

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### State of West Virginia Purchase Order

Order Date: 03-06-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

1011090 Order Number: CPO 0211 4001 GSD2200000021 4 **Procurement Folder: Document Name:** Building 1, West Wing Fan Coil Replacement Project - Phase 2 Reason for Modification: Change Order 2 Bldg 1 West Wing Fan Coll Replacement Project **Document Description:** To extend and increase the contract. Central Purchase Order **Procurement Type:** Melissa Pettrey **Buyer Name:** Telephone: (304) 558-0094 Email: melissa.k.pettrey@wv.gov **Effective Start Date:** 2022-05-18 **Shipping Method: Best Way** 

Free or	n Board:	FOB Dest, Freigh	nt Prepaid			Effective End Date:	2023-12-22
		VENDOR				DEPARTMENT CONTACT	
DOUG PO BC CHARI US Vendo	r Customer Code: HERTY CO INC X 1828 LESTON r Contact Phone: unt Details:		//V Extension:	25327-1828	Requestor Name: Requestor Phone: Requestor Email:	David K Parsons 304-352-5486 david.k.parsons@wv.gov	
	Discount Allowed	Discount Percen	ıtage Di	scount Days	1 122 200		
#1	No	0.0000	0				
#2	Not Entered						
#3	Not Entered						
#4	Not Entered						

INVO	ICE TO		SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION		DEPARTMENT OF ADMINISTRA	
103 MICHIGAN AVENUE		1900 KANAWHA BLVD E	
CHARLESTON	WV 25305	CHARLESTON	WV 25305
us		us	

3-13-23 BAT

Purchasing Division & File Copy

Total Order Amount: \$1,005,940.96

ENTERED

Page: 1

MXP 03/09/2023

PURCHASING DIVISION AUTHORIZATION
DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION** 

DATE: Burely 1

**ELECTRONIC SIGNATURE ON FILE** 

3/13/2003

#### **Extended Description:**

Change Order

Change Order No. 2 is issued to extend and increase the original contract to December 22, 2023 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete work of unforeseen circumstances uncovered during this contract.

Effective date of change February 9, 2023. Extend contract From: March 14,2023

To. December 22, 2023

Original Contract Price: \$896,000.00 Change Order 2 Increase:\$109,940.96 New Contract Total: \$1,005,940.96

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151206	0.00000		0.000000	896000.00
Service From	Service To	Manufacturer		Model No	
2022-05-18	2023-12-22				

**Commodity Line Description:** 

Building 1, West Wing Fan Coil Replacement Project

#### **Extended Description:**Per attached Project Plans

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151206	0.00000		0.000000	109940.96
Service From	Service To	Manufacturer		Model No	
2022-05-18	2023-12-22				

**Commodity Line Description:** 

Building 1, W. Wing Fan Coil - Change Order 2

#### **Extended Description:**

Date Printed: Mar 9, 2023

Change Order 2

FORM ID: WV-PRC-CPO-002 2020/05

Page: 2

#### **DOUGHERTY COMPANY, INC.**

Heating, Ventilating, Plumbing, Piping, Air-Conditioning and Sheet Metal

Mechanical Contractors

P.O. Box 1828 <> Charleston, WV, 25327

P.O. Box 1828 <> Charleston, WV 25327 Contractor License #WV034016 (304) 925-6664 <> FAX (304) 925-4280

CHANGE ORDER PROPOSAL FEBRUARY 8, 2023

Thank you for your time and efforts in considering our proposal requests for the Phase 2 portion of the FCU changeout at the Capitol Building. I have attached back up documentation along with this written request. Based on information that was discovered during the demolition phase and items that were unknown to the project at that time, we are submitting this change order proposal to cover the upgrades to electrical equipment, relocation and addition of electrical work in the mechanical room, moving and upgrading a mechanical room wall, and requesting a time extension to the contract due to Covid caused delays in the manufacturing and shipping of equipment and related items for the project. The original completion date for this phase of work was 3/14/23 and we are asking for a 283 day extension which would set the completion date at 12/22/23. We appreciate your time and the opportunity to work together.

The General Services Division is in agreement with this request to extend and increase the contract per the attached documentation.

James R Jones

Very truly yours,

**DOUGHERTY COMPANY, INC.** 

Tommy Campbell Project Manager

# Dougherty Company, Inc.

P.O. Box 1828 Charleston, WV 25327 (Phone) 304-925-6664 (Fax) 304-925-4280

## CHANGE REQUEST BREAKDOWN

State of West Virginia To (A/E):

Scott Mason

Building #1 Phase II FCU Replacement Project Project Name:

22-24 Job No.: General Contractor: Dougherty Company, Inc.

2/8/23

Date:

Proposal Request #1

Description and Authorization of Change Request:

Based on information that was discovered during the demolition phase and items that were unknown to the project at that time, we are submitting this change order proposal to cover upgrades to electrical equipment, relocation and addition of electrical work in the mechanical room, moving and upgrades to electrical room wall, and requesting a time extension to the contract due to Covid caused delays in the manufacturing and shipping of equipment and related items for the project. The original completion date for this phase of work was 3/14/23 and we are asking to extend the date to 12/22/23. Attached is the new ESD of equipment and upgraded schedule.

## COST BREAKDOWN

			Labor				Material						WV State	TOTAL
Description of Item	aty	Wages	Fringes	Burden	Cost	Ģ	T I	Cost	Equipment	gr.	Other	Fee	Sales Tax	COST
Electrical Subcontractor										\$51,550.00				\$51,550.00
Electrical Subcontractor										\$32,936.00				\$32,936,00
Supervision/Coordination	56	\$1,248.00	\$628.45	\$394.62	\$2,271.06									\$2.271.06
General Subcontractor										\$9.205.00				NO 205 03
Extension To Contract														
	L				\$2,271.06					\$93.691.00				

ectrical Subcontractor						\$32,936.00	832.9	\$32,936.00
pervision/Coordination	26	\$1,248.00	\$628.45	\$394.62	\$2,271.06		3	SO 271 BG
eneral Subcontractor						\$9,205.00	89.2	\$9.205.00
xtension To Contract								Ī
								Γ
								Τ
	Ц				\$2,271.06	\$93,691.00		1
							Sub Total 895,9	\$95,962.06
						Overhead on Dougherly Company Costs		\$340.66
						Overhead on St	Overhead on Subcontractor Costs 89,3	\$9,369.10
						Bond	Bond & Insurance Costs 52,1	\$2,113.44
							B&O Taxes \$2,1	\$2,155.71
						Total Amoun	Total Amount of Change Order \$109,9	\$109,940.96
Signed: Tommy Campbell			î					

	23
PM	2/8/23
Title: PM	Date:

## **Cornerstone Electric LLC**

1956 Lens Creek Road Hemshaw, WV 25107 WV040693

Office

304-949-9550 304-949-9552

July 5, 2022

Change Order Proposal Revised

Attention:

**Brian Smith** 

Tommy Campbell Dougherty Company

Regarding:

Transformer Up-sizing

Building 1 West Wing Fan Coil Replacement Phase 2

**Capitol Complex** 

Mr. Smith,

It is our privilege to offer you the following electrical proposal:

#### Proposal Includes:

Labor, Materials & Equipment to provide a 1500 kva substation transformer in lieu of the original 500 kva transformer.

• Equipment—Substation

#### Proposal Excludes:

**Unforeseen Conditions** 

Froposal is valid for a period of 30 days. \$ 51,550.00

We thank you for this opportunity and look forward to working with you.

David A. Peters

# SUBCONTRACTOR COST PROPOSAL Summary Sheet

Project: Capitol Ph2
Contractor: Dougherty Company
Sub-Contractor: Cornerstone Electric LLC

Proposal Number:

Proposal Description: Transformer Up-Charge

				SUBC	CONTRACT	SUBCONTRACTOR DIRECT COSTS	STS				
	Scope Description				Direc	Direct Labor		Direct	Direct Material	Direct Ec	Direct Equipment
				Direct Labor	Total	Hourly Wage	Total	Material		Equipment	Total
Item			ğ	Hours	Direct Labor	Rate, Excl.	Labor	Cost	Total Material	Cost	Equipment
ģ	Description	Quantity	Units	Per Unit	Labor Hours	Taxes & Ins.	Cost	Per Unit	Cost	Per Unit	Cost
4	B	O	٥	ш	F=C×E	g	H=FxG	_	- S	×	I = C × K
1.0	1.01 Equipment Pricing	1.00 Each	ę		00:00		\$0.00	No.	- Agend 199 (1991) All hand delicated the hand of the	\$35 152 00	\$35 152 00
1.02	1.02 Addfl Labor/Materials to Install Larger Transformer	24.00 Each	ch Sh	1.00	24.00	\$72.00	\$1,728.00	\$117.00	\$2 808 OU		90 00
1.03		Each	ਨ		0.00	fred fighted to an formal shadow in fight	\$0.00	Marie	00 08		00.09
1.04		Each	듄		0.00	Madde de et de euro en procesa en esta des en actualmenta en en en acuações en en en en esta en en en en en en	\$0.00	-	00 00	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	00.00
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1.06		Each	£	Address of the second of the s	00.0	per and the spiritual spir	\$0.00	and the same of th	80.00	of the same of the party of the same of th	00'08
1,07	THE PROPERTY OF THE PROPERTY O	Each	ह		00:0		\$0.00	MACONTO DO STANDARD CONTRACTOR OF TAXABLE CO	80.00	Addition to defend	\$0.00
1.08		Feet	ti di		00'0		\$0.00		\$0.00	and the state of t	00 08
1.09	Subtotal from Estimate Continuation Sheets	heets					\$0.00	THE REPORT OF THE PARTY OF THE	80.00		00 08
1.97	Subtotal (S/T) Direct Costs:					Subtotal Labor	\$1,728.00	\$1,728.00 Subtotal Mat'l		Subtotal Equip.	\$35,152.00
1.98	Taxes/Insurance:		J	Labor Burden	28.00%	% of Item 1.97H =	\$483.84	\$483.84 Sales Tax	7.0% \$196.56	\$196.56 Sales Tax	7.0% \$2,460.64
1.99	1.99 Total Direct Costs					Total Labor	\$2,211.84	\$2,211.84 Total Mat'l	\$3,004.56	\$3,004.56 Total Equip.	\$37,612.64

	SUB-SUBCONTRACT COSTS	S		SUMMARY
Item	Sub-Subcontractor Name	Total	Item	
ŝ	(List totals from Sub-Subcontractors)	Cost	No.	Description
∢		Q	3.01	Total Direct Labor Cost
2.01	HER CHEST TO THE CHARLES TO THE CHAR		3.02	Total Direct Material Cost
2.05	er ern ook ook oo ka	Park of the state	3.03	Total Equipment Cost
2.03	B. Heldelstendigen in service and analysis and stability of the best of the service of the servi		3.04	Subtotal 3.01-
2.04	- PATE OF THE CONTRACT OF THE PATE OF THE	The state of the s	3.05	Overhead and Profit (%)
2.05			3.06	Subtotal
2.06		Magridge a self   146-170 magrid 120 -00 ex ex-	3.07	Sub-Subcontractor Costs
2.07	- And the state of	Control of the Contro	3.08	Markup on Sub-Subcontractors (5
2.08	er ege specify er en	Annual Confession of the Confe	3.09	Subtotal 3.06
2.09			3.10	B&O Tax
2.99	Total Sub-Subcontract Costs	\$0.00	3.99	Total Proposal Cost (to GC-01)

- 1	SUMMARY			Submitted By
-1	Description		Total Cost	Name:
	Total Direct Labor Cost	Item 1.99H	\$2,211.84	
	Total Direct Material Cost	Lem 1.99J	\$3,004.56	Signature:
	Total Equipment Cost	Item 1.99L	\$37,612.64	
	Subtotal	3.01+3.02+3.03	\$42,829.04	Title:
	Overhead and Profit (%)	15.00%	\$6,424.36	
	Subtotal	3.04+3.05	\$49,253.40	Date:
4	Sub-Subcontractor Costs	Item 2.99	\$1,118.15	
	Markup on Sub-Subcontractors (9	15.00%	\$167.72	
	Subtotal	3.06+3.07+3.08	\$50,539.27	
- 1	B&O Tax	2.00%	\$1,010.79	
	Total Proposal Cost (to GC-01)	3.09+3.10	\$51,550.05	



RE: Capital Project Phase 2 (fire rated partition)

Agsten is pleased to offer the following scope of work to be completed at the Capital Complex located in Charleston, West Virginia. The following items are for clarification:

#### **INCLUSIONS**

- Removal and disposal of existing wall
- Furnish and install 3 5/8" metal stud framing
- Furnish and install (2) layers of drywall on each side of the metal framed wall
- Fire tape and seal drywall to structure above
- Finish drywall on both sides of the wall
- Trash disposal included

#### **QUALIFICATIONS**

- Electrical by others
- No doors included
- No finish paint included
- · No wall base included

#### ADD ALTERNATE

Prime and paint both sides of the wall ADD \$805.00

Thank you for the opportunity to quote this scope of work. The price to complete this scope of work is \$8,400.00. Please call with any questions.

Sam Hull Agsten Construction 304-553-3631 M 304-343-5400 O shull@agstenconstruction.com

### **Cornerstone Electric LLC**

1956 Lens Creek Road Hernshaw, WV 25107 WV040693

Office

304-949-9550 304-949-9552

January 17, 2023

**Electrical Proposal Change Order** 

Attention:

Tommy Campbell

**Dougherty Company** 

Regarding:

Change Order

Capital Phase 2

Mr. Campbell,

It is our privilege to offer you the following electrical proposal:

#### Proposal Includes:

Labor, Materials & Equipment for the electrical portion of the change order request.

- Demolition—existing panel and electrical
- New Breaker for Substation
  - Power Distribution—raceway, junction boxes, conductors
- New Transformer
  - Power Distribution—raceway, junction boxes, conductors
- New 200A/3P Panel w/ Main Breaker
- Transfer Circuits from existing panel to new panel
  - o Power Distribution—raceway, junction boxes, conductors

#### Proposal Excludes:

**Unforeseen Conditions** 

Electrical ...... \$ 32,936.00

Proposal is valid for a period of 30 days.

We thank you for this opportunity and look forward to working with you.

#### **David A. Peters**



Account Details
Account The Basignois
Account Name State ELECTRIC SUPPLY CO
Address STATE ELECTRIC SUPPLY CO
Address STATE ELECTRIC SUPPLY CO
Address State CERRIC Supply CO
Address Sales Cop. 1881 United States
Sales Cop. 1881 United States
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Account Delabouton
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PO No. 1431955

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7707	PKG NORTH COL	DRY-TYPE TRANSFORMER	RELIAGEAR SWITCHBOARD	GENERIC RS I P - NORMAL	Colonia de	A-derents BOX	ASERIES FRONT	GENERIC M. RS LP - SHOR!	A-SERIES BOX	A-SERIES FRONT	GENERIC ROLP - NORW	A-SERIES BOX	A-SERIES FROM	3C.112 5KVA,48k	LIS SINGLE ASSEMBLY	GENERIC RS LP - NORMA	A-SERIES BOX	ASERIES FRONT	GENERIC M. RS LP - NORMAL	A-SERIES BOX	A-SERIES FRONT	GENERIC RS LP - NORMA	A-SERIES BOX	N1 (82 IN X 20.2)
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١	CMPLX (10) PKI	2 (20) DR	3 (30) RG	5A (40) RS	40 000	24 (MA) DE	5C (60) AF.	6A (70) RS.	6B (80) AB	6C (90) AF	Œ	108 (200) AB	`	4.4 (226) 971	_	-	•	7C (260) AF	8A (270) AS.	8B (280) AB	8C (280) AF	9A (300) RS.	9B (310) AB.	9C (320) AFE

DOUGHERTY COMPANY, INC. P.O. BOX 1828 CHARLESTON, WV 25327 01/25/23

> WV Building 1 FCU Project JOB# 22-24

## PHASE II

Description	From	То
Rough in Electrical Conduits from Panels	02/13/23	02/27/23
Install Feeder Conduit from Panels	02/27/23	03/13/23
Install FCU Conduits from Panels to Riser locations	03/13/23	04/17/23
Install New Electric Panel Tubs	04/17/23	05/01/23
Install New Electrical Equipment	08/01/23	08/06/23
Install New HVAC Units	09/04/23	09/18/23
Demo Piping and RTU's	09/18/23	09/25/23
Start up and Training	10/2/23	10/16/23
Clean Up and Demobilize	10/16/23	10/30/23
Completion	12/08/23	

#### **INCREASE PENALTY RIDER**

#### BOND AMOUNT \$896,000.00 BOND NO. 219786K

To be attached and form a part of Bond No. 219786K dated the 13th Day of April, 2022, executed by Ohio Farmers Insurance Company as surety, on behalf of Dougherty Company, Inc. as current principal of record, and in favor of State of West Virginia Department of Administration Purchasing Division, as Obligee for CPO GSD2200000021 - Bldg 1 West Wing Fan Coil Replacement Project-Phase 2 -According to Plans & Specifications, and in the amount of Eight Hundred Ninety Six Thousand Dollars and 00/100 (\$896,000.00).

In consideration of the agreed premium charged for this bond, it is understood and agreed that Ohio Farmers Insurance Company hereby consents that effective from the 15th Day of February, 2023, said bond shall be amended as follows:

THE BOND PENALTY SHALL BE INCREASED:

FROM: Eight Hundred Ninety Six Thousand Dollars and 00/100 (\$896,000.00)

TO: One Million Five Thousand Nine Hundred Forty Dollars and 96/100 (\$1,005,940.96)

The INCREASE of said bond penalty shall be effective as of the 15th Day of February, 2023, and does hereby agree that the continuity of protection under said bond subject to changes in penalty shall not be impaired hereby, provided that the aggregate liability of the above mentioned bond shall not exceed the amount of liability assumed by it at the time the act and/or acts of default were committed and in no event shall such liability be cumulative.

Signed, sealed and dated this 15th Day of February, 2023

Dougherty Company

4

Brian W. Smith, President

Ohio Farmers Insurance Company

SURET

worly & a delenson

Kimberly J. Wilkinson, WV Resident Agent, ATTORNEY

#### **ACKNOWLEDGMENTS**

#### Acknowledgment by Principal if individual or Partnership

1.	STATE OF					
2.	County of					to-wit:
3.	l,			a Notary P	ublic	in and for the
4.	ounty and state aforesaid, do hereby certify that					
	ose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.					
5.	Given under my hand this	day of			20	
6.	Notary Seal	7:				
				(Notary Public)		
8.	My commission expires on the	_ day of _			20	
	knowledgment by Principal if Corporation					
10.						
				, a Notary Pu	ablic	in and for the
	2. county and state aforesaid, do hereby certify that Brian W. Smith					
	who as, Presidentsigned the foregoing writing for					
	a corporation, has this day, in my said county, before me, ack	_		ne act and deed of the said c	•	
15.	Given under my hand this 15th	day of <u></u>	ebruary		20	23
16.	Notary Seal OFFICIAL SEAL	17	- Clas	trace Tyme		
	NOTARY PUBLIC STATE OF WEST VIRGINIA MARY RUTH BOWE		$\bigcirc$ (-	(Notary Public)		~ <del>_</del>
18.	My commission expires on the Company, Inc.  Charlesten, Wy 25327  My Commission Expires June 15, 2025	day of	flere		20	<u> </u>
Acl	knowledgment by Surety		0			
19.	STATE OF West Virginia					
	County of Kanawha					to-wit:
21.	I, Patricia A. Moye			, a Notary P	ublic	in and for the
22.	county and state aforesaid, do hereby certify that Kimberly J. Wilkinson					
23.	who as, Attorney-in-fact and WV Resident Agent			signed the fo	regoi	ng writing for
24.	Ohio Farmers Insurance Company				_	a corporation,
	has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.					
25.	Given under my hand this 15th	day of Fe	ebruary		20	23
26	OFFICIAL SEAL Notary Public, State of West Virginia	27:	Particia A	· More		
	PATRICIA A. MOYE 300 Summers St 6th Floor. Suite 650			(Notary Public)		
28	Charleston, WV 25301 15th	day of M	ay		20	23
Sufficiency in Form and Manner						
of Ex	recution Approved			Attorney General		
This	13 day of March 20 23	Ву:	- 00	& gran-		
			(De	eputy Attorney General)		

General **Power** of Attorney POWER NO. 4752152 06

#### Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

**CERTIFIED COPY** 

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint GREGORY T. GORDON, KIMBERLY J. WILKINSON, PATRICIA A. MOYE, JEREMY B. STANLEY, TERRI L. DODRILL, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit. - --

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.
and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Pesplyed that the President any Spring Executive shall."

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for

be and is hereby vested with full power and authority to appoint any one or more suitable persons as attorney(s)-in-ract to represent and action and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 03rd day of OCTOBER A.D., 2022.

Seals Affixed

State of Ohio County of Medina WALL CONST.

WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Ву Gary W. Stumper, National Surety Leader and

On this 03rd day of OCTOBER A.D., 2022, before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, OH; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio County of Medina

SS.:



David A. Kotnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 15th day of A.D., 2023 February

Same to the state of the state

The season of th

Frank A. Carrino, Secretary

BPOAC2 (combined) (03-22)



### STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION

General Services Division State Capitol Charleston, West Virginia 25305 MPROUSD # 3/8/23

Bill Barry Director

Mark D. Scott Cabinet Secretary

#### **MEMORANDUM**

TO:

Melissa Pettrey, Senior Buyer, WV Purchasing Division

FROM:

James Jones, Procurement Administrator, General Services Division

DATE:

February 9, 2023

REF:

CPO GSD2200000021, Bldg. 1, W. Wing Fan Coil Project, Phase 2

Melissa.

Please let this memorandum serve as justification for our request for Change Order # 2 to our contract with Dougherty Co., Inc, for the referenced project. This request is to extend and increase this contract, in the amount of \$109,940.96, to a new contract total of \$1,005,940.96, per the documentation attached to the header and the explanation given below. We are requesting an extension of the contract to December 22, 2023, to allow for vendor to complete all work associated with this project.

There were numerous unforeseen issues that arose during this phase of construction (unknown corridors, hidden electrical panels, motor control center, etc.) that needed to be addressed, or face code violations. These uncovered items also resulted in recalculation of load for equipment included in this contract. The various changes have resulted in additional time being required to complete this project as a result of supply-chain issues for unforeseen equipment requirements.

Original Contract Amount: \$896,000.00 Change Order 2 Increase: \$109,940.96 New Contract Total: \$1,005,940.96

The net change to-date to this contract is 12.27% of the original contract amount. Undocumented circumstances within the structure of the West Wing, were beyond the control of the Agency. The Agency does not anticipate any additional issues to arise, as work on other aspects of this project have continued without additional issues arising.

Please feel free to contact me with any questions, or if you need additional information and/or documentation to process this change order.