



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-03-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0231 0231 OOT2100000002 2	Procurement Folder:	779602
Document Name:	CO1: GRC Software Solution (OT23087)	Reason for Modification:	Change Order 1 is issued to renew contract for two (2) years.
Document Description:	CO1: GRC Software Solution (OT23087)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-01-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-12-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000073567 RELATIONAL SECURITY CORPORATION 1111 19TH ST NW 9TH FL WASHINGTON DC 20036 US Vendor Contact Phone: 919-900-0530 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Andrew C Lore Requestor Phone: (304) 957-8267 Requestor Email: andrew.c.lore@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

3-7-23 BAT

Total Order Amount: Open End

Purchasing Division File Copy

ENTER

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mindy Cox* 3/06/2023
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Grava*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *John S. Grava* 3/08/2023
 ELECTRONIC SIGNATURE ON FILE

3/7/2023

Extended Description:

Change Order 1

Change Order 1 is issued to renew the contract for two (2) years according to all terms and conditions, pricing, and specifications contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 01/01/2022 - 12/31/2023

Renewals Remaining: 1

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43230000				0.000000
	Service From	Service To		Service Contract Amount	
	2021-01-01	2023-12-31		0.00	

Commodity Line Description: GRC Software Solution

Extended Description:

See attached Exhibit A Pricing Page for Details.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

TO: Jessica Hovanec
Senior Buyer, Purchasing Division

FROM: Andrew Lore *AL*
WVOT Procurement Manager/ISMII, West Virginia Office of Technology

SUBJECT: CMA OOT21*02 Change Order 1 – GRC Solution Renewal

DATE: March 1, 2023

*OK
Mun/AL
3/06/2023*

The WVOT is requesting Change Order 1 to CMA OOT21*02. This Change Order is to renew the contract through December 31, 2023. The WVOT recognizes this renewal is caring for two years; however, the Vendor was contacted in March 2022 to update/pay its registration to the State. It finally did so in February 2023. The WVOT continued to receive the solution through this period.

Attached are the Vendor's Memo and other relevant documentation.

Please let me know if you need anything further to support this request.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

February 28, 2023

Megann Raftery-Murray
Team Lead, Accounts Receivable
mmurray@diligent.com

Subject: Renewal of agreement CMA OOT21*02, GRC Software Renewal

Dear Mr./Ms. Murray:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 1, 2022 through December 31, 2023. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to be "AL", written over a faint horizontal line.

Andrew Lore
WVOT Procurement Manager/ISMII
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305
304-957-8267

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

DocuSigned by:

A DocuSigned signature in black ink, appearing to be "JVA", written over a faint horizontal line.

John Van Arsdale

February 28, 2023 | 3:18 PM EST

2DC857616BD84E7

Name/Signature

Date



Lore, Andrew C <andrew.c.lore@wv.gov>

Re: CIO Approval for Renewal of GRC Solution

1 message

Shears, Meghan <meghan.shears@wv.gov>
To: "Lore, Andrew C" <andrew.c.lore@wv.gov>

Thu, Mar 2, 2023 at 3:51 PM

The renewal for GRC is approved.

Thank you
Meghan

On Thu, Mar 2, 2023 at 3:40 PM Lore, Andrew C <andrew.c.lore@wv.gov> wrote:

Meghan,
Can you provide CIO Approval to renew the GRC solution?

Andrew Lore
WVOT Procurement Manager/ISMII
West Virginia Office of Technology
1900 Kanawha Blvd., E.
Building 5, 10th Floor
Charleston, WV 25305
T: 304-352-4944



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Meghan S. Shears, AFI
Chief Financial Officer
West Virginia Office of Technology
Building 5, 10th Floor
1900 Kanawha Blvd., East
Charleston, West Virginia 25305
304-352-4942 (o)
681-317-4605 (m)

