



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 12-21-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0210 4441 ISC2000000001 5	Procurement Folder:	605504
Document Name:	CO4: Cut Sheet Printer (OT23048)	Reason for Modification:	Change Order 4 is issued to renew contract for one (1) year.
Document Description:	CO4: Cut Sheet Printer (OT23048)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2019-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-11-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000119903	Requestor Name:	Andrew C Lore
RICOH USA INC		Requestor Phone:	(304) 957-8267
11 Ace Dr		Requestor Email:	andrew.c.lore@wv.gov
Romney	WV	<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US	26757-6336		
Vendor Contact Phone:	304-590-3628 Extension:		
Discount Details:			
Discount Allowed	Discount Percentage	Discount Days	
#1 No	0.0000	0	
#2 No			
#3 No			
#4 No			

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	IS&C - DATA CENTER MANAGER
OFFICE OF TECHNOLOGY	DEPARTMENT OF ADMINISTRATION
1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR	BLDG 6 RM B110
CHARLESTON WV 25305	1900 KANAWHA BLVD E
US	CHARLESTON WV 25305-0135
	US

JUL 11/08/2023

Total Order Amount: Open End

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *12/28/22*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *1/5/2023*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *1/06/2023*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 4:

Change Order 4 is issued to renew contract for one (1) year according to the same terms and conditions, pricing, and specifications contained in the Original Contract and subsequent Change Orders.

Maintenance Effective Date: November 15, 2022

Maintenance End Date: November 14, 2023

Renewals Remaining: 0

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43212100			EA	0.000000
	Service From	Service To			

Commodity Line Description: Overall Total Cost

Extended Description:

Vendor's submitted Exhibit A Pricing Page attached containing itemized pricing for equipment and services.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

TO: Jessica Hovanec
Senior Buyer, Purchasing Division

FROM: Andrew Lore *AL*
WVOT Procurement Manager/ISMII, West Virginia Office of Technology

SUBJECT: CMA ISC20*01 Change Order 4 – Cut Sheet Printer Renewal

DATE: December 21, 2022

The WVOT is requesting Change Order 4 to CMA ISC20*01. This Change Order is to renew the contract under the same pricing, terms and conditions, and specifications contained in the Original Contract and subsequent Change Orders.

The WVOT recognizes this renewal is late; however, the Vendor was delayed in returning its paperwork.

Attached are the Vendor's Memo and other relevant documentation.

Please let me know if you need anything further to support this request.



Lore, Andrew C <andrew.c.lore@wv.gov>

Re: CIO Approval for the Renewal of Ricoh Printers

1 message

Shears, Meghan <meghan.shears@wv.gov>
To: "Lore, Andrew C" <andrew.c.lore@wv.gov>

Wed, Dec 21, 2022 at 11:36 AM

The renewal for the printers is approved.

Thank you
Meghan

On Wed, Dec 21, 2022 at 11:36 AM Lore, Andrew C <andrew.c.lore@wv.gov> wrote:
Meghan,
Can you provide CIO Approval for the renewal of both Ricoh printers?

Andrew Lore

WVOT Procurement Manager/ISMII

West Virginia Office of Technology

1900 Kanawha Blvd., E.

Building 5, 10th Floor

Charleston, WV 25305

T: 304-352-4944



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Meghan S. Shears, AFI
Chief Financial Officer
West Virginia Office of Technology
Building 5, 10th Floor
1900 Kanawha Blvd., East
Charleston, West Virginia 25305
304-352-4942 (o)
681-317-4605 (m)





STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

October 31, 2022

Greg Everett
Ricoh USA
Gregory.S.Everett@ricoh-usa.com

Subject: Renewal of agreement CMA ISC20*01, Cut Sheet Printer Renewal

Dear Mr./Ms. Everett:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are November 15, 2022, through November 14, 2023. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Andrew Lore
WVOT Procurement Manager/ISMII
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305
304-352-4944

Attachment

Our company agrees to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

Name/Signature

12/20/22

Date