



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 01-05-2023

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4001 GSD2200000009 5	Procurement Folder:	923345
Document Name:	Elevator Modernization Various Facilities (Phase I)	Reason for Modification:	Change Order No. 2 To Increase Contract
Document Description:	Change Order 2		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-12-06
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-03-01

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code: VS0000037778				Requestor Name: Kari J Dean	
SQP CONSTRUCTION GROUP INC				Requestor Phone: 304-352-5492	
281 SMILEY DR				Requestor Email: kari.j.dean@wv.gov	
ST ALBANS		WV	25177		
US					
Vendor Contact Phone: 3045323659		Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				
				23	
				FILE LOCATION	

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

1-11-23 BAT

Total Order Amount: \$6,611,807.99

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE: *Tara G* 1/10/2023
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *John S. Green*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *1/18/2023*
ELECTRONIC SIGNATURE ON FILE

1/17/2023

Extended Description:

Change Order

Change Order No. 2 is issued to increase the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, except that the contract Lump Sum is increased as defined in the attached documentation.

Original Contract Price: \$6,563,813.00
Change Order No. 2 Increase: \$ 47,994.99

Contract New Total: \$6,611,807.99

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72154010	0.00000		0.000000	4716791.00
Service From	Service To	Manufacturer	Model No		
2021-12-06	2023-03-01				

Commodity Line Description: Elevator Modernization Project (Phase I): Building 1

Extended Description:

Elevator Modernization Project (Phase I): Building 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72154010	0.00000		0.000000	952130.00
Service From	Service To	Manufacturer	Model No		
2021-12-06	2023-03-01				

Commodity Line Description: Elevator Modernization Project (Phase I): Building 7

Extended Description:

Elevator Modernization Project (Phase I): Building 7

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72154010	0.00000		0.000000	894892.00
Service From	Service To	Manufacturer	Model No		
2021-12-06	2023-03-01				

Commodity Line Description: Elevator Modernization Project (Phase I): Building 25

Extended Description:

Elevator Modernization Project (Phase I): Building 25

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72154010	0.00000		0.000000	47994.99
Service From	Service To	Manufacturer	Model No		
2021-12-06	2023-03-01				

Commodity Line Description: Change Order 2

Extended Description:

Elevator Modernization Project (Phase I): Building 1



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

*Increase
app'd Tye*

Mark D. Scott
Cabinet Secretary

William D. Barry
Director

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, State Purchasing Division
From: Cody Taylor, Procurement Specialist, General Services Division
Date: November 21, 2022 *Received 12/22/2022*
Ref: GSD923345, Change Order #2 Justification

Melissa:

Please allow this memorandum to serve as written explanation and justification for our request for Change Order #2 to increase CPO 0211 GSD2200000009, with SQP Construction Group Inc., for Elevator Modernization Various Facilities (Phase 1) Project, in the amount of \$47,994.99, to a new contract total of \$6,611,807.99 per the attached documentation and the explanation given below.

We are requesting an increase of \$47,994.99, to relocate chilled water lines that were found during renovations in elevators 1 and 2 shafts and add additional smoke detectors. These lines had to be relocated due to the current design of the elevators and the smoke detectors were health and safety precautions. This was unforeseen, but must be done to install the new elevators.

The Agency made the determination that these changes were warranted and approves the contract to be increased as detailed below:

Original Contract Amount	=	\$6,563,813.00
Change Order #1 (NTP)	=	N/A
Change Order #2 Decrease	=	\$47,994.99
Revised Contract Amount	=	\$6,611,807.99

The net change to-date to this contract, by change order, including this request, is \$47,994.99, or .73% of the original contract award value.

If you have any questions or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 957-7187



AIA Document G701™ – 2017

Change Order

PROJECT: (Name and address) Elevator Modernizations Various Facilities (Phase I) WV Capitol Complex Charleston, WV 25305	CONTRACT INFORMATION: Contract For: General Construction Date: November 22, 2021	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: November 2, 2022
OWNER: (Name and address) West Virginia General Services Division 112 California Ave. 5 th Floor Charleston, WV 25305	ARCHITECT: (Name and address) Miller Engineering, Inc. 240 Scott Ave, Suite 1 Morgantown, WV 26508	CONTRACTOR: (Name and address) SQP Construction Group LLC 281 Smiley Drive St. Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)



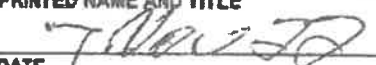
The original Contract Sum was	\$ 6,563,813.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 6,563,813.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 47,994.99
The new Contract Sum including this Change Order will be	\$ 6,611,807.99

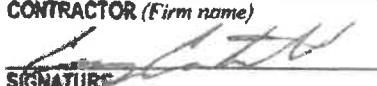
The Contract Time will be unchanged by Zero (0) days.

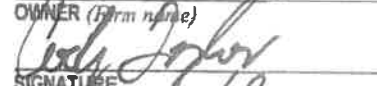
The new date of Substantial Completion will be March 1, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Miller Engineering, Inc.
ARCHITECT (Firm name)

SIGNATURE

PRINTED NAME AND TITLE
 Casey Cantrell

DATE

SQP Construction Group LLC
CONTRACTOR (Firm name)

SIGNATURE
 CASEY CANTRELL
PRINTED NAME AND TITLE
 Casey Cantrell
 11/2/22
DATE

West Virginia General Services Division
OWNER (Firm name)

SIGNATURE
 Casey Cantrell (Proc. Specialist)
PRINTED NAME AND TITLE
 Casey Cantrell
 11/21/22
DATE

Increase PENALTY RIDER

BOND AMOUNT \$6,563,813.00

BOND NO. PB02597100366

To be attached and form a part of Bond No. PB02597100366 dated the 4th day of November, 2021, executed by Philadelphia Indemnity Insurance Company as surety, on behalf of SQP Construction Group, Inc. as current principal of record, and in favor of State of West Virginia Department of Administration, Purchasing Division, as Obligee, and in the amount of Six Million Five Hundred Sixty Three Thousand Eight Hundred Thirteen Dollars and 00/100 (\$6,563,813.00).

In consideration of the agreed premium charged for this bond, it is understood and agreed that Philadelphia Indemnity Insurance Company hereby consents that effective from the 2nd day of November, 2022, said bond shall be amended as follows:

THE BOND PENALTY SHALL BE Increased:

FROM: Six Million Five Hundred Sixty Three Thousand Eight Hundred Thirteen Dollars and 00/100 (\$6,563,813.00)

TO: Six Million Six Hundred Eleven Thousand Eight Hundred Seven Dollars and 99/100 (\$6,611,807.99)

The Increase of said bond penalty shall be effective as of the 2nd day of November, 2022, and does hereby agree that the continuity of protection under said bond subject to changes in penalty shall not be impaired hereby, provided that the aggregate liability of the above mentioned bond shall not exceed the amount of liability assumed by it at the time the act and/or acts of default were committed and in no event shall such liability be cumulative.

Signed, sealed and dated this 28th day of November, 2022.

SQP Construction Group, Inc.

BY: [Signature]

PRINCIPAL

Philadelphia Indemnity Insurance Company

BY: [Signature]

Kimberly L. Miles, Licensed WV
Resident Agent

SURETY

, ATTORNEY-IN-FACT

THE ABOVE BOND IS HEREBY AGREED TO AND ACCEPTED BY:

BY: [Signature]

OBLIGEE

Procurement Administrator

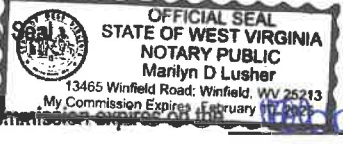
TITLE

ACKNOWLEDGMENTS

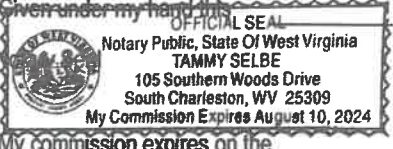
Acknowledgment by Principal if Individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____
6. Notary Seal _____ 7. _____
(Notary Public)
8. My commission expires on the _____ day of _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Kanawha to-wit:
11. I, Marilyn D Lusher, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Donald O. Gatewood
13. who as, President of SQP Construction Group, Inc. signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 28th day of November 2022
16. Notary Seal  17. Marilyn D Lusher
(Notary Public)
18. My commission expires on the February 10th day of February 2025

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Tammy Selbe, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Kimberly L. Miles
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Philadelphia Indemnity Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 28th day of November 2022
26. Notary Seal  27. Tammy Selbe
(Notary Public) Tammy Selbe
28. My commission expires on the 10th day of August 2024

Sufficiency in Form and Manner of Execution Approved

This 17th day of January 2023

By: John S. Gray Attorney General
(Deputy Attorney General)

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, and Tammy S. Selbe of USI Insurance Services, LLC its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$50,000,000.00.


This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

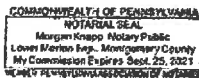
FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 27TH DAY OF OCTOBER, 2017.

(Seal)


Robert D. O'Leary Jr., President & CEO
Philadelphia Indemnity Insurance Company

On this 27th day of October, 2017, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



(Notary Seal)

Notary Public: Morgan Knapp
residing at: Bala Cynwyd, PA
My commission expires: September 25, 2021

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 27th day of October, 2017 are true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 28th day of November, 20 22.


Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY





SQP Construction Group, Inc.
 281 Smiley Drive, St. Albans, West Virginia 25177
 Phone: (304) 440-9200 • Cell: (304) 590-4326
 Contact: Casey Cantrell, Project Manager

Project:
 Elevator Modernization (Phase 1): B1, B7, 7 B25
 21-016 Elevator Modernization

Date: June 14, 2022

CCD No. 001

Proposal Description:

This change order is to add labor, material, taxes, and equipment to rework the mechanical components associated with machine rooms 1 & 2. This work shall be per attached drawings from Miller Engineering and proposal from Tri-State Roofing and Sheet Metal Company. Drawings are M002-1-E-SD#1_R1 & M102-1-E-SD#1_R1.

COST PROPOSAL

DIRECT COSTS											
SCOPE DESCRIPTION				LABOR				MATERIAL		EQUIPMENT	
Item No.	Description	Quantity	Qty Unit	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl. Taxes & Ins.	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equipment Cost Per Unit	Total Equipment Cost
A	B	C	D	E	F = C x E	G	H = F x G	I	J = C x I	K	L = C x K
1.03Project Management	0.00	LS	-	-	-	-	-	-	-	-
1.03Superintendent	0.00	LS	-	-	-	-	-	-	-	-
1.04				-	-	-	-	-	-	-	-
1.05				-	-	-	-	-	-	-	-
1.06				-	-	-	-	-	-	-	-
1.07				-	-	-	-	-	-	-	-
1.08				-	-	-	-	-	-	-	-
1.09				-	-	-	-	-	-	-	-
1.10				-	-	-	-	-	-	-	-
1.11				-	-	-	-	-	-	-	-
1.12				-	-	-	-	-	-	-	-
1.13				-	-	-	-	-	-	-	-
1.14	Subtotal from Cost Proposal (this sheet)					Subtotal of 1.01 - 1.13	-	Subtotal of 1.01 - 1.13	-	Subtotal of 1.01 - 1.13	-
1.15	Subtotal from Cost Proposal Continuation Sheet						-		-		-
1.97	Subtotal Direct Costs:					Subtotal Labor	\$0.00	Subtotal Mat'l	\$0.00	Subtotal Equip.	\$0.00
1.98	Taxes/Insurance:				Labor Burden 34%	% of Item 1.97H	\$0.00	Sales Tax 7%	\$0.00	Sales Tax 7%	\$0.00
1.99	Total Direct Costs					Total Labor	\$0.00	Total Mat'l	\$0.00	Total Equip.	\$0.00

SUBCONTRACTOR COSTS		
Item No.	Subcontractor Name (List totals from attached SC-1 forms)	Total Cost
A	B	C
2.01	Tri-State Roofing & Sheet Metal Company	\$ 36,900.00
2.02		
2.03		
2.04		
2.05		
2.06		
2.07		
2.08		
2.09		
2.10		
2.99	Total Subcontract Costs	\$ 36,900.00

SUMMARY			
Item No.	Description		Total Cost
3.01	Total Direct Labor Cost	Item 1.99H	\$ -
3.02	Total Direct Material Cost	Item 1.99J	-
3.03	Total Equipment Cost	Item 1.99L	-
3.04	Subtotal	3.01+3.02+3.03	\$ -
3.05	Overhead and Profit (%)	15.00%	-
3.06	Subtotal	3.04+3.05	\$ -
3.07	Subcontractor Cost	Item 2.99	36,900.00
3.08	Subcontractor Markup (%)	10.00%	3,690.00
3.09	Subtotal	3.06+3.07+3.08	\$ 40,590.00
3.10	Additional Bond/Ins. Cost	2.00%	811.80
3.11	B&O Tax	2.00%	811.80
3.99	Total Proposal Cost	3.09+3.10+3.11	\$ 42,213.60

Submitted By

Casey Cantrell
 (NAME)

(SIGNATURE)

Project Manager
 (TITLE)

June 14, 2022
 (DATE)



ROOFING & SHEET METAL COMPANY
PO BOX 1231, CHARLESTON, WV 25324
TELEPHONE (304) 755-8135 FAX (304) 755-5275

CO PROPOSAL

Re: WW Bldg#1 – Elev#1/#2 CW Pipe Relocation

Scope:

- Drain pipe risers feeding elevator room AHUs from location in the basement
- Install riser isolation valves and valves to tie-in point
- Relocate chilled water lines outside of new proposed elevator room – relocate horizontal pipes to the south of existing steam riser and then transition up to ceiling (as high as possible) to cross elevator room
 - After all work is complete install 18ga shield/pan around pipes from wall to wall
- Install new taps in existing 3" copper pipe to accept future tie-in work
- Extend 4" lines from new taps over to existing 4" lines as shown

Chilled Water Relocation - Elev 1-2

Materials:	\$ 12,860
Shop Fabrication:	\$ 1,960
Insulation Sub-Contractor:	\$ 5,770
Mobilization / Demobilization:	\$ 1,900
Demo / Re-install #2:	\$ 8,740
Install #1 / Change Over:	\$ 8,120
Credit:	\$ (2,450)
Total	\$ 38,900

Notes:

1. Work to be performed M-F, Straight time
2. Some work will be performed evenings/weekends to minimize any down time.

*In the event the price of any materials, products or labor to be used in this work should increase 5% or greater from the price at which the material/product or labor was available to the contractor at the time of submission of this proposal, then the price quoted shall be increased to reflect the additional cost.

ACCEPTED:

Firm/Owner: _____

Tri-State Roofing & Sheet Metal Co. *ff*

By: _____

By: Brandon Merriman

Title: _____

Title: Brandon Merriman

Date: _____

Title: Vice President

Date: 06/13/22

The terms and conditions set forth on the reverse side are a part of this proposal and contract. This Proposal is subject to revision or withdrawal by Tri-State until communication of acceptance, and may be revised after communication of acceptance where an inadvertent error by Tri-State has occurred. This Proposal expires thirty (30) days after the date stated below, unless Tri-State Roofing & Sheet Metal expressly agrees to an extension.



SQP Construction Group, Inc.
 281 Smiley Drive, St Albans, West Virginia 26177
 Phone: (304) 440-8200 • Cell: (304) 590-4326
 Contact: Casey Centrell, Project Manager

Project:
 Elevator Modernization (Phase 1): B1, B7, & B25
 21-016 - Elevator Modernization

June 14, 2022

Change Order Proposal: 001

Proposal Description:
 This change order proposal shall include all labor, material, and taxes to rework the mechanical components per the attached drawings from Miller Engineering and proposal from Tri-State Roofing and Sheet Metal Company.

Change Order Proposal Summary								
Description	Totals	Labor	Material	Equipment	Subcontractor	OH&P	Bonds	B&O Taxes
CCD 1 - Machine Room 1 & 2_Mechanical	\$42,842.80	\$609.70	\$0.00	\$0.00	\$ 36,900.00	\$ 3,781.48	\$ 825.62	\$ 825.62
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$42,842.80	\$609.70	\$ -	\$ -	\$ 36,900.00	\$ 3,781.48	\$ 825.62	\$ 825.62

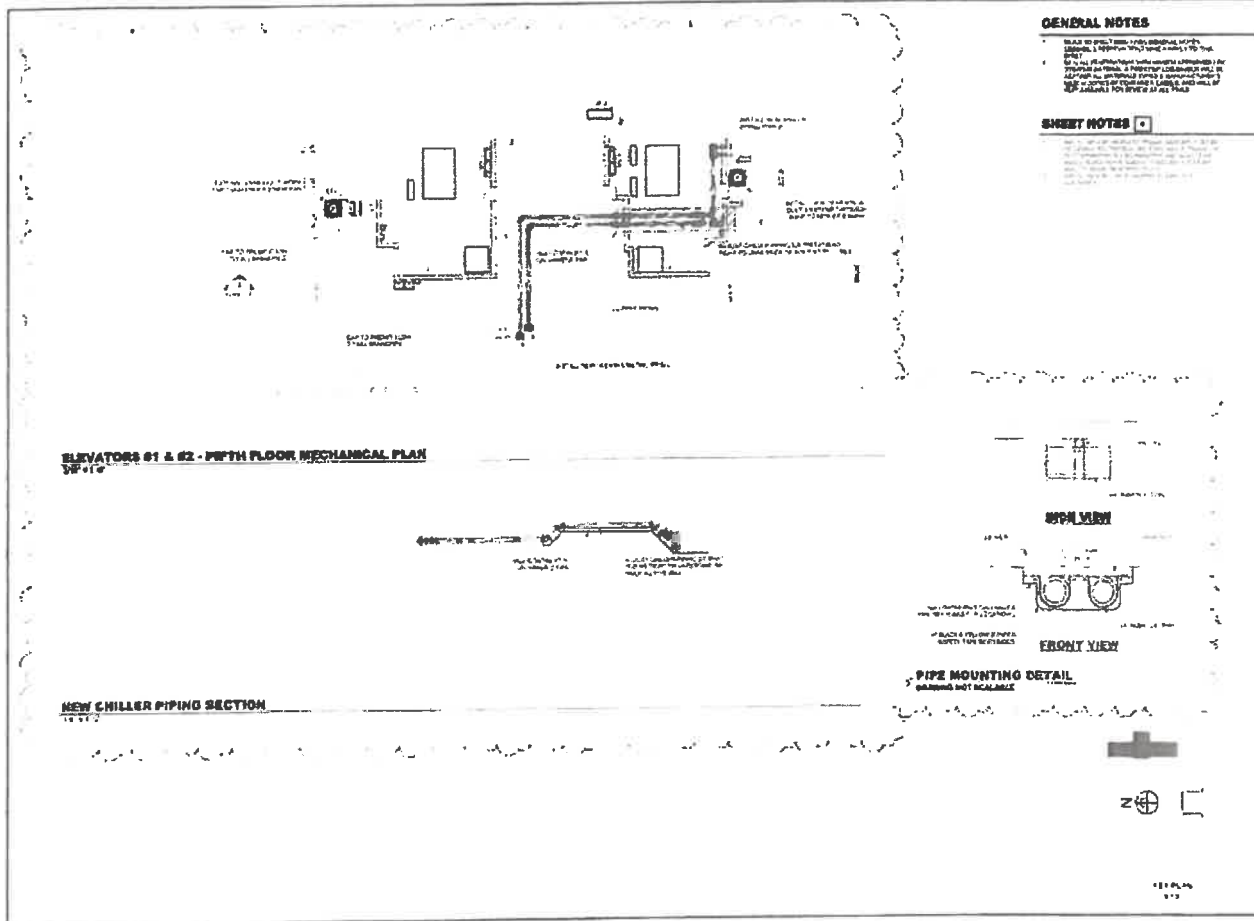
Submitted By

Casey Centrell
 [NAME]


 [SIGNATURE]

Project Manager
 [TITLE]

March 1, 2022
 [DATE]



9/15/22
Send to Craig



SQP Construction Group, Inc.
281 Smiley Drive, St Albans, West Virginia 25177
Phone: (304) 440-8200 • Cell: (304) 590-4326
Contact: Casey Cantrell, Project Manager

Project:
Elevator Modernization (Phase 1): B1, B7, & B25
21-018 - Elevator Modernization

September 15, 2022

Change Order Proposal: 002

Proposal Description:

This change order proposal shall include all labor, material, and taxes to add additional smoke detectors in the lobby near each elevator. Building 1

Change Order Proposal Summary								
Description	Totals	Labor	Material	Equipment	Subcontractor	OH&P	Bonds	S&O Taxes
CDD 2 - Smoke Detector Adder	\$3,781.38	\$0.00	\$0.00	\$0.00	\$ 5,053.66	\$ 505.37	\$ 111.18	\$ 111.18
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
	\$ -	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
Totals	\$3,781.38	\$0.00	\$ -	\$ -	\$ 5,053.66	\$ 505.37	\$ 111.18	\$ 111.18

Submitted By

Casey Cantrell

[NAME]

[SIGNATURE]

Project Manager

[TITLE]

September 15, 2022

[DATE]



SQP Construction Group, Inc.
 281 Smiley Drive, St. Albans, West Virginia 25177
 Phone: (304) 440-8200 • Cell: (304) 590-4326
 Contact: Casey Cantrell, Project Manager

Project:
 Elevator Modernization (Phase 1): B1, B7, 7 B25
 21-016 Elevator Modernization

Date: September 15, 2022

CCD No. 002

Proposal Description:

This change order is to add labor, material, taxes, and equipment to add additional smoke detectors located in the lobby at each elevator

COST PROPOSAL

DIRECT COSTS											
SCOPE DESCRIPTION				LABOR				MATERIAL		EQUIPMENT	
Item No.	Description	Quantity	Qty Unit	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl. Taxes & Ins.	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equipment Cost Per Unit	Total Equipment Cost
A	B	C	D	E	F = C x E	G	H = F x G	I	J = C x I	K	L = C x K
1 03											
1 03											
1 04											
1 05											
1 06											
1 07											
1 08											
1 09											
1 10											
1 11											
1 12											
1 13											
1 14	Subtotal from Cost Proposal (this sheet)				Subtotal of 1 01 - 1 13			Subtotal of 1 01 - 1 13		Subtotal of 1 01 - 1 13	
1 15	Subtotal from Cost Proposal Continuation Sheet										
1 17	Subtotal Direct Costs:				Subtotal Labor		\$0.00	Subtotal Mat'l		Subtotal Equip.	
1 18	Texas/Insurance:				Labor Burden 34% % of Item 1 17H		\$0.00	Sales Tax 7%		Sales Tax 7%	
1 19	Total Direct Costs				Total Labor		\$0.00	Total Mat'l		Total Equip.	

SUBCONTRACTOR COSTS		
Item No.	Subcontractor Name (List totals from attached SC-1 forms)	Total Cost
A	B	C
2 01	Burdette Electric	\$ 5,053.66
2 02		
2 03		
2 04		
2 05		
2 06		
2 07		
2 08		
2 09		
2 10		
2 99	Total Subcontract Costs	\$ 5,053.66

SUMMARY		
Item No.	Description	Total Cost
3 01	Total Direct Labor Cost Item 1 19H	\$
3 02	Total Direct Material Cost Item 1 19J	
3 03	Total Equipment Cost Item 1 19L	
3 04	Subtotal 3 01+3 02+3 03	\$
3 05	Overhead and Profit (%) 15.00%	
3 06	Subtotal 3 04+3 05	\$
3 07	Subcontractor Cost Item 2 99	5,053.66
3 08	Subcontractor Markup (%) 10.00%	505.37
3 09	Subtotal 3 06+3 07+3 08	\$ 5,559.03
3 10	Additional Bond/Ins Cost 2.00%	111.18
3 11	B&O Tax 2.00%	111.18
3 99	Total Proposal Cost 3 09+3 10+3 11	\$ 5,781.38

Submitted By

Casey Cantrell

(NAME)

(SIGNATURE)

Project Manager

(TITLE)

September 15, 2022

(DATE)

Burdette Electric

CHANGE PROPOSAL

6444 SISSONVILLE DR. SISS. W.V. 25320
PHONE 304-984-0123 FAX 304-984-0124

Job name: Elevator Lobby Fire Alarm Equipment
Date: 10/3/2022
Change Proposal # 2
Description of Work: Addition of smoke detectors per code

Description of work.	Material	Labor
Qty. 37 Edwards SIGA-OSD Smoke Detectors w/Bases	\$ 4,107.00	
Installation & Programming	\$ -	
Material Cost	\$ 4,107.00	
7% Sales tax	\$ 287.49	
Cost including sales tax	\$ 4,394.49	
Material with 15% Overhead and Profit	\$ 5,053.66	
Total :	\$ 5,053.66	\$ -