(M)	\$0.00	
	(N)	\$0.00	
	(O)		
	(P)	\$0.00	
	(Q) TOTAL DEDUCTS		\$0.00

## SUMMARY

			<b>TOTAL MATERIAL &amp; SHOP LABOR (E)</b>	<b>\$0.00</b>	
			<b>TOTAL LABOR (H)</b>	<b>\$4,291.00</b>	
			<b>TOTAL EQUIPMENT (K)</b>	<b>\$3,560.00</b>	
			<b>TOTAL SUBCONTRACTS, DEDUCTS (Q)</b>	<b>\$0.00</b>	
			<b>TOTAL COST:</b>	<b>\$7,851.00</b>	
			<b>OH / PROFIT (15%)</b>	<b>\$1,177.85</b>	
			<b>TOTAL COST + OH &amp; PROFIT</b>	<b>\$9,028.85</b>	
			<b>BONDS (0%) &amp; B&amp;Q TAX (0.015%)</b>	<b>\$135.43</b>	
			<b>TOTAL PROPOSAL (E+H+K+Q-R):</b>		<b>\$9,164.08</b>

\* TYPE IN A NEGATIVE NUMBER

**\*\*INSERT EXTRA LINES, IF NEEDED.**

**\*\*\*THIS FORM TO BE PROVIDED BY ALL SUBCONTRACTORS.**

Contractor's Signature

CHANGE ORDER REQUEST FORM					
DATE: 2/14/2022		CHANGE ORDER DESCRIPTION: Removal of 1 tree, cutting of a second, and clearing of grubbing of the bank.			
PROJECT: Guyandotte Boat Ramp					
CONTRACTOR: CHERRY RIVER CONSTRUCTION, LLC		CONTRACTOR COR NO.: COR-Tree Removal			
<b>MATERIAL *</b>					
Description	Quantity (Q)	Unit of Measure (U)	Unit Cost (UC)	Total Cost (Q x UC)	Total Material Cost
(A) TOTAL MATERIALS				\$0.00	
(E) SUBTOTAL					\$0.00
<b>LABOR *</b>					
Trade	No. of Workers	Total Hours (H)	Total Rate w/Fringes (HR)	Total Cost (H x HR)	Total Labor Cost
OPERATOR	1.0	30.00	\$55.85	\$1,675.50	
LABORER	3.0	30.00	\$52.90	\$4,761.00	
(F) SUBTOTAL LABOR				\$6,436.50	
(H) SUBTOTAL				\$0.00	\$6,436.50
<b>EQUIPMENT AND TOOLS *</b>					
Equipment	Quantity (Q)	Hours	Rental Rate (R)	Total Cost (HR x R)	Total Equip. Cost
Medium Excavator	1	30.00	\$95.00	\$2,850.00	
Backhoe Loader	1	30.00	\$45.00	\$1,350.00	
Dump Truck	1	25.00	\$95.00	\$2,375.00	
(I) SUBTOTAL EQUIPMENT COSTS				\$6,575.00	
(K) SUBTOTAL				\$0.00	\$6,575.00
<b>SUBCONTRACTORS ** AND / OR DEDUCTS</b>					
Company	Type of Work Provided			Total Cost**	Total SC Cost **
(L) SUBTOTAL				\$0.00	
(M)				\$0.00	
(N)				\$0.00	
(O)					
(P)				\$0.00	
(Q) TOTAL DEDUCTS					\$0.00
<b>SUMMARY</b>					
TOTAL MATERIAL & SHOP LABOR (E)				\$0.00	
TOTAL LABOR (H)				\$6,436.50	
TOTAL EQUIPMENT (K)				\$6,575.00	
TOTAL SUBCONTRACTS, DEDUCTS (Q)				\$0.00	
TOTAL COST:				\$13,011.50	
OH / PROFIT (15%)				\$1,951.73	
TOTAL COST + OH & PROFIT				\$14,963.23	
BONDS (0%) & B&O TAX (0.015%)				\$224.45	
TOTAL PROPOSAL (E+H+K+Q-R):					\$15,187.67
TYPE IN A NEGATIVE NUMBER					
INSERT EXTRA LINES, IF NEEDED.					
THIS FORM TO BE PROVIDED BY ALL SUBCONTRACTORS.					
					Contractor's Signature

# CHANGE ORDER REQUEST FORM

DATE: 6/27/2022

PROJECT: Guyandotte Boat Ramp

CHANGE ORDER DESCRIPTION: Import additional fill dirt, regrade slope, install erosion control blanket, seed, install separation fabric under rip rap beneath newly designed gangway along the Ohio River up from the new boat ramp

CONTRACTOR.: CHERRY RIVER CONSTRUCTION, LLC

CONTRACTOR COR NO.: 2

## MATERIAL\*

Description	Quantity (Q)	Unit of Measure (U)	Unit Cost (UC)	Total Cost (Q x UC)	Total Material Cost
fill dirt	500	c.y.	\$50.00	\$25,000.00	
erosion control matting	13116	s.f.	\$0.08	\$1,049.25	
separation fabric	2400	s.f.	\$0.12	\$288.00	
seed	2	50lb	\$142.00	\$284.00	
3" to 9" rip rap	120	tons	\$46.50	\$5,580.00	
(A) TOTAL MATERIALS				\$32,201.25	
(E) SUBTOTAL					\$32,201.25

## LABOR\*

Trade	No. of Workers	Total Hours (H)	Total Rate w/Fringes (HR)	Total Cost (H x HR)	Total Labor Cost
OPERATOR	1.0	40.00	\$55.85	\$2,234.00	
LABORER	1.0	40.00	\$52.90	\$2,116.00	
(F) SUBTOTAL LABOR				\$4,350.00	
(H) SUBTOTAL				\$0.00	\$4,350.00

## EQUIPMENT AND TOOLS\*

Equipment	Quantity (Q)	Hours	Rental Rate (R)	Total Cost (HR x R)	Total Equip. Cost
Medium Excavator	1	40.00	\$95.00	\$3,800.00	
(I) SUBTOTAL EQUIPMENT COSTS				\$3,800.00	
(K) SUBTOTAL				\$0.00	\$3,800.00

## SUBCONTRACTORS \*\* AND / OR DEDUCTS

Company	Type of Work Provided	Total Cost**	Total SC Cost **
(L) SUBTOTAL		\$0.00	
(M)		\$0.00	
(N)		\$0.00	
(O)			
(P)		\$0.00	
(Q) TOTAL DEDUCTS			\$0.00

## SUMMARY

TOTAL MATERIAL & SHOP LABOR (E)	\$32,201.25
TOTAL LABOR (H)	\$4,350.00
TOTAL EQUIPMENT (K)	\$3,800.00
TOTAL SUBCONTRACTS, DEDUCTS (Q)	\$0.00
TOTAL COST:	\$40,351.25
OH / PROFIT (15%)	\$6,052.69
TOTAL COST + OH & PROFIT	\$46,403.94
BONDS (0%) & B&O TAX (0.015%)	\$696.06
TOTAL PROPOSAL (E+H+K+Q-R):	\$47,100.00

\* TYPE IN A NEGATIVE NUMBER

\*\*INSERT EXTRA LINES, IF NEEDED.

\*\*\*THIS FORM TO BE PROVIDED BY ALL SUBCONTRACTORS.

Contractor's Signature



**SQP Construction Group, Inc.**  
281 Smiley Drive, St. Albans, West Virginia 25177  
Phone: (304) 440-8200 • Cell: (304) 580-4326  
Contact: Casey Cantrell, Project Manager

**Project:**  
Guyandotte Boat Ramp  
21-010 Guyandotte Boat Ramp Project

**Date:** August 19, 2022

**COR 003**

**Proposal Description:**

Owner's change directive to add labor, material, and taxes to install all scope of work associated with the Ohio River bank design change; including an extension of time in the amount of sixty calendar days (60) and costs for SQP general conditions.

## COST PROPOSAL

DIRECT COSTS											
SCOPE DESCRIPTION				LABOR				MATERIAL		EQUIP & OTHER	
Item No.	Description	Quantity	Qty Unit	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl. Taxes & Ins.	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equip & Other Cost Per Unit	Total Equip & Other Cost
A	B	C	D	E	F = C x E	G	H = F x G	I	J = C x I	K	L = C x K
1.01	<b>SQP Cost Breakdown</b>			-	-		-		-		-
1.02	...Working Superintendent (12.5 hrs /wk)	2.00	mt	50.00	100.00	65.00	6,500.00		-		-
1.03	...Working Foreman	2.00	mt	162.00	324.00	65.00	21,060.00		-		-
1.04	...Trucks	2.00	mt	-	-		-		-	1,050.00	2,100.00
1.05	...Fuel Surcharge	2.00	mt	-	-		-		-	950.00	1,900.00
1.06	...Additional Equipment	2.00	mt	-	-		-		-	10,500.00	21,000.00
1.07	...Additional Concrete for Gangway Abutment	1.00	LS	40.00	40.00	50.00	2,000.00	4,000.00	4,000.00		
1.08	...Install Rip Rap @ Gangway Abutment	1.00	LS	40.00	40.00	55.00	2,200.00	3,200.00	3,200.00		
1.09	<b>Tree Removal &amp; Grubbing</b>			-	-		-		-		-
1.10	...skilled labor [3 men @ 40 hrs /ea for 1 week]	1.00	WK	120.00	120.00	50.00	6,000.00		-		-
1.11	...Operators [3 men @ 40 hrs/ea for 1 week]	1.00	WK	120.00	120.00	60.00	7,200.00		-		-
1.12	...Equipment fuel	1.00	LS	-	-		-		-	500.00	500.00
1.13				-	-		-		-		-
1.14	Subtotal from Cost Proposal (this sheet)					Subtotal of 1.01 - 1.13	44,960.00	Subtotal of 1.01 - 1.13	7,200.00	Subtotal of 1.01 - 1.13	25,500.00
1.15	Subtotal from Cost Proposal Continuation Sheet						-		-		-
1.16	Subtotal Direct Costs:					Subtotal Labor	44,960.00	Subtotal Mat'l	\$7,200.00	Subtotal Equip & Other	\$25,500.00
1.17	Taxes/Insurance:					Labor Burden 3.4% % of Item 1.97H	\$15,286.40	Sales Tax 7%	\$504.00	Sales Tax 7%	\$1,785.00
1.18	Total Direct Costs					Total Labor	\$60,246.40	Total Mat'l	\$7,704.00	Total Equip & Other	\$27,285.00

SUBCONTRACTOR COSTS		
Item No.	Subcontractor Name (List totals from attached SC-1 forms)	Total Cost
A	B	C
2.01	<b>Amherst Madison_Added SOW Breakdown</b>	
2.02	...(Credit for Rip Rap)	\$ (79,100.00)
2.03	...6' Ramp Undercut	20,000.00
2.04	...Additional Rip Rap to fill undercut	90,400.00
2.05	...#2 Stone on top of rip rap back to subgrade	14,300.00
2.06	...Revised Dock Plan	10,000.00
2.07	...Unload, Splice and Set new 80' Gangway	8,000.00
2.08	...Additional Mobilization and Demob.	4,500.00
2.09	...Standby / Fleet charges	10,360.00
2.10	...Add length to 6" - Labor to weld seams	10,000.00
2.11	<b>American Muscle</b>	
2.12	...80' ganway and additional flotation for dock	76,291.63
2.13	<b>McDaniel Electric</b>	
2.14	...Install new power pole w/ electric weather heads	5,345.72
2.15	<b>Cherry River</b>	
2.16	...Tree removal at bathrooms	9,184.00
2.17	...tree / grubbing along Guyandotte bank	15,187.87
2.18	...earthwork re-design along Ohio River	47,100.00
2.19	<b>Total Subcontract Costs</b>	\$ 241,549.02

SUMMARY			
Item No.	Description		Total Cost
3.01	Total Direct Labor Cost	Item 1.96H	\$ 60,246.40
3.02	Total Direct Material Cost	Item 1.99J	7,704.00
3.03	Total Equip & Other Cost	Item 1.99L	27,285.00
3.04	Subtotal	3.01+3.02+3.03	\$ 95,235.40
3.05	Overhead and Profit (%)	15.00%	14,285.31
3.06	Subtotal	3.04+3.05	\$ 109,520.71
3.07	Subcontractor Cost	Item 2.99	241,549.02
3.08	Subcontractor Markup (%)	10.00%	24,154.90
3.09	Subtotal	3.06+3.07+3.08	\$ 375,224.63
3.10	Additional Bond/Ins. Cost	2.00%	7,504.49
3.11	B&O Tax	2.00%	7,504.49
3.12	<b>Total Proposal Cost</b>	3.09+3.10+3.11	\$ 390,233.62

**Submitted By**

Casey Cantrell

[NAME]

Project Manager

[SIGNATURE]

[TITLE]

August 19, 2022

[DATE]

# AMHERSTMADISON

2 PORT AMHERST DRIVE  
CHARLESTON, WV 25306-6699  
PHONE 304-926-1100  
FAX 304-926-1111  
WRITER'S DIRECT #  
CONTRACTOR # WV001941

August 31, 2022

Casey Cantrell  
SQP Construction Group, Inc.  
281 Smiley Drive  
St. Albans, WV 25177

Delivered via email: [ccantrell@sqpgc.com](mailto:ccantrell@sqpgc.com)

RE: WVDNR Guyandotte Boat Ramp and Dock—Ohio River  
Summary for Modification for Differing Site Conditions for Ramp Riprap,  
Gangway and other Design Changes

Dear Casey:

Based upon a TEAMS meeting yesterday afternoon, August 30, 2022, it was requested that we provide a summary of all of the previous proposals, revisions and amendments based upon the ongoing correspondence related to the differing site conditions and subsequent design changes on the above-referenced project reflecting the most recent changes. Accordingly, we are pleased to provide that summary of prices for the following items of work:

- **6' Ramp Undercut Excavation**—Excavate out the riprap, filter fabric and an additional 6' of river bottom material to hopefully encounter a firmer surface. All work to be performed using barge-mounted equipment. In accordance with our original quoted rate, 25 hours @ \$800.00/hour (**already complete**):  
\$20,000.00 Lump Sum
- **Additional Riprap**—Furnish and install approximately 1,600 tons of riprap to fill in that 5' x 60' x 60' excavation above (the top 1' to make a total of 6' will be #2 stone noted below). Also, allows for approximately an additional 2' of 12" riprap "punched" in at the base. No new fabric is included. All work to be performed using barge-mounted equipment. Pro-rating our original proposal, additional 1,600 tons @ \$56.50 (**already complete**):  
\$90,400.00 Lump Sum
- **Credit for Riprap**—Delete approximately 1,400 tons of riprap that was in the upstream dike. Pro-rating our original proposal, credit 1,400 tons @ \$56.50 (**already complete**):

(\$79,100.00) Lump Sum



- **Additional Stockpiled Riprap**—Furnish and stockpile approximately 120 tons of riprap at location designated by SQP to be placed by others on the slope under the location of the new gangway per phone conversation with Doug Vincent July 7, 2022. 120 tons @ \$45.00:

SQP to furnish and install	—————→	\$5,400.00 Lump Sum
----------------------------	--------	---------------------
- **#2 Stone**—Furnish and install approximately 220 ton in a 12" thick layer of #2 limestone placed on top of the riprap. Material to be trucked in and dumped on the river bank within reach of our barge-mounted crane. All work to be performed using barge-mounted equipment (**already complete**):

\$14,300.00 Lump Sum
- **Revised Dock Plan per email dated August 10, 2022**—Repurpose one of the 12" guide pile and splice the four each 8" pile in to two 8" pile. Includes additional driving depth. Based upon a target tip elevation of 470'. All work includes labor and using barge-mounted equipment:

\$10,000.00 Lump Sum
- **Unload, Splice and Set New 80' Gangway**—Unload the new gangway at Guyandotte, splice the two gangway sections together at the mid-span, set the new gangway, and offload the existing 30' gangway on to the riverbank or truck provided by others. Our understanding is that the new gangway weight has increased to 5,850 lbs. All work to be performed using barge-mounted equipment:

\$8,000.00 Lump Sum
- **Additional Mobilization/Demobilization**—Remobilize floating equipment to the site upon resolution of this modification. There is a possibility of a 2<sup>nd</sup> additional mobilization if the new 80' gangway is not delivered prior to our other work at the site being complete.

\$4,500.00 Per Each Occurrence
- **Standby/Fleeting Charges**—We did initially demobilize our barge-mounted crane and towboat to minimize standby charges. However, we did leave the pipe materials, riprap, and slide frame on 4 separate barges down in that area anticipating that we would be able to get these items resolved in a relatively short time. That did not happen. We are now almost 4 months from when the Differing Site Conditions were encountered. We have incurred fleeting charges to date of \$10,360.00 through July 19, 2022 for those barges, which includes no mark up. In addition, we would typically invoice \$175.00 for our smaller barges and \$350.00 per jumbo deck barge per day for the use of the barges, which would be another \$1,050.00 per day initially for the four barges that we had the pipe, dock, slide frame and riprap materials on. SQP has proposed to include the amount in our proposal of June 3, 2022 for the amount of \$4,160.00, however, being that this change has still not been resolved almost 3 months later, we would



# AMHERSTMADISON

2 PORT AMHERST DRIVE  
CHARLESTON, WV 25306-6699  
PHONE 304-926-1100  
FAX 304-926-1111  
WRITER'S DIRECT #  
CONTRACTOR # WV001941

August 17, 2022

Casey Cantrell  
SQP Construction Group, Inc.  
281 Smiley Drive  
St. Albans, WV 25177

Delivered via email: [ccantrell@sqqgc.com](mailto:ccantrell@sqqgc.com)

RE: WVDNR Guyandotte Boat Ramp and Dock—Ohio River  
Modification for Differing Site Conditions for Ramp Riprap  
**Addendum 2 to Revision 2 dated 6/13/22**

Dear Casey:

Please refer to our previous proposal for additional work dated June 13, 2022 and our addendum 1 to that proposal dated August 4, 2022. This is a 2<sup>nd</sup> addendum to that June 13, 2022 proposal based upon an email dated August 10, 2022 from Roger Kennedy with Chapman Technical Group now indicating a 3-pile arrangement. The 2 ea 8" diameter pile would be installed to the riverside of the slab and a single 12" repurposed guide pile will be centered at the landside of the slab. Please provide coordinate points for those 3 each piling. We had also discussed to revise the pile tip elevation back to 470' as it would be doubtful based upon the Geotech report that we could drive through the claystone. In addition, if the tip elevation would not be revised, we will have difficulty in being able to drive the pile in one length, based upon the increased horizontal distance from our barge-mounted crane and the subsequent decrease in elevation of the cranes boom point, combined with an increase in the pile top elevation. If the 464' tip elevation is still required, we will have to increase the amount of our proposal. Accordingly, we are pleased to provide an updated price for the following item of work:

- **Revised Dock Plan per email dated August 10, 2022**—Repurpose one of the 12" guide pile and splice the four each 8" pile in to two 8" pile. Includes additional driving depth. Based upon a target tip elevation of 470'. All work to be performed using barge-mounted equipment:

<del>Domestic steel—Previous Price June 13, 2022</del>	<del>\$41,200.00 Lump Sum</del>
<del>Domestic steel—Revised Price Addendum 1 August 10, 2022</del>	<del>\$17,000.00 Lump Sum</del>
<b>Domestic steel—Revised Price Addendum 2</b>	<b>\$10,000.00 Lump Sum</b>
<b>Labor and equipment</b>	

**Conditions:** All other conditions of our previous proposal remain unchanged.



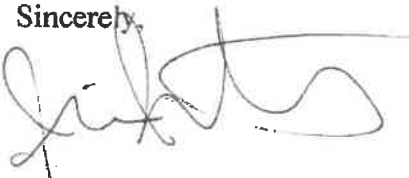
expect that additional compensation would be allowed for at least our out-of-pocket fleeting charges.

\$ 10,360.00 Lump Sum

**Conditions:** Off-site disposal of excavated material is excluded. We are able to reuse the riprap materials that were previously installed, but removed per the initial 6' Undercut Excavation above and may now be considered "dirty" due to comingling with other excavated river bottom materials.

Should you have any questions or need additional information, please call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Peterson', with a stylized flourish extending to the right.

Jim Peterson  
Amherst Madison  
[jpeterson@portamherst.com](mailto:jpeterson@portamherst.com)  
304-926-1100 office  
304-561-7617 cell



141 Sunset Ave, Wellsburg, WV 26070 USA  
P: 800-223-3444 F: 304-737-2511  
www.AMDOCKS.com

## Quote

Date	Quote #
11/2/2022	2251

### Name / Address:

SQP CONSTRUCTION GROUP, INC.  
CASEY CANTRELL  
281 SMILEY DRIVE  
ST. ALBANS, WV 25177

304-590-4326  
ccantrell@sqpgc.com;ap@sqpgc.com

### Ship To:

SQP CONSTRUCTION GROUP, INC.  
CASEY CANTRELL  
90 BUFFINGTON STREET  
HUNTINGTON, WV 25702

304-590-4326  
ccantrell@sqpgc.com;ap@sqpgc.com

Rep	Project
JD	

Item	Description	Qty	Unit \$	Total \$
NI-P	Aluminum Gangway - Nominal 4'W x 80'L Handrail, Hinge & Roller	1	61,370.00	61,370.00T
E-2424T	Float - 2x4x24" LTL Shipping	3	190.00	570.00T
E-4624T	Float - 4x6x24" LTL Shipping	1	436.00	436.00T
E-2416	Float - 2x4x16" UPS	2	144.00	288.00T
E-4416T	Float - 4x4x16" LTL Shipping	1	271.00	271.00T
NI-P	Float - 4x10x24" LTL Shipping	1	615.00	615.00T
F-CB383FB	Fasteners - 3/8"x 3' HDG Carriage Bolt Set - Floats to Truss Frame. (LARGE WASHER)	50	1.15	57.50T
F-HB515	Fasteners - 1/2"x 1 1/2' HDG Hex Head Bolt Set	20	1.60	32.00T
F-SDS38	38' Drum Support (pair) for Follansbee Blue Dock	6	78.25	469.50T
NI-P	Engineering	1	3,500.00	3,500.00T
200	SHIPPING AND HANDLING	1	3,950.00	3,950.00

\* All orders totaling over \$5,000.00 will have an additional 3% charge if paid by Credit Card. After 30 days, past due balances will be assessed a 1.5% monthly finance charge. Annual rate is 18%. If this account is sent to a collection agency, an automatic additional 30% will be added to this account. "I, the customer, understand that I am financially responsible for covering the total invoice amount plus any extra shipping charges, CC dispute fees, collection costs, attorney fees, and court costs associated with AMD recovering my payment."

\* AMD is not responsible for any address corrections by shipping line due to wrong customer info, lack of info, changes after shipping occurred, delay in offloading, needing a lift gate, refusal of delivery, and any additional shipping charges incurred will be paid by customer. Shipping rates may vary and are priced in effect at the time of shipping.

\* 15% re-stocking fee for returned goods.

**Subtotal** \$71,559.00

**Sales Tax (7.0%)** \$4,732.63

**Total** **\$76,291.63**

**Boat Docks \* Dock Hardware \* Gangways \* Flotation**

**McDaniel Electric, Co., Inc.**

1309 8TH AVE. HUNTINGTON, WV 25701

INDUSTRIAL-RESIDENTIAL-COMMERCIAL-COMMUNICATIONS &amp; DATA

Phone (304) 522-8306 Fax (304) 522-8307

PROPOSAL SUBMITTED TO <b>SQP Construction</b>		PHONE	DATE <b>12/17/2021</b>
STREET <b>281 Smiley Drive</b>		JOB NAME <b>Change order request #1</b>	
CITY, STATE AND ZIP CODE <b>St Albans wv 25177</b>		JOB LOCATION <b>Gyandotte Boat Doc</b>	
HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR <b>Mr. Casey Cantrell</b>	DATE OF PLANS	JOB PHONE	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

WV002208

We have a rotten existing wood pole for the electrical service.

OH 35577

we are requestion a CO to replace.

KY CE13474

40' Class 4 pole	\$435.00	7 hrs
Digger truck	\$1200.00	lot
2 15' 2" conduit risers and cable	\$990.00	8.5 hrs
2 weather heads	\$ 22.00	1.5 hrs
recrimp secondary for across floodwall.	\$22.50	1.5 hrs
hardware and preforms	\$38.00	1 hrs
subtotal cost	\$ 2,707.50	19.5 hrs
tax and P&O 7%& 10%&10%	\$3,505.40	
labor @ \$89.00 X19.5 hrs	\$1735.50	
Total cost plus 2% city B&O tax	\$5,345.72	

WE PROPOSE TO FURNISH MATERIAL AND LABOR—COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:

DOLLARS

**\$5,345.72**

PAYMENT TO BE MADE AS FOLLOWS:

Upon completion

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation for above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner may carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature 

Note: This proposal may be withdrawn by us if not accepted within -- 30 days

**Acceptance of Proposal --**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_