



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 02-03-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0211 4005 GSD2200000003 5	Procurement Folder:	944810
Document Name:	Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022	Reason for Modification:	Change Order 1 is issued to reduce the hours per the attached documentation.
Document Description:	Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022		
Procurement Type:	Central Delivery Order		
Buyer Name:	James R Jones		
Telephone:	304-352-5517		
Email:	james.r.jones@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 WVRFJAN19 5
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000204796			Requestor Name:	James Hawley
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC				Requestor Phone:	304-352-5497
710 CENTRAL AVE				Requestor Email:	jim.f.hawley@wv.gov
CHARLESTON	WV	25302-1702		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	304-205-7970	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION	GENERAL SERVICES DIVISION BLDG 5 - HIGHWAYS
103 MICHIGAN AVENUE	1900 KANAWHA BLVD E
CHARLESTON WV 25305	CHARLESTON WV 25305
US	US

Total Order Amount:	\$257,918.08
---------------------	--------------

Purchasing Division's File Copy

ENTERED

JLH 2/3/23

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Mindy Cuff</i> 2/3/2023
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Beverly Toler</i> 2-3-23
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order 1 is issued to reduce the hours on delivery order CDO GSD2200000003 from 16,616 to 16375.75 per the attached document.

Original Contract Total: \$261,702.00
Change Order 1 Decrease: \$ 3,783.92
New Contract Total: \$257,918.08

State Contract Release Order

SWC: WVRFJAN14

To provide janitorial services for the West Virginia Department Administration, General Services Division, Bldg. #5, per the attached documentation.

Dates of Service: 10/1/2021 through 9/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	16375.75111	HOUR	\$15.7500	\$257,918.08
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022

Extended Description:

Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022



The West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915


January 31, 2023

Close Out Request CDOs GSD2200000002 & GSD2200000003

Dear Sir or Madam,

This letter serves as a notice that the West Virginia Association of Rehabilitation Facilities, Inc (WVARF) has been paid for all services from CDOs GSD2200000002 & GSD2200000003. Please reference the attached statements for supporting documentation.

Sincerely,

DocuSigned by:

38DD98D0CE6B4EF...

Tara Martinez
C.E.O.
WVARF, Inc.



The General Service requested this letter to close out delivery orders that had unused funds remaining.

3:17 PM

01/25/23

Accrual Basis

WV Association of Rehabilitation Facilities Inc.
Sales by Customer Detail
 All Transactions

Type	Date	Num	Memo	P. O. #	Open Balance	Amount
GSD - MASTER						
GSD Bldg 37						
Invoice	10/31/2021	119778	JANITORIAL GENERAL SERVICES BLDG #37 - OCT 2021	GSD22*002		-20,117.98
Invoice	11/30/2021	120781	JANITORIAL GENERAL SERVICES BLDG #37 - NOV 2021	GSD22*002		-19,099.41
Invoice	12/31/2021	120961	JANITORIAL GENERAL SERVICES BLDG #37 - DEC 2021	GSD22*002		-20,057.17
Invoice	01/31/2022	121932	JANITORIAL GENERAL SERVICES BLDG #37 - JAN 2022	GSD22*002		-18,790.29
Invoice	02/28/2022	122472	JANITORIAL GENERAL SERVICES BLDG #37 - FEB 2022	GSD22*002		-18,065.64
Invoice	03/31/2022	123130	JANITORIAL GENERAL SERVICES BLDG #37 - MAR 22	GSD22*002		-23,705.77
Invoice	04/30/2022	123797	JANITORIAL GENERAL SERVICES BLDG #37 - APR 22	GSD22*002		-21,942.28
Invoice	05/31/2022	124647	JANITORIAL GENERAL SERVICES BLDG #37 - MAY 22	GSD22*002		-20,665.27
Invoice	06/30/2022	125008	JANITORIAL GENERAL SERVICES BLDG #37 - JUN 22	GSD22*002		-19,813.93
Invoice	07/31/2022	126189	JANITORIAL GENERAL SERVICES BLDG #37 - JUL 2022	GSD22*002		-16,682.21
Invoice	08/31/2022	126783	JANITORIAL GENERAL SERVICES BLDG #37 - AUG 2022	GSD22*002		-21,668.63
Invoice	09/30/2022	127424	JANITORIAL GENERAL SERVICES BLDG #37 - SEP 2022	GSD22*002		-18,618.00
Total GSD Bldg 37					0.00	-239,226.58
Total GSD - MASTER					0.00	-239,226.58
TOTAL					0.00	-239,226.58

WV Association of Rehabilitation Facilities Inc.
Sales by Customer Detail
 All Transactions

	Type	Date	Num	Memo	P. O. #	Open Balance	Amount
GSD - MASTER							
GSD Bldg 4							
	Invoice	07/31/2021	118034	JANITORIAL GENERAL SERVICES BLDG #4 - July 2021	GSD22*03 1		-1,984.50
	Invoice	08/31/2021	118665	JANITORIAL GENERAL SERVICES BLDG #4 - Aug 2021	GSD22*03 2		-2,079.00
	Invoice	09/30/2021	119048	JANITORIAL GENERAL SERVICES BLDG #4 - SEP 2021	GSD22*03 3		-1,984.50
Total GSD Bldg 4						0.00	-6,048.00
GSD Bldg 5							
	Invoice	10/31/2021	119768	JANITORIAL GENERAL SERVICES BLDG #5 - OCT 2021	GSD22*03 1		-21,057.75
	Invoice	11/30/2021	120532	JANITORIAL GENERAL SERVICES BLDG #5 - NOV 2021	GSD22*03 1		-19,892.25
	Invoice	12/31/2021	120953	JANITORIAL GENERAL SERVICES BLDG #5 - DEC 2021	GSD22*03 1		-21,439.69
	Invoice	01/31/2022	121924	JANITORIAL GENERAL SERVICES BLDG #5 - JAN 2022	GSD22*03 1		-20,305.69
	Invoice	02/28/2022	122458	JANITORIAL GENERAL SERVICES BLDG #5 - FEB 2022	GSD22*03 1		-19,939.50
	Invoice	03/31/2022	123122	JANITORIAL GENERAL SERVICES BLDG #5 - MAR 2022	GSD22*03 1		-24,270.75
	Invoice	04/30/2022	123789	JANITORIAL GENERAL SERVICES BLDG #5 - APR 2022	GSD22*03 1		-22,057.88
	Invoice	05/31/2022	124639	JANITORIAL GENERAL SERVICES BLDG #5 - MAY 2022	GSD22*03 1		-21,049.88
	Invoice	06/30/2022	125000	JANITORIAL GENERAL SERVICES BLDG #5 - JUN 2022	GSD22*03 1		-20,959.31
	Invoice	07/31/2022	126181	JANITORIAL GENERAL SERVICES BLDG #5 - JUL 2022	GSD22*03 1		-20,514.38
	Invoice	08/31/2022	126774	JANITORIAL GENERAL SERVICES BLDG #5 - AUG 2022	GSD22*03 1		-24,270.75
	Invoice	09/30/2022	127416	JANITORIAL GENERAL SERVICES BLDG #5 - SEP 2022	GSD22*03 1		-22,160.25
Total GSD Bldg 5						0.00	-257,918.08