



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 01-05-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0210 4448 ISC2200000003 3	Procurement Folder:	961312
Document Name:	CO1: Mail Inserter Maintenance (OT23066)	Reason for Modification:	Change Order 1 is issued to renew contract for one (1) year.
Document Description:	CO1: Mail Inserter Maintenance (OT23066)		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Jessica L Hovanec		
Telephone:	304-558-2314		
Email:	jessica.l.hovanec@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-01-03
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-01-02

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000016653	Requestor Name:	Andrew C Lore	
DMT SOLUTIONS GLOBAL CORPORATION 37 EXECUTIVE DRIVE		Requestor Phone:	304-352-4944	
DANBURY CT 06810		Requestor Email:	andrew.c.lore@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	315-359-0584			Extension:
Discount Details:				
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Total Order Amount:	\$252,788.04
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: 1/12/23 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 1/18/2023 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 1/19/2023 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 1

Change Order 1 is issued to renew the contract according to all terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 01/03/2023 - 01/02/2024
Renewals Remaining: 2

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81111805	12.00000	MO	5665.020000	\$67,980.24
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 4.1.1 - Maintenance for Pitney Bowes MSE 14 Inserter

Extended Description:

4.1.1 - Maintenance for Pitney Bowes MSE 14 Inserter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81111805	12.00000	MO	4636.040000	\$55,632.48
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 4.1.2 - Maintenance for Pitney Bowes MSE 12 Inserter

Extended Description:

4.1.2 - Maintenance for Pitney Bowes MSE 12 Inserter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81111805	12.00000	MO	5919.950000	\$71,039.40
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 4.1.1 - Maintenance for Pitney Bowes MSE 14 Inserter - YR2

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81111805	12.00000	MO	4844.660000	\$58,135.92
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 4.1.2 - Maintenance for Pitney Bowes MSE 12 Inserter - YR2

Extended Description:

4.1.2 - Maintenance for Pitney Bowes MSE 12 Inserter - YR2



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

TO: Jessica Hovanec
Senior Buyer, Purchasing Division

FROM: Andrew Lore *AL*
WVOT Procurement Manager/ISMII, West Virginia Office of Technology

SUBJECT: CCT ISC22*03 Change Order 1 – Inserters Renewal

DATE: January 5, 2023

The WVOT is requesting Change Order 1 to CMA ISC22*03. This Change Order is to renew the contract under the same pricing, terms and conditions, and specifications contained in the Original Contract and subsequent Change Orders. The WVOT recognizes this request is late; however, the Spending Unit was delayed in getting its request in for processing.

Attached are the Vendor's Memo and other relevant documentation.

Please let me know if you need anything further to support this request.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

January 3, 2023

Mel Norris
DMT Solutions Global, Bluecrest Inc
37 Executive Drive
Danbury, CT 06810
Mel.Norris@bluecrestinc.com

Subject: Renewal of agreement CCT ISC22*03, Inserters Renewal

Dear Mr./Ms. Norris:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 3, 2023 through January 2, 2024. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.


Sincerely,

Andrew Lore
WVOT Procurement Manager/ISMII
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305
304-352-4944

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

Tim Rodriguez


Name/Signature

January 5, 2023

Date



Lore, Andrew C <andrew.c.lore@wv.gov>

Re: CIO Approval for Renewal of Inserters

1 message

Shears, Meghan <meghan.shears@wv.gov>
To: "Lore, Andrew C" <andrew.c.lore@wv.gov>

Thu, Jan 5, 2023 at 2:42 PM

The renewal for the inserters is approved.

Thank you
Meghan

On Thu, Jan 5, 2023 at 2:41 PM Lore, Andrew C <andrew.c.lore@wv.gov> wrote:
Meghan,
Can you provide CIO Approval for the renewal of the Inserters?

Andrew Lore

WVOT Procurement Manager/ISMII

West Virginia Office of Technology

1900 Kanawha Blvd., E.

Building 5, 10th Floor

Charleston, WV 25305

T: 304-352-4944



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Meghan S. Shears, AFI
Chief Financial Officer
West Virginia Office of Technology
Building 5, 10th Floor
1900 Kanawha Blvd., East
Charleston, West Virginia 25305
304-352-4942 (o)
681-317-4605 (m)

