



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 01-18-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0216 0216 FIN2000000011 11	<b>Procurement Folder:</b>	711051
<b>Document Name:</b>	Finance the Purchase of 61 Vehicles	<b>Reason for Modification:</b>	Change Order No. 2 Buyout of totaled vehicle.
<b>Document Description:</b>	Roll Document from 2020 to 2021		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Mark A Atkins		
<b>Telephone:</b>	(304) 558-2307		
<b>Email:</b>	mark.a.atkins@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0209 FAR1700000001 11
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000191232	<b>Requestor Name:</b>	Kenneth H Yoakum	
BANC OF AMERICA PUBLIC CAPITAL CORP PO BOX 100918		<b>Requestor Phone:</b>	(304) 558-2106	
ATLANTA GA 303840918		<b>Requestor Email:</b>	kenny.h.yoakum@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION</div>		
<b>Vendor Contact Phone:</b>	804-788-3345			<b>Extension:</b>
<b>Discount Details:</b>				
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION  2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV 25305-0121  US	FINANCE DIVISION DEPARTMENT OF ADMINISTRATION  BLDG 17 2101 WASHINGTON ST E CHARLESTON WV 25305  US

<b>Total Order Amount:</b>	\$1,548,674.32
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Purchasing Division's File Copy

ENTERED

JUL 11/19/23

<b>PURCHASING DIVISION AUTHORIZATION</b>
<b>DATE:</b> <i>Mark A Atkins - 1/19/2023</i>
<b>ELECTRONIC SIGNATURE ON FILE</b>

<b>ENCUMBRANCE CERTIFICATION</b>
<b>DATE:</b> <i>1/20/2023</i>
<b>ELECTRONIC SIGNATURE ON FILE</b>

**Extended Description:**

CHANGE ORDER NO. 2  
ISSUED FOR VEHICLE BUYOUT AND REDUCTION IN FUTURE PAYMENTS.  
THERE WILL BE A SMALL SAVINGS ON INTEREST.  
EFFECTIVE DATE: 02/01/2022

CHANGE ORDER NO. 1  
ISSUED FOR VEHICLE BUYOUT AND REDUCTION IN FUTURE PAYMENTS.  
THERE WILL BE A SMALL SAVINGS ON INTEREST.  
EFFECTIVE DATE OF CHANGE: 07/01/2021.

**APPENDIX 2017-32**

EFFECTIVE DATE: 04/22/2020  
TO FINANCE THE PURCHASE OF 61 VEHICLES. AMOUNT TO BE FINANCED: \$1,549,001.76  
WITH 48 MONTHLY PAYMENTS OF \$32,270.87  
WITH THE FIRST PAYMENT DUE: 06/01/2020  
THE FINAL PAYMENT DUE: 05/01/2024  
INTEREST RATE OF: 0.9922%  
FOR THE FOLLOWING CDO'S: FLT20\*58, FLT20\*59, FLT20\*60, FLT20\*61, FLT20\*62, FLT20\*63, FLT20\*64, FLT20\*65, FLT20\*66, FLT20\*67, FLT20\*69,  
FLT20\*70, FLT20\*71, FLT20\*72, FLT20\*73, FLT20\*74, FLT20\*75, FLT20\*76, FLT20\*77 AND FLT20\*78

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	84101703	0.00000		\$0.0000	\$451,792.18
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-06-01	2024-05-01				

**Commodity Line Description:** Financing Agreement

**Extended Description:**

APPENDIX 2017-32

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	84101703	0.00000		\$0.0000	\$18,568.03
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-06-01	2024-05-01				

**Commodity Line Description:** Change Order #1 Appendix 2017-32 Finance of Vehicle Buyout.

**Extended Description:**

Purchase Price For Buyout on Change Order #1.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	84101703	0.00000		\$0.0000	\$570,904.56
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-06-01	2024-05-01				

**Commodity Line Description:** Future Payments CO#1 Appendix 2017-32 Finance of Vehicles.

**Extended Description:**

Reflect New Amortization Schedule For Future Payments After Buyout #1.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	84101703	0.00000		\$0.0000	\$8,802.03
Service From	Service To	Manufacturer		Model No	Delivery Date
2020-06-01	2024-05-01				

**Commodity Line Description:** Change Order #2 Appendix 2017-32 Finance of Vehicle Buyout.

**Extended Description:**

Purchase Price For Buyout on Change Order #2.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	84101703	0.00000		\$0.0000	\$498,607.52
Service From	Service To	Manufacturer		Model No	Delivery Date
2020-06-01	2024-05-01				

**Commodity Line Description:** Future Payments CO#2 Appendix 2017-32 Finance of Vehicles.

**Extended Description:**

Reflect New Amortization Schedule For Future Payments After Buyout #2.



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
FLEET MANAGEMENT OFFICE  
2101 WASHINGTON STREET, EAST  
P.O. BOX 50121  
CHARLESTON, WEST VIRGINIA 25305-0121

**M E M O R A N D U M**

TO: Patty Johns  
Carrie Looney  
Finance Division

FROM: Stephanie Lane, Fleet Coordinator  
Fleet Management Division

DATE: November 15, 2022

SUBJECT: Request for Title of a Vehicle

The Department of Motor Vehicles is unable to provide us with a clear title to this vehicle which states that the lien holder is as listed below:

Banc of America Public Capitol Corp.

The vehicle is 1C4RJFAGXLC383225 2020 JEEP GRAND CHEROKEE

Please request a lien release for this vehicle which was processed on Appendix #2017-32.

If you have any questions, please feel free to contact me at 304-558-2614. Thank you.



November 10, 2022

AIG Property & Casualty  
Charleston, West Virginia  
15000  
630-357-5000  
www.aig.com

Stephanie Lane  
WV Department of Administration

*sent via email*

Hinday Fitzharris  
Casualty Claim Specialist  
15000  
630-357-5000  
Hinday.Fitzharris@ny.fia.aig.com

RE: Claim Number: 501-967212  
Insured: State of West Virginia / Division of Juvenile Services  
Date of Loss: October 9, 2022

Dear Ms. Lane

AIG Property & Casualty is the claims administrator for National Union Fire Insurance Company of Pittsburgh, PA which issued policy number CA 009767480 to the State of West Virginia / Division of Juvenile Services. Please be advised that I am the adjuster handling this claim and all future correspondence should be directed to my attention.

Please be advised Macaw Appraisals inspected and appraised the damages to the 2020 Jeep Grand Cherokee Laredo bearing vehicle identification number 1C4RJFAGXLC383225. Macaw Appraisals prepared a damage appraisal. The vehicle is a total loss and the following is a breakdown.

Base Vehicle Value		\$ 33,000.00
Mileage Adjustment	+	\$ 1,750.00
Option(s) Adjustment	-	\$ 250.00
<u>Deductible</u>	<u>-</u>	<u>\$ 1,000.00</u>
Offer		\$ 33,500.00

Please be advised that the total loss documents will be forthcoming by separate mailing. Please also note that the title and total loss documents need to be returned to the Total Loss Department. Once the Total Loss Department receives the title and total loss documents, a check will be issued.

Please be advised we have notified our salvage company to pick up the vehicle.

If you have any questions regarding this matter, please contact me at 304-357-4608.



Very truly yours,

*Lindsay Fitzsimmons*

Lindsay Fitzsimmons  
Casualty Claim Specialist



Fax: 404-532-3742  
BALCPayoffs@bankofamerica.com

January 18, 2023  
Carrie Looney  
carrie.m.looney@wv.gov  
WEST VIRGINIA WV DEPARTME

RE: Customer No. 2010279 /Schedule No(s). 00032 1C4RJFAGXLC383225

Dear Carrie Looney

In response to your request to a partial prepayment of the above-referenced Note, we provide the following:

Principal		\$	8,802.03
Interest	1/1/23 thru 1/31/23	\$	-
Prepayment Fee		\$	-
<b>Payoff Amount as of</b>	<b>1/31/2023</b>	<b>\$</b>	<b>8,802.03</b>
Per diem		\$	0.24
Per diem valid thru			2/1/2023

\*\*\* Payoff assumes receipt of the January rental payment in full \*\*\*

Upon our receipt of wire transferred funds or certified check in the aforementioned amount, and provided that you are not then in default of any of your obligations to BAPCC, BAPCC will execute any documentation reasonably required to terminate its security interest in the Collateral to be released.

Notwithstanding the above, unless the foregoing prepayment amortizes the entire balance of principal and interest under the Note, the Note continues to be in full force and effect with respect to, among other things, the remaining Collateral under the Note and, except as specifically set forth herein, all of the terms and conditions of the Note remain in full force and effect and are hereby ratified and affirmed by you. Further, any corporate or personal guaranties which relate to the Note, as well as any and all other obligations which may be outstanding to BAPCC or its affiliates, shall remain in full force and effect with respect to such other obligations, notwithstanding the early payoff of the Note pursuant to this letter. In addition, if a security interest in the Collateral to be released has been granted to BAPCC as security for any obligations owing to BAPCC or its affiliates or assign, other than the Note, any such grant of security interest shall remain in full force and effect with respect to such other obligations, notwithstanding the early payoff of the Note pursuant to this letter.

By paying the above stated amounts, you agree to the terms of this letter and to an early partial payoff of the Note, and release BAPCC of any and all of its obligations under the Note.

If the Payoff Amount is not received by BAPCC in accordance with the terms of this letter, the Note shall continue in full force and effect in accordance with its terms and you shall promptly reimburse BAPCC for any out of pocket expenses may have incurred in connection with the proposed early partial payoff of the Note. Nothing contained in this letter shall be deemed a waiver of any rights and remedies BAPCC may have under the Note, other related documents and instruments or applicable law, all of which rights and remedies are expressly reserved. Any terms used herein and not defined herein shall have the meanings assigned to them in the Note.

If you should have any questions or if we may be of further service, please feel free to contact us at BALCPayoffs@bankofamerica.com.

Very truly yours,

BANC OF AMERICA LEASING & CAPITAL, LLC,

By Willie Nesmith  
Willie Nesmith  
Operations Consultant

**Please wire transfer the above amounts as follows.**

Bank: Bank of America  
ABA #: 0260-0959-3  
For the account of: Banc of America Leasing & Capital, LLC  
Account No.: 12334-01992  
Reference: Customer No. 2010279 /Schedule No(s). 00032  
Upon receipt Notify: Willie Nesmith

**Remit payment by check to:**

Banc of America Leasing & Capital, LLC  
PO Box 100918  
Atlanta, GA 30384-0918  
Ref: Customer No. 2010279 /Schedule No(s). 00032  
Upon receipt Notify: Willie Nesmith

**Remit payment by overnight(UPS, FedEx) to:**

Bank of America Lockbox Service  
Banc of America Leasing & Capital, LLC  
Lockbox 100918  
6000 Feldwood Road  
College Park, GA 30349  
Ref: Customer No. 2010279 /Schedule No(s). 00032  
Upon receipt Notify: Willie Nesmith



Rate Period:

Monthly

Nominal Annual Rate:

0.9922%

2017-32

FIN20\*11

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	4/22/2020	1,518,098.00	1		
2 Payment	6/1/2020	32,270.87	14	Monthly	7/1/2021
3 Payment	7/1/2021	18,568.03	1		
Principal First Allocation					
4 Payment	8/1/2021	31,716.92	18	Monthly	1/1/2023
5 Payment	2/1/2023	31,162.97	16		

AMORTIZATION SCHEDULE - U.S. Rule (no compounding)

	Date	Payment	Interest	Principal	Balance		Principle	Interest
Loan	4/22/2020				1,518,098.00			
1	6/1/2020	32,270.87	1,609.43	30,661.44	1,487,436.56			
2	7/1/2020	32,270.87	1,213.01	31,057.86	1,456,378.71	<b>FY20</b>	61,719.30	2,822.44
3	8/1/2020	32,270.87	1,187.69	31,083.18	1,425,295.53			
4	9/1/2020	32,270.87	1,162.34	31,108.53	1,394,187.00			
5	10/1/2020	32,270.87	1,136.97	31,133.90	1,363,053.10			
6	11/1/2020	32,270.87	1,111.58	31,159.29	1,331,893.81			
7	12/1/2020	32,270.87	1,086.17	31,184.70	1,300,709.11			
8	1/1/2021	32,270.87	1,060.74	31,210.13	1,269,498.98			
9	2/1/2021	32,270.87	1,035.29	31,235.58	1,238,263.40			
10	3/1/2021	32,270.87	1,009.81	31,261.06	1,207,002.34			
11	4/1/2021	32,270.87	984.32	31,286.55	1,175,715.79			
12	5/1/2021	32,270.87	958.80	31,312.07	1,144,403.73			
13	6/1/2021	32,270.87	933.27	31,337.60	1,113,066.13			
14	7/1/2021	32,270.87	907.71	31,363.16	1,081,702.96	<b>FY21</b>	374,675.76	12,574.68
Paydown	7/1/2021	18,568.03	0.00	18,568.03	1,063,134.93	<b>Buyout</b>	18,568.03	
15	8/1/2021	31,716.92	866.99	30,849.93	1,032,285.00			
16	9/1/2021	31,716.92	841.84	30,875.08	1,001,409.92			
17	10/1/2021	31,716.92	816.66	30,900.26	970,509.66			
18	11/1/2021	31,716.92	791.46	30,925.46	939,584.19			
19	12/1/2021	31,716.92	766.24	30,950.68	908,633.51			
20	1/1/2022	31,716.92	741.00	30,975.92	877,657.59			
21	2/1/2022	31,716.92	715.74	31,001.18	846,656.40			
22	3/1/2022	31,716.92	690.45	31,026.47	815,629.94			
23	4/1/2022	31,716.92	665.15	31,051.77	784,578.17			
24	5/1/2022	31,716.92	639.83	31,077.09	753,501.08			
25	6/1/2022	31,716.92	614.49	31,102.43	722,398.64			
26	7/1/2022	31,716.92	589.12	31,127.80	691,270.84	<b>FY22</b>	371,864.09	8,738.95
27	8/1/2022	31,716.92	563.74	31,153.18	660,117.66			
28	9/1/2022	31,716.92	538.33	31,178.59	628,939.07			
29	10/1/2022	31,716.92	512.90	31,204.02	597,735.05			
30	11/1/2022	31,716.92	487.46	31,229.46	566,505.59			
31	12/1/2022	31,716.92	461.99	31,254.93	535,250.66			
32	1/1/2023	31,716.92	436.50	31,280.42	503,970.24			
Paydown	1/1/2023	8,802.03		8,802.03	495,168.21	<b>Buyout</b>	8,802.03	
33	2/1/2023	31,162.97	403.81	30,759.16	464,409.03			
34	3/1/2023	31,162.97	378.73	30,784.24	433,624.79			
35	4/1/2023	31,162.97	353.62	30,809.35	402,815.45			
36	5/1/2023	31,162.97	328.50	30,834.47	371,980.98			
37	6/1/2023	31,162.97	303.35	30,859.62	341,121.36			
38	7/1/2023	31,162.97	278.19	30,884.78	310,236.58	<b>FY23</b>	372,232.22	5,047.12
39	8/1/2023	31,162.97	253.00	30,909.97	279,326.61			
40	9/1/2023	31,162.97	227.79	30,935.18	248,391.43			
41	10/1/2023	31,162.97	202.56	30,960.41	217,431.02			
42	11/1/2023	31,162.97	177.32	30,985.65	186,445.37			
43	12/1/2023	31,162.97	152.05	31,010.92	155,434.45			
44	1/1/2024	31,162.97	126.76	31,036.21	124,398.24			
45	2/1/2024	31,162.97	101.45	31,061.52	93,336.71			
46	3/1/2024	31,162.97	76.12	31,086.85	62,249.86			
47	4/1/2024	31,162.97	50.77	31,112.20	31,137.66			
48	5/1/2024	31,162.97	25.31	31,137.66	0.00	<b>FY24</b>	310,236.58	1,393.12
Grand Totals		1,548,674.32	30,576.32	1,518,098.00			1,518,098.00	30,576.32