



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 01-04-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0211 4011 GSD230000009 2	Procurement Folder:	1120201
Document Name:	Building 11 - Cooling Tower Rehab/Modernization	Reason for Modification: Change Order 1 To issue Notice to Proceed.	
Document Description:	Building 11 - Cooling Tower Rehab/Modernization		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-01-05
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-07-04

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000202408 CASTO TECHNICAL SERVICES INC 540 LEON SULLIVAN WAY CHARLESTON WV 25322 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: David K Parsons Requestor Phone: 304-352-5486 Requestor Email: david.k.parsons@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT 218 CALIFORNIA AVE CHARLESTON WV 25305 US

1-11-23 BMT

Total Order Amount:	\$571,340.17
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tuffy 1/10/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 1/17/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>1/17/2023</i> ELECTRONIC SIGNATURE ON FILE
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1/17/2023

Extended Description:

Change Order 1

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: January 5, 2023 Through July 4, 2023

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	73161517	1.00000	JOB	571340.170000	571340.17
Service From	Service To	Manufacturer	Model No		
2023-01-05	2023-07-04				

Commodity Line Description: Building 11 - Cooling Tower Rehab/Modernization

Extended Description:

Building 11 - Cooling Tower Rehab/Modernization

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

William D. Barry
Director

January 4, 2023

Casto Technical Services, Inc.
540 Leon Sullivan Way
Charleston, WV, 25301

Attn: Mrs. Dunlap,

NOTICE TO PROCEED

Per issuance of Purchase Order Number CPO 0211 GSD230000009, this is your notification to commence work on (Thursday) January 5th, 2023, to provide all equipment, materials and incidentals for services related to Building 11 Cooling Tower Rehab/Modernization Project, per the bid requirements, terms, and conditions of CRFQ 0211 GSD2300000019.

Given the contract's Terms and Conditions that the project must be completed within One Hundred and Eighty (180) calendar days from the issuance of the Notice to Proceed, the contract start date is January 5, 2023, and the Final Completion date is July 4, 2023.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 352-5531, or e-mail at cody.g.taylor@wv.gov.

Sincerely,

Cody Taylor, Procurement Specialist, GSD

